

Galway Public Library Balance Sheet

As of February 29, 2024

	Feb 29, 24
ASSETS	
Current Assets	
Checking/Savings	
A200 Operating Bank Accounts	
10104 · Story Quilt Checking 3415	8,761.33
10115 · Operating Grants Checking 9118	3,513.72
10120 · General Operating Summary -1961	
10120A · General Operating Acct - Reg	17,415.48
10120B · General Operating Acct - Reserv	10,177.41
10120 · General Operating Summary -1961 - Other	1.09
Total 10120 · General Operating Summary -1961	27,593.98
10212 · Operating Savings MM 1389	165,493.42
Total A200 Operating Bank Accounts	205,362.45
A210 Cash On Hand	
10000 · Petty Cash	200.00
10005 · Cash in Drawer	60.00
Total A210 Cash On Hand	260.00
H200 Capital Bank Accounts	
10211 · Capital Savings Fund MM 1376	211,126.40
Total H200 Capital Bank Accounts	211,126.40
Total Checking/Savings	416,748.85
Total Current Assets	416,748.85
Fixed Assets	
K102 Buildings	
15500 · 2112 East Street	2,987,615.41
Total K102 Buildings	2,987,615.41
15000 · K104 Furniture & Equipment	302,166.63
15700 · K101 New Library Building Lot	110,205.55
17000 · Accumulated Depreciation	-190,943.25
Total Fixed Assets	3,209,044.34
TOTAL ASSETS	3,625,793.19
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	

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23000 · A600 Accounts Payable	7,047.93
Total Accounts Payable	7,047.93
Credit Cards	
23100 · VISA - TCM/Ballston Spa Nat Bk	708.85
Total Credit Cards	708.85
Other Current Liabilities	
A631 Due to Other Governments	
23300 · Federal Payroll Liabilities	2,209.50
23301 · NYS Payroll Liabilities - W/H	683.57
23305 · NYS Payroll Liabilities - UI	377.48
24075 · Retirement Employer	2,405.39
Total A631 Due to Other Governments	5,675.94
Total Other Current Liabilities	5,675.94
Total Current Liabilities	13,432.72
Total Liabilities	13,432.72
Equity	
39015 · Unrestricted Net Assets	3,501,835.08
39018 · BD Desig. Retirement	10,000.00
Net Income	100,525.39
Total Equity	3,612,360.47
TOTAL LIABILITIES & EQUITY	3,625,793.19

Profit/Loss Budget v Actual This Fiscal Year

Actuals Year to Date

	Jan 24	Feb 24	Actual - YTD-	YE Budget	% of Budget
Ordinary Income/Expense					
Income					
A2082 Library Charges					
40000 · Late Fees and Lost items	128	168	1,229	2,000	61%
41450 · Story Quilt Fees	0		62		
Total A2082 Library Charges	128	168	1,291	2,000	65%
A2705 Gifts and Donations					
41400 · Unassigned Donations	20	1,310	3,504	6,586	53%
41401 · Donor Designated			4,658		
Total A2705 Gifts and Donations	20	1,310	8,163	6,586	124%
40600 · A1001 Real Property Taxes			243,530	243,530	100%
41300 · A2760 Library System Grant			2,204		
45601 · A2401 Operating Interest	62		206	100	206%
Total Income	210	1,478	255,394	252,216	101%
Gross Profit	210	1,478	255,394	252,216	101%
Expense					
A74104 Library Expense					
Building					
Maintenance & Repair					
66501 · HVAC	930		3,176	2,300	138%
66502 · Fire Extinguishers			60	50	120%
66503 · Alarm System			1,245	2,400	52%
66504 · Water Service & Supplies	235		902	2,500	36%
66506 · Generator		947	947	725	131%
66524 · Garden Maintenance			4,845	2,100	135%
66525 · Lawn Care				3,600	
66526 · Snow Plowing			237	10,000	24%
66527 · Supplies				1,000	
66530 · General Repair				1,000	
66540 · Copier	320	783	1,103	500	221%
Total Maintenance & Repair	1,485	1,730	12,515	26,175	48%
Utilities					
66500 · Internet and Telephone	240	240	1,920	3,100	62%
66505 · Refuse	72		186	240	78%
66510 · Electric	1,196	964	6,827	14,500	47%
66520 · Propane	761		1,547	5,000	31%
Total Utilities	2,268	1,204	10,479	22,840	46%
Total Building	3,753	2,934	22,994	49,015	47%
Service Charge			10		
62600 · Property & Liability Insurance			9,100	8,200	111%

Profit/Loss Budget v Actual This Fiscal Year

Actuals Year to Date

	Jan 24	Feb 24	Actual - YTD-	YE Budget	% of Budget
64000 · Office & Book Supplies	503	78	2,081	3,000	69%
64100 · Books & Magazines					
Books	260	19	5,298	11,000	48%
Books Purchased with Grants	264		3,296	3,296	100%
Electronic Books		907	907	1,300	70%
64200 · Magazines & Newspapers		30	967	1,150	84%
Total 64100 · Books & Magazines	523	956	10,468	16,746	63%
64120 · Cinema DVD	404		1,572	3,200	49%
64130 · Museum Passes			600	550	109%
64150 · Circulation	819	855	6,589	10,100	65%
64175 · Election Expense				525	
67700 · Postage and Shipping	98	68	245	1,300	19%
70000 · Travel/Meetings/Dues			503	900	56%
73040 · Professional Fees					
Accountant				6,000	
Legal				800	
Total 73040 · Professional Fees				6,800	
73050 · Software	32		1,431	2,600	55%
89514 · Web Site Domain Expense		96	373	140	266%
Total A74104 Library Expense	6,132	4,987	55,967	103,076	54%
Program Expense					
General	37	430	830	800	104%
Programs Paid with Grants	120	252	2,222	2,222	100%
Total Program Expense	158	682	3,052	3,022	101%
68005 · A74102 Library, Equipment Purch					
68005.1 · Computers	76		1,718		
68005.2 · Equipment Purchased with Grants		69	1,069	1,069	100%
68005.3 · Equipment	274		274	2,200	12%
Total 68005 · A74102 Library, Equipment Purch	350	69	3,060	3,269	94%
69400 · A74104 Publicity				1,400	
72000 · A74101 Employer Payroll Tax Exp	814	939	6,964	10,100	69%
72500 · A90408 Workers Compensation	688		688	1,700	40%
72501 · A90558 Disability Insurance		168	168	650	26%
73000 · A90108 State Retirement System			8,363	8,000	105%
77000 · A74101 Salaries & Wages					
77001 · Administration Payroll	4,385	4,512	36,570	57,002	64%
77002 · Staff Payroll & EmployeeBenefit	3,959	5,119	40,407	63,998	63%
Total 77000 · A74101 Salaries & Wages	8,344	9,631	76,977	121,000	64%
Total Expense	16,485	16,476	155,239	252,216	62%
Net Ordinary Income	-16,275	-14,998	100,155		100%

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03/06/24

Accrual Basis

Galway Public Library

Profit/Loss Budget v Actual This Fiscal Year

Actuals Year to Date

	Jan 24	Feb 24	Actual - YTD-	YE Budget	% of Budget
Other Income/Expense					
Other Income					
41510 - H2401 Capital Funds Interest	72		370		
Total Other Income	72		370		
Net Other Income	72		370		
Net Income	-16,204	-14,998	100,525		100%

Galway Public Library
Deposit Detail
 February 2024

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 03/06/24

Type	Num	Date	Name	Account	Amount
Deposit		02/07/2024		10120A · General Operating Acct - Reg	30.00
				40000 · Late Fees and Lost items	-20.00
				40000 · Late Fees and Lost items	-10.00
TOTAL					-30.00
Deposit		02/12/2024		10120A · General Operating Acct - Reg	15.21
				40000 · Late Fees and Lost items	-15.21
TOTAL					-15.21
Deposit		02/12/2024		10115 · Operating Grants Checking 9118	26.00
			Hannaford	41401 · Donor Designated	-26.00
TOTAL					-26.00
Check	EFILED	02/16/2024	NYS Retirement Fund	10120A · General Operating Acct - Reg	0.00
TOTAL					0.00
Deposit		02/19/2024		10120A · General Operating Acct - Reg	35.28
				40000 · Late Fees and Lost items	-25.21
				40000 · Late Fees and Lost items	-10.07
TOTAL					-35.28
Deposit		02/19/2024		10115 · Operating Grants Checking 9118	284.00
				41401 · Donor Designated	-284.00
TOTAL					-284.00

Galway Public Library
Deposit Detail
 February 2024

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 03/06/24

Type	Num	Date	Name	Account	Amount
Deposit		02/28/2024		10120A · General Operating Acct - Reg	87.85
				40000 · Late Fees and Lost items	-12.00
				40000 · Late Fees and Lost items	-25.00
				40000 · Late Fees and Lost items	-30.85
				40000 · Late Fees and Lost items	-20.00
TOTAL					-87.85
Deposit		02/28/2024		10115 · Operating Grants Checking 9118	1,000.00
			Price Chopper's Golub Foundation	41401 · Donor Designated	-500.00
			Ballston Spa National Bank Foundation	41401 · Donor Designated	-500.00
TOTAL					-1,000.00

Galway Public Library

Register: A200 Operating Bank Accounts:10120 · General Operating Summary -1961:10120A · General Operating Acct - Reg
 From 02/17/2024 through 03/01/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
02/19/2024			-split-	Deposit		35.28	18,812.29
02/19/2024	EPAY	Charter Communications	23000 · A600 Accounts Payable	ACCOUNT 0995585...	239.95		18,572.34
02/19/2024	EPAY	National Grid	23000 · A600 Accounts Payable	ACCOUNT 82064-5...	1,195.53		17,376.81
02/28/2024			-split-	Deposit		87.85	17,464.66
02/28/2024	9424	Baker & Taylor	23000 · A600 Accounts Payable	326832 L399952 3 B...	19.18		17,445.48
02/28/2024	9425	Consumer Reports	23000 · A600 Accounts Payable		30.00		17,415.48
03/01/2024	9426	[REDACTED]	-split-				17,260.73
03/01/2024	9427	[REDACTED]	-split-		154.75		16,932.18
03/01/2024	9428	[REDACTED]	-split-		328.55		16,552.63
03/01/2024	9429	[REDACTED]	-split-		379.55		16,341.89
03/01/2024	9430	[REDACTED]	-split-		210.74		14,615.47
03/01/2024	9431	[REDACTED]	-split-	VOID:	1,726.42		14,615.47
03/01/2024	9432	[REDACTED]	-split-				14,615.47
03/01/2024	9433	[REDACTED]	-split-		123.88		14,491.59
03/01/2024	9434	[REDACTED]	-split-		58.10		14,433.49
03/01/2024			-split-		626.86		13,806.63

BOARD OF TRUSTEES CLAIM APPROVAL

NAME	SIGNATURE
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Todd Payton, Stephanie	
Wemple, Susan	

Galway Public Library

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Register: A200 Operating Bank Accounts:10120 · General Operating Summary -1961:10120A · General Operating Acct - Reg
 From 03/02/2024 through 03/15/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
03/06/2024	E-pay	NYS Employment Tax	-split-	161517296 2 QB Tra...	853.76		31,953.96
03/08/2024	E-pay	United State Treasury	-split-	16-1517296 QB Trac...	2,209.50		29,744.46
03/13/2024			-split-	Deposit		62.61	29,807.07
03/13/2024	EPAY	VISA	23100 · VISA - TCM/Ballston ...		344.73		29,462.34
03/13/2024	9435	Baker & Taylor	23000 · A600 Accounts Payable	326832 L399952 3 B...	1,199.92		28,262.42
03/13/2024	9436	Doyle Security Systems, Inc.	23000 · A600 Accounts Payable	47348	678.78		27,583.64
03/13/2024	9437	Electronic Office Products Inc.	23000 · A600 Accounts Payable	CUSTOMER ID GA...	783.37		26,800.27
03/13/2024	9438	Midwest Tape, LLC	23000 · A600 Accounts Payable	2000013231	198.66		26,601.61
03/13/2024	9439	Perfect Water	23000 · A600 Accounts Payable		175.00		26,426.61
03/13/2024	9440	Postmaster	23000 · A600 Accounts Payable	P1 PERMIT #25 US...	320.00		26,106.61
03/13/2024	9441	Southern Adirondack Library...	23000 · A600 Accounts Payable		855.37		25,251.24
03/13/2024	9442	Technical Building Services, ...	23000 · A600 Accounts Payable		441.00		24,810.24
03/13/2024	9443	The Law Office of Stephanie ...	23000 · A600 Accounts Payable		375.00		24,435.24
03/15/2024	9444	[REDACTED]	-split-		154.74		24,280.50
03/15/2024	9445	[REDACTED]	-split-		426.81		23,853.69
03/15/2024	9446	[REDACTED]	-split-		287.33		23,566.36
03/15/2024	9447	[REDACTED]	-split-		466.65		23,099.71
03/15/2024	9448	[REDACTED]	-split-		1,726.42		21,373.29
03/15/2024	9449	[REDACTED]	-split-		640.73		20,732.56
03/15/2024	9450	[REDACTED]	-split-		120.38		20,612.18

BOARD OF TRUSTEES CLAIM APPROVAL

NAME	SIGNATURE
Behrens, Jane	
Florio, Santina	
Hodsoill, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Todd Payton, Stephanie	
Wemple, Susan	


Galway Public Library

2/28/2024 4:01 PM

Register: A200 Operating Bank Accounts: 10115 · Operating Grants Checking 9118

From 02/17/2024 through 03/01/2024

Sorted by: Cleared status

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
02/19/2024			A2705 Gifts and Donations:414...	Deposit		284.00	2,537.90
02/28/2024			-split-	Deposit		1,000.00	3,537.90
02/28/2024	1131		23000 · A600 Accounts Payable		24.26		3,513.64

BOARD OF TRUSTEES CLAIM APPROVAL	
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Behrens, Jane	
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McCleneghen, Kat	
Todd Payton, Stephanie	
Wemple, Susan	

Receipts Log for 2/14/24 to 3/13/24

DATE	CHECK #	ACCOUNT/DESCRIPTION	AMOUNT	SOURCE
2/16/2024	CASH	Small Grants-new bks	\$284.00	Anonymous
2/16/2024	CASH	Fees	\$10.07	EOD
2/21/2024		Small Grants - SRP 90287 24/kid prgms	\$500.00	BSNB
2/21/2024	CASH	Fees	\$12.00	EOD
2/23/2024		Small Grants - kid 5401 programs	\$500.00	Price Chopper Golub
2/24/2024	CASH	Fees	\$25.00	EOD
2/27/2024		Story Quilt-writing 1001 workshop fee	\$20.00	[REDACTED]
2/27/2024	CASH	Fees	\$30.85	EOD
2/29/2024	CASH	Fees	\$10.00	EOD
3/6/2024		9789 Fines	\$20.70	[REDACTED]
3/6/2024	CASH	Fees	\$10.00	EOD
3/8/2024	CASH	Fees	\$17.62	EOD
3/12/2024	CASH	Fees	\$24.29	EOD

Galway Public Library

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Register: 23100 · VISA - TCM/Ballston Spa Nat Bk

From 02/21/2024 through 03/18/2024

Sorted by: Cleared status

Date	Ref.	Payee	Account	Memo	Charge C	Payment	Balance
02/21/2024	022424	Shopify	68005 · A74102 Library, Equip...		69.02 - 1		6488.42
02/24/2024	022624	Amazon.com	Program Expense:Programs Pai...		Smbr 30.45 - 2		6588.87
02/24/2024	022624	Amazon.com	A74104 Library Expense:64000...		11.99 - 3		6690.86
02/26/2024	022924	Amazon.com	Program Expense:Programs Pai...		Smbr 17.99 - 4		7088.85
02/27/2024	0228724	Amazon.com	A74104 Library Expense:64100...		Smbr 134.94 - 5		8883.79
03/08/2024	030824	Amazon.com	A74104 Library Expense:64100...		Smbr 17.68 - 6		8861.47
03/11/2024	31124	Pace Analytical Services	A74104 Library Expense:Buildi...		65.60 - 7		9227.07
03/13/2024	031324	Bluehost	A74104 Library Expense:89514...		20.99 - 8	344.73	9488.066
03/13/2024	EPAY	VISA	A200 Operating Bank Account...			234.67	6088.333
03/13/2024	1	VISA	A200 Operating Bank Account...				3688.666

Subrents 201.06
 General Operating 16760
368.66

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