

## Director's Report May 2026

Deb Flint, Library Director

### Building & Grounds:

- Maintenance finished repainting ceiling tiles & wall damaged by roof leaks.
- Obtained a load of donated mulch from DLG Tree Care. Maintenance has put it around the trees. The 6<sup>th</sup> grade class will be here with the Garden Club on 5/20 to weed & spread mulch in the drainage beds in the front of the library.
- Rich Regels looked at the roof with Maintenance. Have emailed him to ask him to come again and look further to give recommendations on how best to proceed.
- Replaced 2 of the foyer rugs.
- Perfect Water replaced the ultraviolet bulb in the water system.
- Seasonal lawn mowing has begun.
- Artwork donated by Ralph Caparulo has been hung in the children's room.
- Maintenance had to spray the sheds for wasps.

### Collection:

- Added 19 new books, 71 donations, and 0 DVDs in April.
- Weeding completed in Adult Non-Fiction section. Weeding begun in Adult Fiction section.
- Researched & purchased new books & DVDs.

### Community Outreach:

- Youth Coordinator completed library visits by PreK & K classes for this year.
- Youth Coordinator will present about the Summer Reading Program to Galway elementary & middle schoolers on 6/4.
- Youth Coordinator reached out to the Broadalbin School Librarian about

presenting about the Summer Reading Program. If she is not able to present, the school will hand out the brochure about the program to the students. This is a new inroad for our library.

- Youth Coordinator & I presented to the Lions on 4/13. Our information was well-received.
- Youth Coordinator participated in 7 read-aloud sessions at the school in partnership with the Principals & Superintendent.
- Youth Coordinator had a popular booth at the school Wellness Fair. It provided an opportunity to reach out to teens to encourage them to take part in our teen programs and TAB, as well as tell them about the Summer Reading Program.

### Continuing Education:

- Attended webinar on Readers Advisory on 5/13.
- Attended Adult Program Swap on 250<sup>th</sup> Programs.

### Election:

- Submitted legal ad to newspaper.
- Obtained voting box.
- Asked school for voter lists. Subsequently asked Saratoga & Fulton Counties for lists.
- Checked school district residency of permanent absentee voters to determine eligibility to vote in our election.
- Attended class on how to input election data into the new VEDA Voter Law Database. This new requirement may take a lot of time to complete after each election. I will see what happens when I do it the first time. I am still learning how to use the templates, etc.
- Printed absentee labels and envelopes. Spent several days on that task.

- Created the three ballots necessary for this election.
- Created a budget comparison to use at the budget review meeting before the election. Posted copy on the website.
- Created a small vote reminder to hand out to patrons.

#### Finance:

- Bank statements for March were reconciled.
- Direct deposit has been set up, and the first deposit has happened successfully.
- Received representation letter from Scott Preusser, CPA for a library representative to sign & return.

#### Grants & Donations:

- Ordered kid programming materials from BSNB '25 & Price Chopper Golub.
- Tech Clerk & I worked for several weeks on a technology grant application through the NYS Library. The grant application is submitted. We should hear in July if we have been selected. The request was for about \$10,000 for ipads, virtual reality software, upgrades for the smart board to use new software, and a robot kit. All of these would be used primarily for increased programming to teens and adults.
- Tech Clerk & I worked on/submitted a technology grant request to United Way via SALS (in conjunction with other SALS libraries) for devices to lend to patrons and a digital advertising display screen for the lobby.
- Friends' Chair notified me that we were not chosen to receive the Penguin ALA book grant.
- The Friends will sponsor the instructor fee and materials for the upcoming quilting program. They will then provide the opportunity to have a chance to purchase the quilt for a small

donation after it is on display at the Saratoga County Fair.

- Received more seed packets from CCE. The program is enjoying its best year yet.

#### Meetings:

- Met with the new President to discuss committee makeup, etc.
- Discussed agenda with Board President.
- Attended the Director's Council meeting on 5/5.

#### Programs:

##### Adult Program Attendance:

April Tech Assistance - 16  
 4/8 Young Pro's Bk Disc - 7  
 4/13 Mahjongg - 7  
 4/13 Yoga - 1  
 4/15 Astronomy Club - 2  
 4/20 Mahjongg - 4  
 4/20 Yoga - 3  
 4/21 Coloring Club - 2  
 4/25 Junk Journals - 8  
 4/27 Mahjongg - 4  
 4/27 Yoga - 2  
 4/27 When Readers Meet - 11  
 4/29 Photography Club - 21  
 4/30 Junk Journals - 8  
 5/4 Mahjongg - 5  
 5/4 Yoga - 4  
 5/5 Coloring Club - 3  
 5/11 Mahjongg - 5  
 5/11 Yoga - 6  
 5/13 Young Pro's Bk Disc - 6  
 4/14 Junk Journals - 8

TOTAL: 133

##### Children's Program Attendance:

4/11 Pokémon – 1 K, 1 A  
 4/13 Crafternoon: Fork Painting – 5 K, 5 A  
 4/14 Raising Readers Storytime – 14 K, 9 A  
 4/16 Chess & Checkers Club – 2 K, 1 A  
 4/17 Amsterdam PreK Visit – 17 K, 4 A  
 4/20 Nature Club: Earth Day – 4 K, 4 A

4/21 Raising Readers Storytime – 9 K, 6 A  
 4/22 Principal Read-Aloud (7 sessions) –  
 350 K, 42 A  
 4/24 Amsterdam PreK Visit – 17 K, 4 A  
 4/27 Tech & Science Club: Pixicade – 5 K, 3 A  
 4/28 Raising Readers Storytime – 8 K, 5 A  
 4/28 Makerspace: Lego Cups – 20  
 5/2 Baseball Opening Day Craft – 65 K, 25 A  
 5/4 Lego Club: Marble Maze – 1 K, 1 A  
 5/5 Raising Readers Storytime – 12 K, 9 A  
 5/7 Musical Storytime – 2 K, 1 A  
 5/9 Pokémon – 2 K, 2 A  
 5/11 Crafternoon: Bubble Painting – 2 K, 3 A  
 5/12 Raising Readers Storytime – 10 K, 8 A  
 TOTAL: 679

#### Teen Program Attendance:

4/9 TAB Murder Mystery - 27  
 4/18 Esports – 2  
 4/24 TAB Meeting – 7  
 5/7 TAB Manhunt – 16  
 5/9 Esports – 3  
 TOTAL: 55

#### Community Room Usage Attendance:

(4/8-5/14)  
 Tutoring (30 sessions) – 71  
 GPS Archives (5 sessions) – 19  
 Garden Club – 4  
 PTSA (2 sessions) – 6  
 Girl Scouts (2 sessions) – 24  
 Medical Meeting (2 sessions) – 7  
 5<sup>th</sup> Grade Science Team (3 sessions) – 17  
 TOTAL: 148

**Volunteer Hours:** (not BOT, committees, nor book processing) 4/8-5/14 – 12 individuals a combined 26 times for total of 52 hours.

#### Upcoming Program Schedule:

##### Adults:

5/16, 5/20, 5/27, 6/3, 6/10, 6/17, 6/20, 6/24 - Tech Assist  
 5/18, 6/1, 6/8, 6/15, 6/22, 6/29 - Mahjonn  
 5/18, 6/1, 6/8, 6/15, 6/22, 6/29 - Yoga

5/19, 6/2, 6/16, 7/7, 7/21 - Grown-Up Coloring  
 5/20, 6/17, 7/15, 8/19 - Astronomy Club  
 5/21, 6/18, 7/16, 8/20 - Creative Writing  
 5/25 - Memorial Day Parade  
 5/27 - Budget Review Meeting  
 5/27, 6/24, 7/29, 8/19 - Photography Club  
 5/28 - Junk Journaling  
 5/30 – Friends’ Book Sale  
 5/30 - Share Your American Story  
 5/30 - Galway 20<sup>th</sup> Reunion Tour  
 6/3 - Election  
 6/10, 7/8, 8/12 - Young Pro’s Book Disc  
 6/18 - Traditional American Songs  
 6/22, 7/27, 8/24 - When Readers Meet  
 6/29-7/13 – Bicentennial Traveling Exhibit by Saratoga Co.  
 7/2 - American Potluck w/ Colonial Games for the Family  
 7/8, 7/9 - Make A Patriotic Quilt  
 7/18 - Movie Showing: 1776  
 7/22 - Patriotic Summer Candles  
 8/13 - Celebrations, Ceremonies, & Commemorations by Anne Clothier

NOTE: In June, we will be collecting items to fill a time capsule to close up during the American Potluck event on 7/2.

In July, we will have a Patriotic Adult Reading Challenge; there will be a timeline of Revolutionary War events in the main library; the Photography Club is having an art show entitled “What Freedom is to Me;” there will be other fun displays & activities centered around celebrating the 250<sup>th</sup> Anniversary of the USA.

#### Kids & Teens:

5/18, 6/15, 7/20, 8/17 - Nature Club  
 5/19, 5/26, 6/2, 6/9, 6/16, 6/23 - Raising Readers Storytime  
 5/21, 6/18, 7/16, 8/20 - Makerspace  
 5/28, 7/23 - TAB Planning Meeting  
 6/1, 7/6, 8/3 - Lego Club  
 6/4 - School Visits about Summer Reading Prg  
 6/5 - Family Storytime w/ Fariel English  
 6/8, 7/13, 8/10 - Crafternoon

6/11 - TAB Stress Reduction Clinic  
 6/13, 7/11, 8/8 - Pokémon Club  
 6/13, 7/11, 8/8 - Esports  
 6/18, 7/16, 8/20 - Chess & Checkers Club  
 6/22, 7/27, 8/24 - Tech & Science Club  
 6/27 - Summer Reading Program begins  
 6/29 - 250<sup>th</sup> Painted Rock Art  
 6/29 - Patriotic Suncatcher Craft  
 6/30, 7/7, 7/14, 7/21, 7/28, 8/4, 8/18 – Baby & PreK Storytimes (2 sessions)  
 6/30 – “Rockets Red Glare” Stomp Rockets  
 7/6 - Dino Escape Room  
 7/7 - Tang Museum: Dino Prints  
 7/9 - TAB: Outdoor Dino Movie  
 7/13 - Container Gardening  
 7/14 - Animal Homes Nature Walk  
 7/16 - Bo the Beaver from Wild for Life Inc.  
 7/20 - Keepsake Coasters  
 7/21 - Journaling Our Community History  
 7/21 - Summer Book Battle  
 7/23 - Galway’s Past w/ the Town Historian  
 7/27 - Geode Smashing  
 7/28 - Salt Dough Fossils  
 7/30 - Edible Soil Layers  
 8/1 – Storytime & Nature Walk w/ Outdoor Educator George Steele  
 8/2 - Mint Your Own Coin  
 8/4 - Reconstructed Pottery  
 8/6 - Family Cave Art  
 8/10 - Sink the Boat  
 8/11 - Compost: Treasure in the Garden w/ CCE  
 8/15 - Summer Reading Program Ends  
 8/20 - Summer Reading Wrap-Up Party

NOTE: The kids will be able to participate in a patriotic scavenger hunt during June & July.

#### **Publicity:**

- The Annual Newsletter was completed, approved, and printed. Staff have affixed printed labels and sorted the letters. They will be mailed on 5/19. The online paperwork was completed & a check created to pay for the mailing.

- Parade float “display” stand is reassembled. One of the staff is painting the Summer Reading dog logo on a panel to attach to the side of the stand.
- Typed a list of upcoming summer program schedule to send to We Call This Home magazine (local).

#### **Staff:**

- Bookkeeper is training with a representative of the NYS Retirement to enter data for all employees, whether they are enrolled in the system or not. The purpose is to make it easier to determine eligibility dates going forward.
- Reviewed remaining vacation time with staff members; created schedules to accommodate the time off by the end of June.

#### **Tasks:**

- Annual Report to the State was completed & approved with no changes.
- Ordered library & maintenance supplies.
- Sent check & form to SALS for Annual Dinner – 2 of us will attend this year.
- Youth Coordinator ordered Summer Reading t-shirts for staff & board members who wanted them.

#### **Technology:**

- Ordered replacement computers: 1 staff (Cassie) & 4 public PCs. Also ordered 6 new monitors. We will continue to use the same catalog computer. Did not order a laptop yet – waiting to see if we get one from the tech grants we applied for. The Friends have agreed to pay for all or most of this equipment (although the prices have increased, so the pledged amount may not cover all of the cost).

GPL USAGE STATS

Record Counts	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26
Total Items	36375	36615	36469	36109	36128	36381	36509	36521	36623	36726	36975	37170	37224	36771
Withdrawn	194	7	298	430	118	99	8	7	7	3	7	14	392	338
Added Items	76	248	160	70	143	365	133	125	114	120	322	142	149	191
Total Patrons	2285	2301	2324	2340	2370	2367	2382	2395	2401	2400	2421	2441	2478	2486
Added Patrons	30	22	26	18	42	20	25	21	18	9	23	30	16	18
Circulation	2727	2348	2606	2559	3592	2992	2525	2704	2333	2312	2662	2256	2452	2131
Checkouts	2296	1959	2235	2127	3148	2558	2180	2165	1948	1906	2293	1854	2082	1697
Renewals	431	389	371	432	444	434	345	539	385	406	369	402	370	434
Borrowers	398	362	405	414	527	463	406	417	376	343	390	387	415	376
Checked In	2319	1852	2140	1788	2810	2455	2268	2045	1982	1874	1911	1771	1895	1708
Holds Placed	658	487	588	569	412	538	480	465	547	553	547	453	511	441
Holds Filled	631	513	566	464	416	533	402	505	419	560	559	449	481	425
E-Content Circ	524	588	616	559	720	675	584	638	640	668	659	582	644	565
Hoopla Borrowers	55	45	86	47	62	59	53	47	58	50	47	55	61	55
PAC Logins	641	512	578	523	523	594	608	548	594	542	493	477	530	457
Wireless Clients	182	156	147	153	243	210	155	187	124	127	153	127	168	155
Cassie Sessions	49	40	49	46	53	38	44	52	64	46	69	51	53	57
Door Count	2027	1767	1873	1869	3452	2069	1844	2277	1790	1525	2351	1719	2154	1866
Kid Prg Attendance							150	462	145	238	261	220	245	734
Adult Prg Attendance							128	271	87	137	256	139	131	133

**PHYSICAL MATERIALS CIRCULATION**

<b>Month</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
January	1702	2365	1506	2243	2447	2798	2554	2662
February	1375	2400	1768	2087	2407	2550	2521	2256
March	1656	2199	2172	2417	2768	2411	2727	2452
April	1555	239	2256	2198	2527	2476	2348	2131
May	1349	371	2064	2165	2487	2321	2606	
June	1719	852	2430	2554	2841	2544	2559	
July	2407	1664	3304	3261	3131	3341	3592	
August	1718	2509	2870	3118	3406	3200	2992	
September	1172	2214	2398	2615	2739	2967	2525	
October	2633	2214	2282	2811	2822	2674	2704	
November	2197	2049	2343	2820	2630	2386	2333	
December	1714	2072	2091	2274	2332	2106	2312	
<b>YEAR TOTAL</b>	<b>21197</b>	<b>21148</b>	<b>27484</b>	<b>30563</b>	<b>32537</b>	<b>31774</b>	<b>31773</b>	

**ECONTENT CIRCULATION**

	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
January	206	154	264	314	392	634	577	659
February	150	165	297	287	347	596	533	582
March	207	191	344	302	400	580	524	644
April	187	230	271	238	424	544	588	565
May	198	351	320	311	390	551	616	
June	245	325	317	326	416	536	559	
July	210	330	328	359	566	513	720	
August	217	349	372	382	459	514	675	
September	195	337	291	362	488	485	584	
October	177	268	310	372	655	487	638	
November	180	259	296	361	596	461	640	
December	165	254	322	320	565	517	668	
<b>YEAR TOTAL</b>	<b>2337</b>	<b>3213</b>	<b>3732</b>	<b>3934</b>	<b>5698</b>	<b>6418</b>	<b>7322</b>	

**HOOPLA CIRCULATION**

	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
January		43	46	49	47
February		20	36	59	55
March		33	45	55	61
April		25	45	45	57
May		25	30	86	
June		22	50	47	
July		30	50	62	
August		40	54	59	
September	38	29	36	53	
October	21	27	48	47	
November	23	10	47	58	
December	31	37	33	50	
<b>YEAR TOTAL</b>	<b>113</b>	<b>341</b>	<b>520</b>	<b>670</b>	