

Director's Report April 2024

Deb Flint, Library Director

Building & Grounds:

- Culligan came for their yearly check of the softener and filter change. They are ordering a replacement filter to have on site.
- Scheduled the 4H group to do trail cleanup on April 26.
- The first donation of mulch should be delivered soon.

Collection:

- Added 109 new books, 70 donations, and 19 DVDs in March.
- We have had numerous inquiries about the Seed Library this year, and several people have taken seeds to plant.

Election:

- Asked several people to be election inspectors, and have found two who are willing to do it.
- The petition packets are available to anyone who wants to run for the BOT.
- Sent request for voter lists to the school.

Financials:

- Treasurer reconciled the bank statements and accounts.

Grants & Donations:

- Received \$700 Check from Stewart's Holiday Match for Summer Reading & children's programming/materials. They sent a representative to take a photo with a "big check."
- Completed the paperwork to submit to DASNY for reimbursement of electrical work on the building. A DASNY clerk emailed to ask me to resubmit all the paperwork because I did not subtract the retainage from my request. Resubmitted the paperwork on 3/29/24. I have not heard anything further.
- Ordered kid program items from Price Chopper.
- Got final report for Writers Workshop and requested payment for the instructor.
- Wrote thank you notes for the donations received in the past month.

Meetings:

- Discussed agenda items with the Board President.
- Attended a special Director's Council meeting on March 20th to discuss SCPL withdrawal from JA Project. There are still a lot of questions about how this will work. More information will be forthcoming.
- Attended a Long-Range Plan (LRP) committee meeting on 3/19/24.
- Attended Rural Round Table discussion to share programming ideas. Toured Schuylerville Library.
- Spoke to the Personnel Chair about several things.

- Spoke to PR Chair about the need for members of the committee, as well as Memorial Day parade.

Programs:

Adult Program Attendance:

March Tech Assistance – 9
3/15/24 Tea & Talk – 11
3/20/24 Astronomy Club – 5
3/21/24 Writers Group – 4
3/21/24 Intro to Drawing – 7
3/22/24 Cozy Corner Stitchers – 4
3/25/24 When Readers Meet – 15
3/27/24 Photography Club – 17
3/30/24 Story Quilt Writing Workshop – 4
4/1/24 Mahjongg – 5
4/2/24 Stories Behind the Pictures – 10
4/4/24 Intro to Drawing – 7
4/4/24 Celebration of Favorite Poems – 6
4/10/24 Young Professionals Book Disc. – 8
4/11/24 Intro to Drawing – 5

TOTAL: 117

Children's Program Attendance:

3/18/24 Nature Club – 8 kids, 6 adults
3/19/24 Raising Readers Storytime – 15 kids, 11 adults
3/20/24 Deconstruction – 5 kids, 2 adults
3/21/24 Chess & Checkers Club – 7 kids, 5 adults
3/21/24 Makerspace: Origami – 9
3/25/24 Tech & Sci. Club: Stop Motion – 7 kids, 5 adults
3/26/24 Raising Readers Storytime – 10 kids, 11 adults
4/1/24 Lego Club – 5 kids, 2 adults
4/2/24 Raising Readers Storytime – 14 kids, 8 adults
4/9/24 Raising Readers Storytime – 8 kids, 8 adults

TOTAL: 146

Teen Program Attendance:

3/13/24 TAB Lip Balm Creation – 13
3/28/24 TAB Meeting – 7
4/11/24 TAB Meeting – 5

TOTAL: 25

Family Program Attendance:

3/16/24 ADK Live Turtles – 70
4/6/24 Colorful Creations Art Class – 7
4/8/24 Solar Eclipse Party – 39

TOTAL: 116

Community Room Usage Attendance (reserved): (between 3/14/24-4/11/24)

GPS - 5 sessions – 30

Tutoring - 2 sessions – 7

Odyssey of the Mind - 2 sessions – 22

Milton Galway Coalition – 3

Village of Galway – 5

Glenville Hills Garden Club – 28

PTSA – 7

TOTAL: 102

Volunteer Hours: (does not include BOT, committees, or barcoding/book covering)

3/15/24 – 4/11/24 – 10 individuals volunteered a combined 21 times for a total of 35.5 hours.

Upcoming Program Schedule:

Adults:

4/12, 5/10 - Artist Jam

4/15, 4/22, 4/29, 5/6, 5/13, 5/20 - Mahjongg

4/17, 4/20, 4/24, 5/1, 5/8, 5/15, 5/18, 5/22, 5/29 - Tech Assist

4/17, 5/15 - Astronomy Club

4/18, 5/16 - Writers' Group

4/18 - Beginning Birding w/ Audubon Society

4/22, 6/24 - When Readers Meet

4/24, 5/29 - Photography Club

4/25, 5/2 – Intro to Basic Drawing

4/26, 5/24 - Cozy Corner Stitchers

4/26, 7/26 - Poetry Open Mic

5/4 - Memory Project Opening & Dance: A Morale Booster (*see attached doc for programs*)

5/8, 6/12 - Young Professionals Book Discussion

5/16 - Memory Project Talk: Two-Fold Invasion w/ Geza Ginzery

5/29 - Community Budget Review

6/5 - Library Election 2-8

6/6 - Adirondack Fire Towers 115th Anniversary Talk

6/21, 9/20 - Tea & Talk

7/27 - Kilboy Was Here: Erie Canal Balladeer

Kids & Teens:

4/13, 5/11, 6/8 - Pokémon Club

4/13, 5/11, 6/8 - Teen Esports

4/13, 4/20, 5/18, 6/1, 6/15 - Sea Perch Underwater Robotics (Teens)

4/15, 5/13, 6/10 - Crafternoon

4/16, 4/23, 4/30, 5/7, 5/14, 5/21, 5/28 - Raising Readers Storytime

4/17, 5/15 - Deconstruction

4/18, 5/16 - Chess & Checkers Club
4/18, 5/16 - Makerspace
4/22, 5/20, 6/17 - Nature Club
4/25 - TAB Manhunt
4/29, 6/24 – Tech & Science Club
5/2, 6/6 - Homeschool Meetup
5/2, 6/6 - Family Storytime
5/4 - Family Stories: Preserving History (Memory Project)
5/6, 6/3- Lego Club
5/9 - Make Your Own Terrarium
5/23 - TAB Meeting
6/29 - Summer Reading Program Start (through 8/15) (*see attached document for programs*)

Publicity:

- Wrote Memory Project exhibit press release. Sent list of programs and press release/flyers for PR of The Memory Project to SALS/production company for approval. Once those are approved, I can publicize the event.
- Continued working on the annual newsletter. Waiting on a few articles to include before I can finalize the format.
- We are rearranging the PR responsibilities to make a better fit for staff tasks.
- The quarterly welcome letter was updated by the Sr. Clerk.

Staff:

- Staff was trained on the new POS/timeclock system.
- Staff will meet with the LRP Chair on 4/30 to discuss the LRP.

Tasks:

- Worked on prep/scheduling for upcoming programs, particularly the Memory Project event coming up in May.
- Posted the updated version of the Circulation & Usage Policy in the binder, on website, and Google Docs for BOT.
- Ordered office & maintenance supplies.
- Talked to Senior's leader about possible collaboration with Meals on Wheels to get books to people who are homebound. She said she would talk to the County and let me know.

Technology:

- SALS continues to narrow down what the possible issue is with one of the new computers & the RAM.
- The new POS/timeclock will be in use by the next meeting.

Memory Project Programs (& Info for when patrons ask about the display/programs)

Working in partnership with The Memory Project Productions, Inc., the Southern Adirondack Library System (SALS), and Assemblywoman Carrie Woerner, the Galway Public Library, 2112 East Street, Galway, will host "Messages From Survivors: One Family's Holocaust Legacy," a powerful new traveling exhibit about the Holocaust, survival, resiliency, and the importance of family and remembering during the month of May. An opening reception will be held on Saturday, May 4 from 11-2, which will include a presentation of "Dance: A Morale Booster." The Library will also host related programs, activities, and displays during the month designed educate and to spark conversation about the time period.

The exhibit is not just about the Holocaust, but also about the importance of families and sharing family stories, remembering your family's past through the generations.

Programs & activities planned to compliment and expand on this powerful exhibit about the Holocaust, survival, and resiliency:

- Monday, April 22 from 7-8:30 PM – In preparation for this exhibit, and to spark conversations about the time period, When Readers Meet will be reading and discussing *The Dressmakers of Auschwitz* by Lucy Adlington.
- Saturday, May 4 from 10-11 AM – Family Stories: Preserving History Workshop for all ages (under 8 with an adult). Pick up interview worksheets at the library in advance of the program and use them to gather information and pictures about members of your family. Bring your collected information to the workshop and we will help you create a scrapbook with poetry, pictures, drawings, and/or stories to help you preserve and remember your family history and special loved ones.
- Saturday, May 4 from 11-2 – Opening Reception for Messages From Survivors: One Family's Holocaust Legacy. In conjunction, at 12 PM, there will be a presentation by Jake Goldsmith about European folk dance and how the war impacted cultural traditions called "Dance: A Morale Booster." This portion of the program will include a video of European folk dancing and a few lessons on how to do some of these traditional dances. There will be light traditional Jewish foods & refreshments and a coordinated online display of some of the architecture, art and dance that was lost when the Nazis invaded Eastern Europe.
- The Young Professionals Book Discussion group for ages 16-35 will be reading *Code Name Sapphire* by Pam Jenoff and discussing what they read and learned on Wednesday, May 8 at 7 PM.

- On Thursday, May 16th at 6 PM, local citizen, Geza Ginzery, will give a special talk and answer questions about some of his and his family's experiences in Hungary prior, during and after World War II. "The Two-Fold Invasion: Never to Be the Same". Come hear his amazing stories.
- In support of the Memory Project exhibit, the Galway Public Library Photography Club was asked to provide photos for a complimentary display at the library during the month of May. The guidelines were to take black-and-white and monochrome photographs, with no restriction on subject, but with images in which the main subject or points of interest were well-lit with black or deep shadows in the background, a form of chiaroscuro. The pictures would ideally evoke emotions whether positive or negative. They will talk about their photos during their May meeting on the 29th.
- There will be a book display during the whole month of books on the Holocaust, Eastern Europe, WW II, family, & memories.
- There will also be a timeline of the events leading up to and during WWII as well as a display of the major battles hanging in the library. A scavenger hunt will be available surrounding these topics to help kids learn more about this time period.
- The Galway Central School District will also be hosting a display of the exhibit panels in the high school library to raise awareness of history with the students.
- There will be a table set up in the library the whole month of May for patrons to write and decorate "kindness quotes." The intention is for the maker to share their quote with someone else as an act of kindness.

Galway Public Library Summer Reading Program 2024 Adventure Begins at Your Library!

We have many ways to participate! Let the Galway Public Library lead you on a new adventure each week! Sign up for the Readsquared app and log your reading time to enter to win raffle prizes. Complete our READO cards to get shoe charms. - Attend our programs and spend your summer adventuring and creating!

Saturday, June 22nd - Begin signing up for the Summer Reading Program

Saturday, June 29th - Begin logging reading time and completing READO Cards

Week 1 - Adventure in the Kitchen!

Monday, July 1st 2-3 pm - DIY Lip Balm and Sugar Scrub (for ages 8-12).

Monday, July 1st 4-5 pm - Lego Club: Build Your Favorite Meal (ages 6-14)

Tuesday, July 2nd 1-2 pm - Kitchen Science: Enjoy fun experiments made from common ingredients (ages 6-12)

Saturday, July 6th 11-12 pm - Make Ice Cream in a Bag (all ages, under 8 with an adult)

Week 2 - Adventure in the Sky!

Monday, July 8th 2-3 pm - Make Your Own Galaxy Slime (ages 6-12)

Monday, July 8th 4-5 pm - Crafternoon: Black Glue Galaxy Craft (ages 6-12)

Tuesday, July 9th 1-2 pm - Constellation Tubes: This fun craft lets you bring the stars indoors. (ages 6-12)

Thursday, July 11th 6-7 pm - Silent Wings Live Raptors: This educational program allows learners of all ages to see live birds of prey up-close and to learn about the impressive adaptations and behaviors of these remarkable birds. Attendees will also learn about the conservation issues that impact them and how to make a difference. (all ages - space is limited)

Week 3 - Adventures in Nature!

Monday, July 15th 2-3 pm - Nature Story Stones: Paint your own stones to create stories with (ages 6-12)

Monday, July 15th 4-5 pm - Nature Club: Glowegee Creek Nature Walk. Meet at the Saratoga PLAN trailhead and join us for a fun nature walk (weather dependent and all children must be accompanied by an adult).

Tuesday, July 16th - Thursday, July 25th - Makerspace: Design Your Own Travel Adventure Patch (all ages)

Tuesday, July 16th 1-2 pm - Solar Ovens and Gourmet S'Mores: Harness the energy of the sun to make the best snack ever invented, S'mores! (all ages, under 8 with an adult)

Thursday, July 18th 4-5 pm - Chess and Checkers Club (ages 9-14)

Week 4 - Adventures at Sea!

Monday, July 22nd 2-3 pm - Human Battleship: Join us as we play a life size version of the popular board game (ages 10-16)

Monday, July 22nd 4-5 pm - Tech Club: Pirate Escape Room with Scratch Coding (ages 8-12)

Tuesday, July 23rd 1-2 pm - Ocean Art: Join us for a guided ocean-themed painting session (ages 6-14)

Thursday, July 25th 6:30-7:30 pm - Teen Advisory Board Presents: Water Blasters and Catapults. Bring your water blasters and a towel and get ready for an epic water battle behind the library (ages 12-17)

Week 5 - Adventures Around the World!

Monday, July 29th 2-3 pm - Around the World Trivia: Test your knowledge and have fun with friends (ages 8-14)

Monday, July 29th 4-5 pm - International Food Taste Test Challenge: Try exotic, international snacks right at the library (ages 10-16)

Tuesday, July 30th 1-2 pm - Adventure Packs: Make an adventure journal, a compass and a pouch to hold your adventure treasures (ages 5-8)

Thursday, August 1st 5-6 pm - Galway Homeschoolers Meet and Greet (all ages)

Thursday, August 1st 6-6:30 pm - Family Storytime: Bring the family for stories and songs. PJ's welcome! (all ages)

Saturday, August 3rd 10-11 am - Haiku Workshop: Learn to write poetry in the Japanese tradition (ages 8-14)

Week 6 - Adventures in History!

Monday, August 5th 2-3 pm - DIY Papyrus Paper: Make your own paper using a similar method to what the ancient Egyptians would have used. Paper will dry at the library and

will be picked up later along with a hieroglyphics alphabet sheet to use for writing on it (ages 8-12)

Monday, August 5th 4-5 pm - Lego Club: Preserving History - Help build a Lego version of the Town of Galway which we will display at the library (ages 6-14)

Tuesday, August 6th 1-2 pm - Library Olympic Games: Learn about the history of the Olympic Games and take part in our own library version of the event (ages 8-12)

Thursday, August 8th 7-8 pm - TAB Presents: Don't Stop Believin'... It's Karaoke Night at the Galway Public Library (all teens)

Monday, August 12th - Last Day to log reading minutes and to turn in READO Cards.

Thursday, August 15th 6-7 pm - Summer Reading Program Wrap-Up Party: Join us as we celebrate a summer of fun with food and rewards (all are welcome)

Every Tuesday - 10:15-10:45 Baby Storytime: Join us for songs, rhymes, movement and stories for our youngest readers (ages 0-2). 11-12 PreSchool Storytime: We will read, sing, rhyme and move and will end with a themed craft (ages 3-5).

2023-2024

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun	FY Total
Record Counts													
Total Items	35574	35686	35886	36143	35867	35903	35818	35719	35835				
Withdrawn	222	4	14	9	378	116	286	437	2				
Added Items	597	118	226	278	108	154	203	342	120				
Total Patrons	2058	2070	2074	2078	2085	2097	2122	2144	2167				
Added Patrons	16	22	16	8	13	19	30	29	22				
Circulation	3131	3406	2739	2822	2630	2332	2798	2550	2411				
Checkouts	2630	2911	2263	2246	2211	1931	2369	2118	1964				
Renewals	501	495	476	576	419	401	429	432	447				
Borrowers	422	422	401	370	349	331	376	378	381				
Checked In	2601	2874	2126	2193	2293	2073	2037	2055	1908				
Holds Placed	582	624	642	446	508	447	590	474	528				
Holds Filled	495	581	630	437	459	476	572	465	489				
E-Content Circ	566	459	488	655	596	565	634	596	580				
Hoopla Borrowers	30	40	29	27	10	37	46	36					
PAC Logins	601	621	648	590	565	566	633	538	605				
Wireless Clients	196	216	180	185	133	114	139	126	166				
Cassie Sessions	31	28	43	33	39	43	38	42	32				
Door Count	2306	2001	1842	2048	1614	1504	1685	1890	1976				

CIRCULATION

Month	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	1453	1933	1725	1702	2365	1506	2243	2447	2798
February	1421	1824	1430	1375	2400	1768	2087	2407	2550
March	1545	1789	1969	1656	2199	2172	2417	2768	2411
April	1594	1629	1585	1555	239	2256	2198	2527	
May	1446	1811	1572	1349	371	2064	2165	2487	
June	1896	2207	1623	1719	852	2430	2554	2841	
July	2323	2708	2493	2407	1664	3304	3261	3131	
August	2265	2347	2274	1718	2509	2870	3118	3406	
September	1784	1895	1931	1172	2214	2398	2615	2739	
October	2039	1773	1553	2633	2214	2282	2811	2822	
November	1900	1801	1424	2197	2049	2343	2820	2630	
December	1834	1772	1332	1714	2072	2091	2274	2332	
YEAR TOTAL	21500	23489	20911	21197	21148	27484	30563	32537	

E-CONTENT CIRCULATION

Month	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	105	143	139	206	154	264	314	392	634
February	163	116	143	150	165	297	287	347	596
March	150	106	161	207	191	344	302	400	580
April	132	48	148	187	230	271	238	424	
May	143	102	191	198	351	320	311	390	
June	205	122	148	245	325	317	326	416	
July	251	150	197	210	330	328	359	566	
August	142	155	224	217	349	372	382	459	
September	108	132	121	195	337	291	362	488	
October	150	116	159	177	268	310	372	655	
November	132	129	162	180	259	296	361	596	
December	119	126	172	165	254	322	320	565	
YEAR TOTAL	1800	1445	1965	2337	3213	3732	3934	5698	

HOOPLA USAGE

	2022	2023	2024
January		43	46
February		20	36
March		33	
April		25	
May		25	
June		22	
July		30	
August		40	
September	38	29	
October	21	27	
November	23	10	
December	31	37	
YEAR TOTAL	113	341	