Director's Report November 2026

Deb Flint, Library Director

Building & Grounds:

- Perfect Water performed regular maintenance of water system.
- Mormile Plumbing came to look at the water system, and they agree with the assessment that a different filter system may alleviate many of the issues we have been having. They will provide a quote for the work.
- The outside lights that are dim need the bulbs replaced. The bulbs are on order.

Collection:

- Added 35 new books, 150 donations, and 16 DVDs in October.
- Children/teen collections are being weeded, as well as DVDs.
- Researched new books to purchase.

Community Outreach:

- Started a craft class geared toward the Galway senior patron demographic. The first class went well.
- Attended Bookledge Halloween Trick or Treat event on 10/25. Saw at least 500 people.
- Currently have 3 students from the school being tutored here nearly every afternoon.
- Youth Coordinator & I conducted a field trip for the entire Galway 5th grade class. I did tours of the library and Julie ran a 1776-themed escape room.

Continuing Education:

- Attended NYLA Conference. The sessions were very interesting topics: AI, disaster preparedness, civic discourse, adult Summer Reading programming, mindfulness, 2 author talks, navigating diverse perspectives, & delegation of tasks.
- Attended webinar on William J. Pomeroy Foundation historical marker grants.
- Attended a Reader's Advisory webinar on the horror genre.

Election:

- Continued to work on the election templates required by the BOE.

Finance:

- Bank statements for September were reconciled & are in order.

Grants & Donations:

- Wrote thank you notes for October donations.
- Received confirmation that we have been granted the LSTA grant. We need to purchase the items up front and submit receipts for reimbursement from the State. I have started to order the technology items.
- Received $50 from the Friends to purchase candy for Halloween event.

Meetings:

- Met with Board President to discuss agenda and upcoming programs.
- Youth Coordinator & I met again with Bring on the Spectrum. They are willing to donate a number of tactile items and seating to use with neurodivergent patrons that want to use them. It sounds like a wonderful partnership for our patrons.
- Met with the Long-Range Plan (LRP) Committee to review progress on our current plan.
- Met with the Personnel Chair to discuss my review and other items.

Policy:

- Posted Confidentiality of Library Records policy to website and placed copy in policy binder & folder.
- Updated Disaster Preparedness policy per Board instruction for review at next meeting.

Programs:

Adult Program Attendance:
October Tech Assistance - 7
10/15 Writers Group - 8
10/15 Navigating Grief - 6
10/17 Autumn Wine Bottles - 4
10/19 Mahjongg - 6
10/19 Yoga - 3
10/20 Coloring Club - 4
10/22 Learn Mahjong - 7
10/22 Junk Journaling - 5
10/23 Facing the Wind Movie Discussion - 12
10/26 Mahjongg - 3
10/26 Yoga - 5
10/26 When Readers Meet - 9
10/28 Photography/Astronomy Club – 15
10/29 Pinecone Wreaths - 9
10/29 Learn Mahjongg - 7
11/2 Mahjongg - 5
11/2 Yoga - 4
11/3 Color & Craft Club - 3
11/5 Learn Mahjongg - 6
11/5 Junk Journaling - 3
11/9 Mahjongg - 6
11/9 Yoga - 3
11/10 Learn Mahjongg - 5
11/10 Young Professionals - 6
11/12 Fall Craft w/ Galway Seniors - 7
TOTAL: 158

Children's Program Attendance:
10/19 Nature Club – 6 K, 2 A
10/20 Raising Readers Storytime – 13 K, 10 A
10/22 Makerspace: Ghosts – 46
10/26 Tech Club: Candy Catapult – 7 K, 2 A
10/27 Raising Readers Storytime – 13 K, 10 A
11/2 Sing, Dance, & Discover – 7 K, 6 A
11/2 Lego Club: Marble Run – 2 K, 1 A
11/3 Raising Readers Storytime – 14 K, 14 A
11/5 Read with Moonbeam – 2 K, 1 A
11/7 Science Saturday – 1 K, 2 A
11/9 5th Grade Field Trip – 61 K, 6 A
11/9 Crafternoon: 3D Pumpkins – 2 K, 1 A
11/10 Raising Readers Storytime – 16 K, 10 A
TOTAL: 255

Teen Program Attendance:
10/22 TAB Meeting - 4
11/12 TAB Meeting - 3
TOTAL: 7

Family Program Attendance:
10/20 PTSA Costume Swap - 13
10/25 Trick or Treat Trail - 500
TOTAL: 513

Community Room Usage Attendance:
(10/14-11/12)
Tutoring (32 sessions) – 91
GPS Archives (4 sessions) – 21
PTSA Baskets (3 sessions) – 22
Glenville Hills – 27
Girl Scouts (2 sessions) – 24
Meeting – 9
Lions – 6
TOTAL: 200

Volunteer Hours: (not BOT, committees, nor book processing)
10/14-11/12 – 14 individuals a combined 25 times for total of 55.5 hours.

Upcoming Program Schedule:

Adults:
11/16, 11/23, 11/30, 12/7, 12/14, 12/21, 12/28 - Mahjongg
11/16, 11/23, 11/30, 12/7, 12/14, 12/21, 12/28 - Yoga
11/17, 12/1, 12/15 - Color & Craft
11/18, 11/21, 11/25, 12/2, 12/9, 12/16, 12/19, 12/23 - Tech Assistance
11/18, 12/16 - Astronomy Club
11/19, 12/17 - Creative Writing

11/19 - Holiday Ornaments
11/21, 12/19 - Photography Club
11/22 - Friends' Swag Creation
11/23 - When Readers Meet
12/2 - Dave Waite's Writing Journey
12/3 - Junk Journaling Club
12/8 - Young Pro's Book Disc
12/17 - Holiday Candles

Kids & Teens:
11/16, 12/21 - Nature Club
11/17, 11/24, 12/1, 12/15, 12/22, 12/29 - Storytime
11/19, 12/17 - Makerspace
11/19, 12/17 - Chess & Checkers
11/23, 12/28 - Tech & Science Club
11/23 - Owl Prowl w/ George Steele
11/30 - Good Deeds Chain
12/3 - Read to Moonbeam
12/5 - Family Holiday Ornament Workshop
12/7, 12/14 - Amsterdam PreK Tour
12/7 - Lego Club
12/8 - Sing, Dance, & Discover
12/10 - TAB: Cookies & Cards for the Family
12/14 - Crafternoon

Program Notes: We are partnering with the Food Pantry for a toiletries collection drive. During December, we are having a gift-wrapping station in the lobby, as well as a photo backdrop. There will be a specific pet photo day too (12/8 from 2-6)

Staff:

- Sexual Harassment training has been completed by all staff & BOT for 2026.
- Wrote annual staff reviews and met with all staff to discuss.
- I completed my self-evaluation.
- Posted updated employment rights posters in kitchen.

Tasks:

- Input holiday dates for 2027 into Polaris & posted on website.
- Wrote a letter to Governor Hochul requesting increased funding for NYS libraries, as requested by SALS.
- Started to schedule January programs. These include a new Cookbook Club to meet once a quarter and an adult craft class to meet every few months.

Technology:

- Tech Assistant working on converting Shopify software (Point of Sale) from monthly billing to annual billing, as well as removing tax charge.

GPL USAGE STATS

Record Counts	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26
Total Items	36509	36521	36623	36726	36975	37170	37224	36771	36905	37014	37113	37169	37285	37278
Withdrawn	8	7	7	3	7	14	392	338	2	5	18	108	80	172
Added Items	133	125	114	120	322	142	149	191	138	116	122	165	206	171
Total Patrons	2382	2395	2401	2400	2421	2441	2478	2486	2499	2505	2515	2526	2546	2263
Added Patrons	25	21	18	9	23	30	16	18	24	15	23	26	24	19
Circulation	2525	2704	2333	2312	2662	2256	2452	2131	2262	2619	3178	2788	2400	2263
Checkouts	2180	2165	1948	1906	2293	1854	2082	1697	1960	2297	2822	2436	2117	1949
Renewals	345	539	385	406	369	402	370	434	302	322	356	352	283	314
Borrowers	406	417	376	343	390	387	415	376	399	431	474	451	427	377
Checked In	2268	2045	1982	1874	1911	1771	1895	1708	1700	1971	2676	2291	2127	1911
Holds Placed	480	465	547	553	547	453	511	441	526	514	492	575	504	470
Holds Filled	402	505	419	560	559	449	481	425	510	465	481	519	516	466
E-Content Circ	584	638	640	668	659	582	644	565	671	658	714	710	682	696
Hoopla Borrows	53	47	58	50	47	55	61	55	53	51	78	80	65	65
PAC Logins	608	548	594	542	493	477	530	457	462	472	449	450	519	425
Wireless Clients	155	187	124	127	153	127	168	155	146	195	206	176	176	142
Cassie Sessions	44	52	64	46	69	51	53	57	63	51	71	87	96	67
Door Count	1844	2277	1790	1525	2351	1719	2154	1866	1839	2162	2778	2037	1994	2140
Kid Prg Attendanc	150	462	145	238	261	220	245	734	657	263	399	171	172	575
Adult Prg Attendar	128	271	87	137	256	139	131	133	373	161	218	97	151	358

PHYSICAL MATERIALS CIRCULATION

Month	2019	2020	2021	2022	2023	2024	2025	2026
January	1702	2365	1506	2243	2447	2798	2554	2662
February	1375	2400	1768	2087	2407	2550	2521	2256
March	1656	2199	2172	2417	2768	2411	2727	2452
April	1555	239	2256	2198	2527	2476	2348	2131
May	1349	371	2064	2165	2487	2321	2606	2262
June	1719	852	2430	2554	2841	2544	2559	2619
July	2407	1664	3304	3261	3131	3341	3592	3178
August	1718	2509	2870	3118	3406	3200	2992	2788
September	1172	2214	2398	2615	2739	2967	2525	2400
October	2633	2214	2282	2811	2822	2674	2704	2263
November	2197	2049	2343	2820	2630	2386	2333	
December	1714	2072	2091	2274	2332	2106	2312	
YEAR TOTAL	21197	21148	27484	30563	32537	31774	31773	

ECONTENT CIRCULATION

	2019	2020	2021	2022	2023	2024	2025	2026
January	206	154	264	314	392	634	577	659
February	150	165	297	287	347	596	533	582
March	207	191	344	302	400	580	524	644
April	187	230	271	238	424	544	588	565
May	198	351	320	311	390	551	616	671
June	245	325	317	326	416	536	559	658
July	210	330	328	359	566	513	720	714
August	217	349	372	382	459	514	675	710
September	195	337	291	362	488	485	584	682
October	177	268	310	372	655	487	638	696
November	180	259	296	361	596	461	640	
December	165	254	322	320	565	517	668	
YEAR TOTAL	2337	3213	3732	3934	5698	6418	7322	

HOOPLA CIRCULATION

	2022	2023	2024	2025	2026
January		43	46	49	47
February		20	36	59	55
March		33	45	55	61
April		25	45	45	57
May		25	30	86	53
June		22	50	47	51
July		30	50	62	78
August		40	54	59	80
September	38	29	36	53	65
October	21	27	48	47	65
November	23	10	47	58	
December	31	37	33	50	
YEAR TOTAL	113	341	520	670	