

Galway Public Library Balance Sheet

As of December 31, 2023

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01/09/24
Accrual Basis

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
A200 Operating Bank Accounts	
10104 · Story Quilt Checking 3415	8,760.89
10115 · Operating Grants Checking 9118	2,866.57
10120 · General Operating Summary -1961	
10120A · General Operating Acct - Reg	15,725.77
10120B · General Operating Acct - Reserv	10,157.41
Total 10120 · General Operating Summary -1961	25,883.18
10212 · Operating Savings MM 1389	201,366.30
Total A200 Operating Bank Accounts	238,876.94
A210 Cash On Hand	
10000 · Petty Cash	200.00
10005 · Cash in Drawer	60.00
Total A210 Cash On Hand	260.00
H200 Capital Bank Accounts	
10211 · Capital Savings Fund MM 1376	210,983.22
Total H200 Capital Bank Accounts	210,983.22
Total Checking/Savings	450,120.16
Total Current Assets	450,120.16
Fixed Assets	
K102 Buildings	
15500 · 2112 East Street	2,987,615.41
Total K102 Buildings	2,987,615.41
15000 · K104 Furniture & Equipment	302,166.63
15700 · K101 New Library Building Lot	110,205.55
17000 · Accumulated Depreciation	-190,943.25
Total Fixed Assets	3,209,044.34
TOTAL ASSETS	3,659,164.50
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
23000 · A600 Accounts Payable	9,534.86

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 As of December 31, 2023

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	Dec 31, 23
Total Accounts Payable	9,534.86
Credit Cards	1,392.04
23100 · VISA - TCM/Ballston Spa Nat Bk	1,392.04
Total Credit Cards	1,392.04
Other Current Liabilities	
A631 Due to Other Governments	2,032.76
23300 · Federal Payroll Liabilities	167.07
23301 · NYS Payroll Liabilities - W/H	209.81
23305 · NYS Payroll Liabilities - UI	2,405.39
24075 · Retirement Employer	4,815.03
Total A631 Due to Other Governments	4,815.03
Total Other Current Liabilities	15,741.93
Total Current Liabilities	15,741.93
Total Liabilities	
Equity	
39015 · Unrestricted Net Assets	3,501,835.08
39018 · BD Desig. Retirement	10,000.00
Net Income	131,587.49
Total Equity	3,643,422.57
TOTAL LIABILITIES & EQUITY	3,659,164.50

2:09 PM

01/09/24

Accrual Basis

Galway Public Library

Profit/Loss Budget v Actual This Fiscal Year

Actuals Year to Date

	Nov 23	Dec 23	Actual - YTD	YE Budget	% of Budget
Ordinary Income/Expense					
Income					
A2082 Library Charges					
4000 · Late Fees and Lost items	223	104	933	2,000	47%
41450 · Story Quilt Fees	30		61		
Total A2082 Library Charges	253	104	994	2,000	50%
A2705 Gifts and Donations					
41400 · Unassigned Donations	1,185	700	3,484	5,882	59%
41401 · Donor Designated		1,884	3,348		
Total A2705 Gifts and Donations	1,185	2,584	6,833	5,882	116%
40600 · A1001 Real Property Taxes			243,530	243,530	100%
41300 · A2760 Library System Grant			2,204		
45601 · A2401 Operating Interest	41	76	100	100	76%
Total Income	1,479	2,688	253,637	251,512	101%
Gross Profit	1,479	2,688	253,637	251,512	101%
Expense					
A74104 Library Expense					
Building					
Maintenance & Repair					
66501 · HVAC	28	1,710	2,246	2,300	98%
66502 · Fire Extinguishers	60		60	50	120%
66503 · Alarm System		623	1,245	2,400	52%
66504 · Water Service & Supplies		316	667	2,500	27%
66506 · Generator				725	
66524 · Garden Maintenance			4,845	2,100	135%
66525 · Lawn Care				3,600	
66526 · Snow Plowing				10,000	
66527 · Supplies			237	1,000	24%
66530 · General Repair				1,000	
66540 · Copier				500	
Total Maintenance & Repair	88	2,649	9,300	26,175	36%
Utilities					
66500 · Internet and Telephone	240	240	1,440	3,100	46%
66505 · Refuse			114	240	48%
66510 · Electric	844	786	4,668	14,500	32%
66520 · Propane	786		786	5,000	16%
Total Utilities	1,870	1,026	7,007	22,840	31%
Total Building	1,958	3,675	16,307	49,015	33%
Service Charge			10		
62600 · Property & Liability Insurance			9,100	8,200	111%

Profit/Loss Budget v Actual This Fiscal Year

Accrual Basis

Actuals Year to Date

	Nov 23	Dec 23	Actual - YTD-	YE Budget	% of Budget
64000 · Office & Book Supplies	16	606	1,500	3,000	50%
64100 · Books & Magazines	1,296	732	5,019	11,000	46%
Books	275	772	3,033	3,033	100%
Books Purchased with Grants				1,300	
Electronic Books		59	937	1,150	81%
64200 · Magazines & Newspapers	1,571	1,563	8,989	16,483	55%
Total 64100 · Books & Magazines	780		1,168	3,200	36%
64120 · Cinema DVD	300		600	550	109%
64130 · Museum Passes	819	819	4,915	10,100	49%
64150 · Circulation				525	
64175 · Election Expense	13		79	1,300	6%
67700 · Postage and Shipping			503	900	56%
70000 · Travel/Meetings/Dues					
73040 · Professional Fees				6,000	
Accountant				800	
Legal				6,800	
Total 73040 · Professional Fees	770		1,400	2,600	54%
73050 · Software	15		277	140	198%
89514 · Web Site Domain Expense	6,243	6,664	44,848	102,813	44%
Total A74104 Library Expense					
Program Expense					
General	150		363	800	45%
Programs Paid with Grants	826	82	1,849	1,849	100%
Total Program Expense	976	82	2,212	2,649	83%
68005 · A74102 Library, Equipment Purch		1,642	1,642	999	100%
68005.1 · Computers	41		999	2,200	
68005.2 · Equipment Purchased with Grants					
68005.3 · Equipment	41	1,642	2,641	3,199	83%
Total 68005 · A74102 Library, Equipment Purch				1,400	
69400 · A74104 Publicity	719	728	5,212	10,100	52%
72000 · A74101 Employer Payroll Tax Exp				1,700	
72500 · A90408 Workers Compensation				650	
72501 · A90558 Disability Insurance					
73000 · A90108 State Retirement System	8,363		8,363	8,000	105%
77000 · A74101 Salaries & Wages					
77001 · Administration Payroll	4,257	4,257	27,673	57,002	49%
77002 · Staff Payroll & EmployeeBenefit	4,319	4,388	31,328	63,998	49%
Total 77000 · A74101 Salaries & Wages	8,576	8,646	59,001	121,000	49%
Total Expense	24,917	17,761	122,277	251,512	49%
Net Ordinary Income	-23,438	-15,073	131,360		100%

2:09 PM

01/09/24

Accrual Basis

Galway Public Library

Profit/Loss Budget v Actual This Fiscal Year



Actuals Year to Date

	Nov 23	Dec 23	Actual - YTD-	YE Budget	% of Budget
Other Income/Expense					
Other Income	69		227		
41510 - H2401 Capital Funds Interest	69		227		
Total Other Income	69		227		
Net Other Income	-23,369	-15,073	131,587		100%
Net Income					

Galway Public Library
Deposit Detail
December 2023

Type	Num	Date	Name	Account	Amount
Deposit		12/01/2023		10120A · General Operating Acct - Reg	4,600.00
TOTAL				10212 · Operating Savings MIM 1389	-4,600.00
					-4,600.00
Deposit		12/06/2023		10120A · General Operating Acct - Reg	25.00
TOTAL				40000 · Late Fees and Lost items	-25.00
					-25.00
Deposit		12/06/2023		10120B · General Operating Acct - Reserv	250.00
TOTAL				41400 · Unassigned Donations	-250.00
					-250.00
Bill Pmt -Check	9349	12/06/2023	Stark Tech	10120A · General Operating Acct - Reg	0.00
TOTAL					0.00
Deposit		12/13/2023		10120A · General Operating Acct - Reg	37.15
TOTAL				40000 · Late Fees and Lost items	-11.00
				40000 · Late Fees and Lost items	-26.15
					-37.15
Deposit		12/13/2023		10120B · General Operating Acct - Reserv	300.00
TOTAL				41400 · Unassigned Donations	-300.00
					-300.00
Deposit		12/18/2023		10120A · General Operating Acct - Reg	1,620.00
TOTAL				40000 · Late Fees and Lost items	-20.00
				41401 · Donor Designated	-100.00
				41401 · Donor Designated	-1,500.00
					-1,620.00

Galway Public Library
Deposit Detail
December 2023

Type	Num	Date	Name	Account	Amount
Deposit		12/18/2023		10115 · Operating Grants Checking 9118	283.88
TOTAL			Southern ADK Library System	41401 · Donor Designated	-283.88
					-283.88
Check	EFILED	12/18/2023	NYS Retirement Fund	10120A · General Operating Acct - Reg	0.00
TOTAL					0.00
Deposit		12/27/2023		10120A · General Operating Acct - Reg	21.61
TOTAL				40000 · Late Fees and Lost items	-1.61
				40000 · Late Fees and Lost items	-20.00
					-21.61
Deposit		12/27/2023		10120B · General Operating Acct - Reserv	150.00
TOTAL				41400 · Unassigned Donations	-50.00
				41400 · Unassigned Donations	-100.00
					-150.00

Galway Public Library Vendor QuickReport December 2023

Type	Date	Num	Memo	Split	Amount
Bill	12/11/2023	121123		Programs Paid with Grants	-12.00
Bill	12/09/2023	12/3/23		Programs Paid with Grants	-25.35

Galway Public Library

Register: A200 Operating Bank Accounts:10120 · General Operating Summary -1961:10120A · General Operating Acct - Reg
 From 12/23/2023 through 01/05/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
12/27/2023			-split-	Deposit		21.61	11,136.67
01/03/2024			A2082 Library Charges:40000 ·...	Deposit		22.80	11,159.47
01/03/2024	9371	Baker & Taylor	23000 · A600 Accounts Payable	326832 L399952 3 B...	1,232.60		9,926.87
01/03/2024	9372	Demco	23000 · A600 Accounts Payable	710082775	423.49		9,503.38
01/03/2024	9373	Perfect Water	23000 · A600 Accounts Payable		150.00		9,353.38
01/03/2024	9374	Southern Adirondack Library...	23000 · A600 Accounts Payable		819.13		8,534.25
01/05/2024	9375	[REDACTED]	-split-		96.88		8,437.37
01/05/2024	9376	[REDACTED]	-split-		306.83		8,130.54
01/05/2024	9377	[REDACTED]	-split-		268.95		7,861.59
01/05/2024	9378	[REDACTED]	-split-		199.74		7,661.85
01/05/2024	9379	[REDACTED]	-split-		1,643.76		6,018.09
01/05/2024	9380	[REDACTED]	-split-		581.40		5,436.69
01/05/2024	9381	[REDACTED]	-split-		56.61		5,380.08
01/05/2024	9382	[REDACTED]	-split-		53.55		5,326.53

BOARD OF TRUSTEES CLAIM APPROVAL	
NAME	SIGNATURE
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Todd Payton, Stephanie	
Wemple, Susan	

Galway Public Library

General Operating Summary - 1961

Register: A200 Operating Bank Accounts: 10120

From 01/06/2024 through 01/19/2024

Sorted by: Cleared status

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
01/09/2024			A2082 Library Charges:40000 ...	Deposit		40.00	35,736.18
01/09/2024			A2705 Gifts and Donations:414...	Deposit		20.00	35,756.18
01/12/2024	E-pay	United State Treasury	-split-	16-1517296 QB Trac...	2,032.76		33,723.42
01/12/2024	EPAY	VISA	23100 · VISA - TCM/Ballston ...		957.19		32,766.23
01/15/2024	9383	Baker & Taylor	23000 · A600 Accounts Payable	326832 L399952 3 B...	111.41		32,654.82
01/15/2024	9384	Electronic Office Products Inc.	23000 · A600 Accounts Payable	CUSTOMER ID GA...	320.00		32,334.82
01/15/2024	9385	Perfect Water	23000 · A600 Accounts Payable		234.77		32,100.05
01/15/2024	9386	Postmaster	23000 · A600 Accounts Payable		98.00		32,002.05
01/15/2024	9387	Utica National Insurance Gro...	23000 · A600 Accounts Payable	Account Number 100...	688.00		31,314.05
01/19/2024	9388	[REDACTED]	-split-		154.74		31,159.31
01/19/2024	9389	[REDACTED]	-split-		296.13		30,863.18
01/19/2024	9390	[REDACTED]	-split-		327.06		30,536.12
01/19/2024	9391	[REDACTED]	-split-		1,726.42		28,809.70
01/19/2024	9392	[REDACTED]	-split-		611.65		28,198.05
01/19/2024	9393	[REDACTED]	-split-		399.17		27,798.88

BOARD OF TRUSTEES CLAIM APPROVAL

NAME	SIGNATURE
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Todd Payton, Stephanie	
Wemple, Susan	

Galway Public Library

1/15/2024 5:11 PM

Register: A200 Operating Bank Accounts:10115 - Operating Grants Checking 9118

From 12/07/2023 through 01/15/2024

Sorted by: Cleared status

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
12/18/2023			A2705 Gifts and Donations:414...	Deposit		283.88	2,866.57
01/12/2024	EPAY	VISA	23100 · VISA - TCM/Ballston ...		44.31		2,822.26
01/15/2024	1128	[REDACTED]	23000 · A600 Accounts Payable	TEEN ADVISORY ...	11.60		2,810.66
01/15/2024	1129	MidAmerica Books	23000 · A600 Accounts Payable	Customer No. S694 1...	263.60		2,547.06

BOARD OF TRUSTEES CLAIM APPROVAL	
NAME	SIGNATURE
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Todd Payton, Stephanie	
Wemple, Susan	

Galway Public Library

1/15/2024 4:54 PM

Register: 23100 - VISA - TCM/Ballston Spa Nat Bk

From 12/26/2023 through 01/15/2024

Sorted by: Date, Type, Number/Ref

Date	Ref.	Payee	Account	Memo	Charge C	Payment	Balance
12/26/2023	0108-0115	Amazon.com	A74104 Library Expense:64100...		3 - 8.82 SG		1,010.32
12/26/2023	010324	Amazon.com	A74104 Library Expense:64100...		7 - 29.04 - SG		1,039.36
12/26/2023	010824	Amazon.com	A74104 Library Expense:64100...		2 - 10.52 SG		1,049.88
12/26/2023	122823	Amazon.com	A74104 Library Expense:64100...		4 { 171.43 SG		1,221.31
12/26/2023	122923	Amazon.com	A74104 Library Expense:64100...		4 { 18.79 SG		1,240.10
12/26/2023	122923	Amazon.com	A74104 Library Expense:64100...		4 { 18.99 SG		1,259.09
12/28/2023	010324	Amazon.com	A74104 Library Expense:64000...		5 - 49.99 GF		1,309.08
12/28/2023	122823	Amazon.com	A74104 Library Expense:64000...		6 - 68.94 GF		1,378.02
12/29/2023	0103-0109	Amazon.com	A74104 Library Expense:64100...		1 - 14.02 SG		1,392.04
01/03/2024	010324	Nintendo of America	Program Expense:General		8 - 37.44 GF	957.19	472.29
01/12/2024	EPAY	VISA	A200 Operating Bank Account...			44.31	427.98
01/12/2024	EPAY	VISA	A200 Operating Bank Account... xxxx xxxx 00036				

SG - 271.61
GF - 156.37
427.98

BOARD OF TRUSTEES CLAIM APPROVAL	
NAME	SIGNATURE
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
McClenehghen, Kat	
Todd Payton, Stephanie	
Wemple, Susan	

Receipts Log for 12/15/23 to 1/9/23

DATE	CHECK #	ACCOUNT/DESCRIPTION	AMOUNT	SOURCE
12/16/2023	CASH	Fees	\$20.00	EOD
12/20/2023	4136	Fees	\$1.61	[REDACTED]
12/22/2023	4197	Reserve Donation-in mem. of Denny Hanna	\$100.00	[REDACTED]
12/22/2023	5011	Reserve Donation	\$50.00	[REDACTED]
12/23/2023	CASH	Fees	\$20.00	EOD
12/30/2023	CASH	Fees	\$22.80	EOD
1/6/2024	CASH	Fees	\$40.00	EOD
1/8/2024	7712	Reserve Donation - in mem. Matt Kennedy	\$20.00	[REDACTED]