

Director's Report July 2025

Deb Flint, Library Director

Building & Grounds:

- Still waiting for Sound Solutions to replace the screen relay switch in the program room & Culligan to replace the softener seal.
- Maintenance cut the brush in the back retention pond.
- We were closed from 6/24-6/28 for parking lot paving. The lot will have to be sealed next year, and then every 2-3 years after that.
- Took the 2nd quarter water sample to the lab. No issues with the water.

Collection:

- Added 6 new books, 5 donations, and 15 DVDs in June – the bar coder was on vacation, and new book orders are backordered with Baker & Taylor.
- Continued weeding Adult Fiction.
- Weeded & moved Large Type to make more space for Adult Fiction.
- Ordered new books.

Election:

- Created election paperwork, cover letters, and motion.
- Filed election paperwork.
- Sent notification to School with approved tax levy amount that is expected in October.
- Mailed oaths of office and election results to Saratoga County as required.

Financials:

- CFO continues research regarding our government entity status.
- Worked on draft of Reserve Fund policy with CFO, and presented to Finance Committee.

- Reconciliation of bank statements for May & June was completed. No issues.
- Looked at purchasing policy to clarify requirements. Need to do further research.

Grants & Donations:

- Renewed SAM registration for another year.
- Foundation gave us a check for the pledged \$2500 for FY 24-25.

Meetings:

- Finance Committee met & discussed Reserve Fund policy wording, as well as signatories.

Programs:

Adult Program Attendance:

June Tech Assistance – 8
 6/10 Young Pro's Book Discussion – 9
 6/11 Election – 249
 6/12 Citronella Candles – 12
 6/13 Tea & Talk – 22
 6/16 Mahjongg – 6
 6/17 Coloring Club for Grown-Ups – 4
 6/18 Astronomy – 5
 6/23 When Reader's Meet - 12
 6/30 Mahjongg – 8
 7/1 Coloring Club for Grown-Ups – 8
 7/7 Mahjongg – 5

TOTAL: 348

Children's Program Attendance:

6/14 Pokémon Club – 5 K, 2 A
 6/17 Raising Readers Storytime – 8 K, 6 A
 6/17 Deconstruction – 1 K, 1 A
 6/30 Acting Wkshp (3 sessions) – 17 K, 24 A
 7/1 Baby & PreK Storytimes – 18 K, 15 A
 7/2 Bees: Great Pollinators – 8 K, 10 A
 7/7 Lego Club – 12 K, 4 A
 7/7 TANG Museum: Ghost Adv – 7 K, 4 A
 7/8 Baby & PreK Storytimes – 20 K, 15 A
 7/8 Art Adventures Passport Series – 9 K, 8 A

Registrations for Summer Reading as of 7/8:
115 (ages 0-11) & 8 (ages 12-17)
TOTAL: 317

Teen Program Attendance:

6/14 Esports – 4

Family Program Attendance:

7/3 Family Storytime – 4

Community Room Usage Attendance:

(6/11 – 7/8)

Tutoring - 8 sessions – 32

GPS Archives - 4 sessions – 21

TOTAL: 53

Volunteer Hours: (not BOT, committees, nor book processing) 6/11-7/8 – 18 individuals a combined 23 times for total of 37 hours.

Upcoming Program Schedule:

Adults:

7/9, 8/13 - Young Profs Book Discussion

7/14, 7/21, 7/28, 8/4, 8/11, 8/18, 8/25 – Mahjongg

7/15, 8/5, 8/19 - Grown-Up Coloring Club

7/16, 7/19, 7/23, 7/30, 8/6, 8/13, 8/16, 8/20, 8/27 - Tech Assist

7/16, 8/20 - Astronomy Club

7/17, 8/21 - Writers' Group

7/24 - Deer Presentation

7/25, 8/22 - Cozy Corner Stitchers

7/26, 8/2 - Learn Felting

7/26 - Friends' Book Sale

7/28, 8/25 - When Readers Meet

7/30, 8/27 - Photography Club

Kids & Teens:

7/10 - TAB Tie Dye

7/12, 8/9 - Pokémon Club

7/12, 8/9 - Teen Esports

7/14 - Crazy Pasta Sculptures

7/14, 8/11 - Crafternoon

7/15, 7/22, 7/29, 8/5, 8/12, 8/19, 8/26 – Baby & Prek Storytimes

7/15, 7/22, 7/29, 8/5, 8/12 - Art Adventures

7/15, 7/22, 7/29, 8/5, 8/12 - Robotics

7/16, 8/20 - Deconstruction

7/17, 8/21 - Chess & Checkers Club

7/17, 8/21 - Makerspace

7/19 - REPCO Live Reptile Show

7/21 - Science of Light

7/21, 8/18 - Nature Club

7/28 - Doodles & Dots Art

7/28, 8/25 - Tech & Science Club

8/4 - Tiny Painting Party

8/4 - Lego Club

8/7 - Family Storytime

8/11 - Drawing w/ Numbers

8/14 - TAB Presents: DIY Locker Lamps

8/16 - SRP Wrap-Up Party

Staff:

- Revised the contact list & sent to BOT.
- Have begun recruiting new volunteers. Some of our older volunteers are no longer able to commit to assisting.

Tasks:

- Closed out open acquisitions in Polaris for end of the fiscal year.
- Changed time on website & door to reflect new opening time of 12 on Thursdays. Will need to contact sign company for options on how to fix the sign by the road.

GPL USAGE STATS

Record Counts	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-26	Feb-25	Mar-25	Apr-25	May-25	Jun-25
Total Items	35797	36004	36212	36126	36184	36303	36395	36207	36262	36529	36375	36615	36469	36109
Withdrawn	331	12	1	239	85	198	95	329	11	31	194	7	298	430
Added Items	124	220	210	156	147	317	193	149	80	302	76	248	160	70
Total Patrons	2229	2219	2236	2256	2256	2282	2295	2304	2317	2324	2285	2301	2324	2340
Added Patrons	18	19	30	34	15	30	16	12	14	17	30	22	26	18
Circulation	2321	2544	3341	3200	2967	2674	2386	2106	2554	2521	2727	2348	2606	2559
Checkouts	1961	2157	2849	2768	2435	2169	1963	1677	2238	2124	2296	1959	2235	2127
Renewals	360	387	492	432	532	505	423	429	316	397	431	389	371	432
Borrowers	349	384	463	454	413	400	365	351	371	377	398	362	405	414
Checked In	1784	1920	2412	2549	2397	2210	1723	1737	1863	1925	2319	1852	2140	1788
Holds Placed	497	598	535	608	491	491	522	403	574	543	658	487	588	569
Holds Filled	514	546	527	573	518	432	521	367	564	484	631	513	566	464
E-Content Circ	551	536	513	514	485	487	461	517	577	533	524	588	616	375
Hoopla Borrowers	30	50	50	54	36	48	47	33	49	59	55	45	86	47
PAC Logins	523	646	631	622	593	608	522	482	652	627	641	512	578	523
Wireless Clients	139	180	210	157	148	158	163	162	160	149	182	156	147	153
Cassie Sessions	36	31	45	43	35	48	48	38	54	61	49	40	49	46
Door Count	1734	1887	3024	2032	1727	2189	1802	1660	2121	1690	2027	1767	1873	1869

Please note: June 25 e-content number is low because I did not receive the actual numbers from SALS in time.

PHYSICAL MATERIALS CIRCULATION

Month	2019	2020	2021	2022	2023	2024	2025
January	1702	2365	1506	2243	2447	2798	2554
February	1375	2400	1768	2087	2407	2550	2521
March	1656	2199	2172	2417	2768	2411	2727
April	1555	239	2256	2198	2527	2476	2348
May	1349	371	2064	2165	2487	2321	2606
June	1719	852	2430	2554	2841	2544	2559
July	2407	1664	3304	3261	3131	3341	
August	1718	2509	2870	3118	3406	3200	
September	1172	2214	2398	2615	2739	2967	
October	2633	2214	2282	2811	2822	2674	
November	2197	2049	2343	2820	2630	2386	
December	1714	2072	2091	2274	2332	2106	
YEAR TOTAL	21197	21148	27484	30563	32537	31774	

ECONTENT CIRCULATION

	2019	2020	2021	2022	2023	2024	2025
January	206	154	264	314	392	634	577
February	150	165	297	287	347	596	533
March	207	191	344	302	400	580	524
April	187	230	271	238	424	544	588
May	198	351	320	311	390	551	616
June	245	325	317	326	416	536	375
July	210	330	328	359	566	513	
August	217	349	372	382	459	514	
September	195	337	291	362	488	485	
October	177	268	310	372	655	487	
November	180	259	296	361	596	461	
December	165	254	322	320	565	517	
YEAR TOTAL	2337	3213	3732	3934	5698	6418	

HOOPLA CIRCULATION

	2022	2023	2024	2025
January		43	46	49
February		20	36	59
March		33	45	55
April		25	45	45
May		25	30	86
June		22	50	47
July		30	50	
August		40	54	
September	38	29	36	
October	21	27	48	
November	23	10	47	
December	31	37	33	
YEAR TOTAL	113	341	520	