

**Galway Public Library
Balance Sheet
As of November 30, 2023**

4:13 PM
12/13/23
Accrual Basis

	Nov 30, 23
ASSETS	
Current Assets	
Checking/Savings	
A200 Operating Bank Accounts	
10104 · Story Quilt Checking 3415	8,760.67
10115 · Operating Grants Checking 9118	2,858.00
10120 · General Operating Summary -1961	
10120A · General Operating Acct - Reg	33,265.75
10120B · General Operating Acct - Reserv	9,457.41
10120 · General Operating Summary -1961 - Other	-7.07
Total 10120 · General Operating Summary -1961	42,716.09
10212 · Operating Savings MM 1389	205,829.29
Total A200 Operating Bank Accounts	260,164.05
A210 Cash On Hand	
10000 · Petty Cash	200.00
10005 · Cash in Drawer	60.00
Total A210 Cash On Hand	260.00
H200 Capital Bank Accounts	
10211 · Capital Savings Fund MM 1376	210,913.88
Total H200 Capital Bank Accounts	210,913.88
Total Checking/Savings	471,337.93
Total Current Assets	471,337.93
Fixed Assets	
K102 Buildings	
15500 · 2112 East Street	2,987,615.41
Total K102 Buildings	2,987,615.41
15000 · K104 Furniture & Equipment	302,166.63
15700 · K101 New Library Building Lot	110,205.55
17000 · Accumulated Depreciation	-190,943.25
Total Fixed Assets	3,209,044.34
TOTAL ASSETS	3,680,382.27

Galway Public Library Balance Sheet As of November 30, 2023

	Nov 30, 23
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	15,979.62
23000 · A600 Accounts Payable	15,979.62
Total Accounts Payable	798.90
Credit Cards	
23100 · VISA - TCM/Ballston Spa Nat Bk	798.90
Total Credit Cards	798.90
Other Current Liabilities	
A631 Due to Other Governments	
23300 · Federal Payroll Liabilities	2,011.18
23301 · NYS Payroll Liabilities - W/H	658.54
23305 · NYS Payroll Liabilities - UI	143.32
24075 · Retirement Employer	2,405.39
Total A631 Due to Other Governments	5,218.43
Total Other Current Liabilities	5,218.43
Total Current Liabilities	21,996.95
Total Liabilities	21,996.95
Equity	
39015 · Unrestricted Net Assets	3,501,835.08
39018 · BD Desig. Retirement	10,000.00
Net Income	146,550.24
Total Equity	3,658,385.32
TOTAL LIABILITIES & EQUITY	3,680,382.27

Galway Public Library
Profit/Loss Budget v Actual This Fiscal Year
Actuals Year to Date

	Oct 23	Nov 23	Actual - YTD-	YE Budget	% of Budget
Ordinary Income/Expense					
Income					
A2082 Library Charges					
40000 · Late Fees and Lost items	155	223	829	2,000	41%
41450 · Story Quilt Fees	0	30	61		
Total A2082 Library Charges	155	253	890	2,000	45%
A2705 Gifts and Donations					
41400 · Unassigned Donations	160	1,185	2,784	4,302	65%
41401 · Donor Designated	1,182		1,464		
Total A2705 Gifts and Donations	1,342	1,185	4,249	4,302	99%
40600 · A1001 Real Property Taxes	243,530		243,530	243,530	100%
41300 · A2760 Library System Grant	152		2,204		
45601 · A2401 Operating Interest	7	6	36	100	36%
Total Income	245,187	1,444	250,909	249,932	100%
Expense					
A74104 Library Expense					
Building					
Maintenance & Repair					
66501 · HVAC		28	536	2,300	23%
66502 · Fire Extinguishers		60	60	50	120%
66503 · Alarm System			623	2,400	26%
66504 · Water Service & Supplies	150		351	2,500	14%
66506 · Generator				725	
66524 · Garden Maintenance				2,100	
66525 · Lawn Care	2,070		4,845	3,600	135%
66526 · Snow Plowing				10,000	
66527 · Supplies	80		237	1,000	24%
66530 · General Repair				1,000	
66540 · Copier				500	
Total Maintenance & Repair	2,300	88	6,651	26,175	25%
Utilities					
66500 · Internet and Telephone	240	240	1,200	3,100	39%
66505 · Refuse	57		114	240	48%
66510 · Electric	728	844	3,881	14,500	27%
66520 · Propane		786	786	5,000	16%
Total Utilities	1,025	1,870	5,981	22,840	26%
Total Building	3,325	1,958	12,632	49,015	26%
Service Charge		3	10		
62600 · Property & Liability Insurance		9,100	9,100	8,200	111%

Profit/Loss Budget v Actual This Fiscal Year

Actuals Year to Date

	Oct 23	Nov 23	Actual - YTD-	YE Budget	% of Budget
64000 · Office & Book Supplies		16	893	3,000	30%
64100 · Books & Magazines					
Books	59	1,296	4,287	11,000	39%
Books Purchased with Grants	112	275	2,261	2,261	100%
Electronic Books				1,300	
64200 · Magazines & Newspapers	91	878	878	1,150	76%
Total 64100 · Books & Magazines	263	1,571	7,426	15,711	47%
64120 · Cinema DVD		780	1,168	3,200	36%
64130 · Museum Passes		300	600	550	109%
64150 · Circulation	819	819	4,096	10,100	41%
64175 · Election Expense				525	
67700 · Postage and Shipping		13	79	1,300	6%
70000 · Travel/Meetings/Dues			503	900	56%
73040 · Professional Fees				6,000	
Accountant				800	
Legal				6,800	
Total 73040 · Professional Fees				6,800	
73050 · Software	19	770	1,400	2,600	54%
89514 · Web Site Domain Expense	160	15	277	140	198%
Total A74104 Library Expense	4,587	6,245	38,184	102,041	37%
Program Expense					
General	5	150	363	800	45%
Programs Paid with Grants	190	826	1,768	1,768	100%
Total Program Expense	195	976	2,130	2,568	83%
68005 · A74102 Library, Equipment Purch		41	274	274	100%
68005.2 · Equipment Purchased with Grants			726	2,200	33%
68005.3 · Equipment		41	999	2,474	40%
Total 68005 · A74102 Library, Equipment Purch					
69400 · A74104 Publicity				1,400	
72000 · A74101 Employer Payroll Tax Exp	799	719	4,484	10,100	44%
72500 · A90408 Workers Compensation				1,700	
72501 · A90558 Disability Insurance				650	
73000 · A90108 State Retirement System		8,363	8,363	8,000	105%
77000 · A74101 Salaries & Wages					
77001 · Administration Payroll				57,002	41%
77002 · Staff Payroll & EmployeeBenefit	4,257	4,257	23,416	57,002	41%
Total 77000 · A74101 Salaries & Wages	5,127	4,319	26,940	63,998	42%
Total Expense	9,384	8,576	50,356	121,000	42%
Net Ordinary Income	14,964	24,920	104,517	249,932	42%
Other Income/Expense	230,223	-23,475	146,392		100%

Galway Public Library
 Profit/Loss Budget v Actual This Fiscal Year
 Actuals Year to Date

	Oct 23	Nov 23	Actual - YTD-	YE Budget	% of Budget
Other Income	47		158		
41510 - H2401 Capital Funds Interest	47		158		
Total Other Income	47		158		
Net Other Income	230,270	-23,475	146,550		100%
Net Income					

Galway Public Library
Deposit Detail
 November 2023

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 12/13/23

Type	Num	Date	Name	Account	Amount
Deposit		11/01/2023	[REDACTED]	10104 · Story Quilt Checking 3415	15.00
TOTAL				41450 · Story Quilt Fees	-15.00
					-15.00
Deposit		11/01/2023	[REDACTED]	10120A · General Operating Acct - Reg	45.39
TOTAL				40000 · Late Fees and Lost items	-23.99
				40000 · Late Fees and Lost items	-20.00
				40000 · Late Fees and Lost items	-1.40
					-45.39
Deposit		11/08/2023	[REDACTED]	10104 · Story Quilt Checking 3415	15.00
TOTAL				41450 · Story Quilt Fees	-15.00
					-15.00
Deposit		11/08/2023	[REDACTED]	10120A · General Operating Acct - Reg	32.00
TOTAL				40000 · Late Fees and Lost items	-27.00
				40000 · Late Fees and Lost items	-5.00
					-32.00
Deposit		11/08/2023	[REDACTED]	10120B · General Operating Acct - Reserv	1,000.00
TOTAL				41400 · Unassigned Donations	-1,000.00
					-1,000.00
Deposit		11/22/2023	[REDACTED]	10120A · General Operating Acct - Reg	114.09
TOTAL				40000 · Late Fees and Lost items	-30.00
				40000 · Late Fees and Lost items	-15.00
				40000 · Late Fees and Lost items	-13.99
				40000 · Late Fees and Lost items	-55.10
					-114.09

Galway Public Library
Deposit Detail
November 2023

Type	Num	Date	Name	Account	Amount
Deposit		11/22/2023	[REDACTED]	10120B · General Operating Acct - Reserv	85.00
				41400 · Unassigned Donations	-25.00
				41400 · Unassigned Donations	-60.00
TOTAL					-85.00
Deposit		11/22/2023		10212 · Operating Savings MMM 1389	186,716.00
TOTAL				10120A · General Operating Acct - Reg	-186,716.00
					-186,716.00
Deposit		11/29/2023		10120A · General Operating Acct - Reg	31.59
TOTAL				40000 · Late Fees and Lost items	-31.59
					-31.59
Deposit		11/29/2023		10120A · General Operating Acct - Reg	100.00
TOTAL				41400 · Unassigned Donations	-100.00
					-100.00
Deposit		11/30/2023		10120 · General Operating Summary -1961	6.38
TOTAL				45601 · A2401 Operating Interest	-6.38
					-6.38

Galway Public Library

11/22/2023 5:33 PM

Register: A200 Operating Bank Accounts:10120 · General Operating Summary -1961:10120A · General Operating Acct - Reg

From 11/11/2023 through 11/24/2023

Sorted by: Cleared status

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
11/13/2023	E-pay	United State Treasury	-split-	16-1517296 QB Trac...	2,150.72		225,360.35
11/15/2023		VISA	23100 · VISA - TCM/Ballston ...		414.20		224,946.15
11/22/2023			-split-	Deposit		114.09	225,060.24
11/22/2023		A200 Operating Bank Account...	A200 Operating Bank Account...		186,716.00		38,344.24
11/22/2023	EPAY	National Grid	23000 · A600 Accounts Payable	ACCOUNT 82064-5...	728.09		37,616.15
11/22/2023	EPAY	Charter Communications	23000 · A600 Accounts Payable	ACCOUNT 0995585...	239.95		37,376.20
11/22/2023	9332	Baker & Taylor	23000 · A600 Accounts Payable	326832 L399952 3 B...	51.25		37,324.95
11/22/2023	9333	Midwest Tape, LLC	23000 · A600 Accounts Payable	2000013231	720.42		36,604.53
11/22/2023	9334	SALS	23000 · A600 Accounts Payable		121.34		36,483.19
11/23/2023		VISA	23100 · VISA - TCM/Ballston ...		173.73		36,309.46
11/24/2023	9335	[REDACTED]	-split-		139.00		36,170.46
11/24/2023	9336	[REDACTED]	-split-		271.03		35,899.43
11/24/2023	9337	[REDACTED]	-split-		272.75		35,626.68
11/24/2023	9338	[REDACTED]	-split-		177.49		35,449.19
11/24/2023	9339	[REDACTED]	-split-		1,627.76		33,821.43
11/24/2023	9340	[REDACTED]	-split-		619.88		33,201.55
11/24/2023	9341	[REDACTED]	-split-		112.78		33,088.77

BOARD OF TRUSTEES CLAIM APPROVAL

NAME	SIGNATURE
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Todd Payton, Stephanie	
Wemple, Susan	

Galway Public Library

12/6/2023 3:39 PM

Register: A200 Operating Bank Accounts:10120 · General Operating Summary -1961:10120A · General Operating Acct - Reg
 From 11/25/2023 through 12/08/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
11/29/2023			A2082 Library Charges:40000 ...	Deposit		31.59	33,120.36
11/29/2023			A2705 Gifts and Donations:414...	Deposit		100.00	33,220.36
11/29/2023	EFILED	NYS Retirement Fund	A631 Due to Other Governmen...	51453			33,220.36
12/06/2023			A2082 Library Charges:40000 ...	Deposit		25.00	33,245.36
12/06/2023	E-pay	NYS Employment Tax	-split-	161517296 2 QB Tra...	816.04		32,429.32
12/06/2023	9342	Technical Building Services, ...	23000 · A600 Accounts Payable		28.32		32,401.00
12/06/2023	9343	Doyle Security Systems, Inc.	23000 · A600 Accounts Payable	47348	622.74		31,778.26
12/06/2023	9344	G. A. Bove Fuels	23000 · A600 Accounts Payable		785.82		30,992.44
12/06/2023	9345	Midwest Tape, LLC	23000 · A600 Accounts Payable		59.22		30,933.22
12/06/2023	9346	MiSci	23000 · A600 Accounts Payable	2000013231	200.00		30,733.22
12/06/2023	9347	NYS Retirement Fund	23000 · A600 Accounts Payable	Loc Code 51453	8,363.00		22,370.22
12/06/2023	9348	Southern Adirondack Library...	23000 · A600 Accounts Payable		819.13		21,551.09
12/06/2023	9349	Stark Tech	23000 · A600 Accounts Payable	VOID:		X	21,551.09
12/06/2023	9350	The Hyde Collection	23000 · A600 Accounts Payable	Museum Passes	100.00		21,451.09
12/06/2023	9351	Tri-County Fire Extinguisher...	23000 · A600 Accounts Payable	Annual Inspection	60.00		21,391.09
12/08/2023	9352	Agresta, Deborah A	-split-		139.01		21,252.08
12/08/2023	9353	Center, Meghan F	-split-		396.54		20,855.54
12/08/2023	9354	Goldsmith, Maria J	-split-		245.04		20,610.50
12/08/2023	9355	Pastor, Julianne F	-split-		323.25		20,287.25
12/08/2023	9356	Richardson, Debra			1,627.77		18,659.48
12/08/2023	9357	Stomovich, Marina			519.52		18,139.96
12/08/2023	9358	VanOverman, Gary			66.88		18,073.08
12/08/2023	9359	Williams, Amanda			19.67		18,053.41

BOARD OF TRUSTEES CLAIM APPROVAL

NAME	SIGNATURE
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Todd Payton, Stephanie	
Wemple, Susan	

Galway Public Library

12/18/2023 3:18 PM

Register: A200 Operating Bank Accounts:10120 · General Operating Summary -1961:10120A · General Operating Acct - Reg

From 12/09/2023 through 12/22/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
12/13/2023			-split-	Deposit		37.15	18,039.78
12/14/2023	E-pay	United State Treasury	-split-	16-1517296 QB Trac...	2,011.18		16,028.60
12/18/2023			-split-	Deposit		1,620.00	17,648.60
12/18/2023	EPAY	Charter Communications	23000 · A600 Accounts Payable	ACCOUNT 0995585...	239.95		17,408.65
12/18/2023	9360	Saratoga Living	23000 · A600 Accounts Payable		59.00		17,349.65
12/18/2023	9361	Technical Building Services, ...	23000 · A600 Accounts Payable		1,710.00		15,639.65
12/18/2023	9362	Village Home & Garden	23000 · A600 Accounts Payable	ACCT # 23	71.92		15,567.73
12/22/2023	EPAY	National Grid	23000 · A600 Accounts Payable	ACCOUNT 82064-5...	844.37		14,723.36
12/22/2023	9363	Agresta, Deborah A.	-split-		139.01		14,584.35
12/22/2023	9364	Center, Meghan E.	-split-		396.33		14,188.02
12/22/2023	9365	Goldsmith, Maria J.	-split-		239.07		13,948.95
12/22/2023	9366	Pasicka, Infiane F.	-split-		459.16		13,489.79
12/22/2023	9367	Richards-Elm, Debra	-split-		1,627.76		11,862.03
12/22/2023	9368	Shlomovich, Marina	-split-		595.41		11,266.62
12/22/2023	9369	VanOmmeren, Grace M.	-split-		109.27		11,157.35
12/22/2023	9370	Williams, Arietta G.	-split-		45.90		11,111.45

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Wemple, Susan	

Galway Public Library

12/6/2023 3:45 PM

Register: A200 Operating Bank Accounts:10115 · Operating Grants Checking 9118

From 10/01/2023 through 12/08/2023

Sorted by: Cleared status

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/06/2023	EPAY	VISA	23100 · VISA - TCM/Ballston ...		136.15	X		2,656.36
10/11/2023			-split-	Deposit			304.42	2,960.78
10/25/2023			A2705 Gifts and Donations:414...	Deposit		X	1,030.39	3,991.17
10/31/2023			45601 · A2401 Operating Interest	Interest		X	0.08	3,991.25
11/15/2023		VISA	23100 · VISA - TCM/Ballston ...		26.98			3,964.27
11/23/2023	EPAY	VISA	23100 · VISA - TCM/Ballston ...		1,106.27			2,858.00
12/06/2023	1127	MidAmerica Books	23000 · A600 Accounts Payable	Customer No. S694 1...	275.40			2,582.60

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Galway Public Library

12/18/2023 3:14 PM

Register: 23100 · VISA - TCM/Ballston Spa Nat Bk
 From 11/23/2023 through 12/18/2023

Sorted by: Date, Type, Number/Ref

Date	Ref.	Payee	Account	Memo	Charge C	Payment	Balance
11/23/2023	112323	QuickBooks	A74104 Library Expense:73050...		649.00		1,929.00
11/23/2023	112323	Zoom	Program Expense:General		149.90		2,078.90
11/23/2023	EPAY	VISA	A200 Operating Bank Account...			1,106.27	972.63
11/23/2023		VISA	A200 Operating Bank Account...	xxxx xxxx xxxx 00036		173.73	798.90
12/04/2023	121123	Amazon.com	A74104 Library Expense:64000...		63.99		862.89
12/05/2023	121223	Amazon.com	Program Expense:Programs Pai...		24.00		886.89
12/12/2023	121123	Pace Analytical Services	A74104 Library Expense:Buildi...		94.30		981.19
12/15/2023	729005025	OTC Brands Inc.	Program Expense:Programs Pai...		20.31		1,001.50

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Wemple, Susan	

Galway Public Library
Vendor QuickReport
November 2023

4:05 PM
12/13/23

Type	Date	Num	Memo	Split	Amount
Petty Cash Bill	11/15/2023	102823		67700 · Postage and Shipping	-13.49

Receipts Log for 11/9/23 to 12/14/23

DATE	CHECK #	ACCOUNT/DESCRIPTION	AMOUNT	SOURCE
11/14/2023	4200015299	Reserve Donation	\$60.00	Blackboard Giving
11/14/2023	CASH	Fees	\$30.00	EOD
11/16/2023	CASH	Fees	\$15.00	EOD
11/17/2023	1702	Reserve Donation	\$25.00	Louise Thomas Churchill
11/17/2023	71665	Replacement Fee - lost book	\$13.99	Sara Sprg PL
11/21/2023	CASH	Fees	\$55.10	EOD
11/27/2023	CASH	Fees	\$31.59	EOD
11/28/2023	5149	Reserve Donation	\$100.00	Beth Zostaulas
11/30/2023	CASH	Fees	\$25.00	EOD
12/5/2023	7989	Reserve Donation	\$250.00	Karl & Beth Parker
12/6/2023	CASH	Fees	\$11.00	EOD
12/12/2023	8342	Reserve Donation - in honor B. Cervenka/A. Donnan	\$300.00	Joan & Norm Stagle
12/12/2023	CASH	Fees	\$26.15	EOD
12/13/2023	14498	Small Grants - LYLF443 - SRP 24	\$283.88	SALS
12/14/2023	3385	Donation - for office supplies (reg. oper).	\$100.00	Gary Flint

Receipts Log for 11/9/23 to 12/14/23

12/14/2023	105319	Donation - for Shopify hardware/bks (reg. op)	\$1,500.00	Anonymous
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