Director's Report June 2025

Deb Flint, Library Director

Building & Grounds:

- Called Culligan about when they plan to return to replace the softener seal.
- Still waiting for Sound Solutions to replace the screen relay switch in the program room.
- Maintenance cut back brush along road; cut brush in fenced retention pond area.
- Maintenance & I are still working on getting quotes for the roof repair.
- Flower barrels were put by front door.
- Rain gardens have been weeded and mulched by volunteers and Maintenance. BSNB staff weeded, and then Glenville Hills Garden Club members and 10 sixth graders weeded more and mulched.
- Maintenance removed some of the magazine shelving doors in preparation for moving the Large Text section to that space. The doors are stored in the shed.
- Maintenance painted and reinforced the old bench out front – looks much better.
- Front door vestibule lights now only dim to 30% (no longer go completely off) so it is easier to tell if we are open.

Collection:

- Added 53 new books, 18 donations, and 21 DVDs in May.
- Continued weeding Adult Fiction. Easy Readers weeded.
- Magazine section was consolidated to create room to move Large Type so there will be more space for Adult Fiction.

Election:

- Created paperwork necessary on election day.
- Prepped and mailed permanent absentee ballots.
- Master voter lists were put in binders.

Financials:

- CFO continued to talk to IRS & NYS regarding our status as a government entity vs. non-profit.
- Updated Finance Policy for second Board review.
- Treasurer reconciled bank statements for April.

Grants & Donations:

- Wrote thank you notes for donations received in May.
- Ordered Summer Reading Program materials from Stewart's Holiday Match Funds.
- The Friends provided money for the Summer Reading End-of-Summer Party and programming snacks ($450), as well as reimbursement for the parade PR materials ($550).

Meetings:

- Attended the Friends' May meeting.
- Attended the SALS Annual Meeting & Dinner. Jim Hodsoll was awarded Trustee of the Year, and the Library received Program of the Year.
- Finance Committee met and discussed adding a section to the Finance Policy on purpose and handling of Reserve Fund.

Programs:

Adult Program Attendance:

May Tech Assistance – 12
5/15 Writers Group – 3
5/19 Mahjongg – 6
5/20 Coloring Club for Grown-Ups – 6
5/21 Astronomy – 7
5/23 Cozy Corner Stitchers – 2
5/28 Photography Club – 15

6/2 Mahjongg – 5
6/3 Coloring Club for Grown-Ups – 3
6/4 Budget Review Meeting – 2
6/9 Mahjongg – 8
TOTAL: 69

Children's Program Attendance:
5/19 Nature Club – 2 K, 2 A
5/20 Raising Readers Storytime – 8 K, 7 A
5/27 Raising Readers Storytime – 11 K, 10 A
6/2 Lego Club– 8 K, 6 A
6/3 Raising Readers Storytime – 7 K, 7 A
6/5 Makerspace: SRP Crayons - 32
6/9 School Visits for SRP – 416
6/10 Raising Readers Storytime – 18 K, 13 A
TOTAL: 547

Teen Program Attendance:
5/22 TAB: Meeting – 4

Family Program Attendance:
6/7 ALS Storytime – 4

Community Room Usage Attendance:
(5/15 – 6/10)
Tutoring - 10 sessions – 35
GPS Archives - 3 sessions – 14
Girl Scouts – 21
Glenville Hills Garden Club – 8
Interview - 2 sessions – 4
TOTAL: 82

Volunteer Hours: (not BOT, committees, nor book processing) 5/15 – 6/10 – 32 individuals a combined 43 times for total of 76 hours.

Upcoming Program Schedule:
Adults:
6/11 - Library Election
6/11, 6/18, 7/16, 7/19, 7/23, 7/30 - Tech Assist
6/11, 7/9 - Young Profs Book Discussion
6/12 - Bug Repellent Candles
6/13 - Tea & Talk: Women Saratoga Campaign
6/16, 6/23, 6/30, 7/7, 7/14, 7/21, 7/28 - Mahjongg
6/17, 7/1, 7/15 - Grown-Up Coloring Club
6/18, 7/16 - Astronomy Club
6/23, 7/28 - When Readers Meet
6/25, 7/30 - Photography Club
6/27, 7/25 - Cozy Corner Stitchers
7/17 - Writers' Group
7/24 - Deer Presentation
7/26, 8/2 - Learn Felting
7/26 - Friends' Book Sale

Kids & Teens:
6/12 TAB: Capture the Flag
6/14, 7/12 - Pokémon Club
6/14, 7/12 - Teen Esports
6/16, 7/21 - Nature Club
6/17, 6/24 - Raising Readers Storytime
6/18, 7/16 - Deconstruction
6/23, 7/28 - Tech & Science Club
6/25 - Kids At Heart: Bees (Saratoga Co Youth)
6/28 - Summer Reading Program begins
6/30 - Intro to Drama
7/1, 7/8, 7/15, 7/22, 7/29 – Baby/PreK Stories
7/1 - Songs w/ Dr. Thomas
7/3 - Family Storytime
7/7 - Lego Club
7/7 - Art w/ Tang Museum
7/8, 7/15, 7/22, 7/29 - Art Adventures
7/10 - TAB Tie Dye
7/14 - Crazy Pasta Sculptures
7/14 - Crafternoon
7/15, 7/22, 7/29, 8/5, 8/12 - Robotics
7/17 - Chess & Checkers Club
7/17 - Makerspace
7/19 - REPCO Live Reptile Show
7/21 - Science of Light
7/28 - Doodles & Dots Art

Public Relations:
- Mailed the Annual Newsletter.
- Youth Coordinator gave presentations about Summer Reading to all the elementary students.
- Walkers & a decorated truck represented the library in the Memorial Day parade.

- BSNB no longer allows community displays in their branches, so Summer Reading promotion will not be on display there this year.

Tasks:

- Continued going through computer files to convert from Publisher.

PHYSICAL MATERIALS CIRCULATION

Month	2019	2020	2021	2022	2023	2024	2025
January	1702	2365	1506	2243	2447	2798	2554
February	1375	2400	1768	2087	2407	2550	2521
March	1656	2199	2172	2417	2768	2411	2727
April	1555	239	2256	2198	2527	2476	2348
May	1349	371	2064	2165	2487	2321	2606
June	1719	852	2430	2554	2841	2544	
July	2407	1664	3304	3261	3131	3341	
August	1718	2509	2870	3118	3406	3200	
September	1172	2214	2398	2615	2739	2967	
October	2633	2214	2282	2811	2822	2674	
November	2197	2049	2343	2820	2630	2386	
December	1714	2072	2091	2274	2332	2106	
YEAR TOTAL	21197	21148	27484	30563	32537	31774	

ECONTENT CIRCULATION

	2019	2020	2021	2022	2023	2024	2025
January	206	154	264	314	392	634	577
February	150	165	297	287	347	596	533
March	207	191	344	302	400	580	524
April	187	230	271	238	424	544	588
May	198	351	320	311	390	551	616
June	245	325	317	326	416	536	
July	210	330	328	359	566	513	
August	217	349	372	382	459	514	
September	195	337	291	362	488	485	
October	177	268	310	372	655	487	
November	180	259	296	361	596	461	
December	165	254	322	320	565	517	
YEAR TOTAL	2337	3213	3732	3934	5698	6418	

HOOPLA CIRCULATION

	2022	2023	2024	2025
January		43	46	49
February		20	36	59
March		33	45	55
April		25	45	45
May		25	30	86
June		22	50	
July		30	50	
August		40	54	
September	38	29	36	
October	21	27	48	
November	23	10	47	
December	31	37	33	
YEAR TOTAL	113	341	520	

GPL USAGE STATS

Record Counts	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-26	Feb-25	Mar-25	Apr-25	May-25
Total Items	36018	35797	36004	36212	36126	36184	36303	36395	36207	36262	36529	36375	36615	36469
Withdrawn	33	331	12	1	239	85	198	95	329	11	31	194	7	298
Added Items	206	124	220	210	156	147	317	193	149	80	302	76	248	160
Total Patrons	2218	2229	2219	2236	2256	2256	2282	2295	2304	2317	2324	2285	2301	2324
Added Patrons	59	18	19	30	34	15	30	16	12	14	17	30	22	26
Circulation	2476	2321	2544	3341	3200	2967	2674	2386	2106	2554	2521	2727	2348	2606
Checkouts	2041	1961	2157	2849	2768	2435	2169	1963	1677	2238	2124	2296	1959	2235
Renewals	435	360	387	492	432	532	505	423	429	316	397	431	389	371
Borrowers	366	349	384	463	454	413	400	365	351	371	377	398	362	405
Checked In	1944	1784	1920	2412	2549	2397	2210	1723	1737	1863	1925	2319	1852	2140
Holds Placed	527	497	598	535	608	491	491	522	403	574	543	658	487	588
Holds Filled	460	514	546	527	573	518	432	521	367	564	484	631	513	566
E-Content Circ	544	551	536	513	514	485	487	461	517	577	533	524	588	616
Hoopla Borrows	45	30	50	50	54	36	48	47	33	49	59	55	45	86
PAC Logins	608	523	646	631	622	593	608	522	482	652	627	641	512	578
Wireless Clients	145	139	180	210	157	148	158	163	162	160	149	182	156	147
Cassie Sessions	46	36	31	45	43	35	48	48	38	54	61	49	40	49
Door Count	1833	1734	1887	3024	2032	1727	2189	1802	1660	2121	1690	2027	1767	1873