

Galway Public Library Balance Sheet As of August 31, 2023

	Aug 31, 23
ASSETS	
Current Assets	
Checking/Savings	
A200 Operating Bank Accounts	
10104 - Story Quilt Checking 3415	8,615.02
10115 - Operating Grants Checking 9118	3,883.06
10120 - General Operating Summary -1961	
10120A - General Operating Acct - Reg	36,355.61
10120B - General Operating Acct - Reserv	7,675.00
Total 10120 - General Operating Summary -1961	44,030.61
10200 - Capital One Operat 5134	2.49
10212 - Operating Savings MM 1389	19,083.14
Total A200 Operating Bank Accounts	75,614.32
A210 Cash On Hand	
10000 - Petty Cash	200.00
10005 - Cash in Drawer	180.00
Total A210 Cash On Hand	380.00
H200 Capital Bank Accounts	
10211 - Capital Savings Fund MM 1376	72,020.26
10250 - Capital One Capital 9981	140,652.39
Total H200 Capital Bank Accounts	212,672.65
Total Checking/Savings	288,666.97
Total Current Assets	288,666.97
Fixed Assets	
K102 Buildings	
15500 - 2112 East Street	2,987,615.41
Total K102 Buildings	2,987,615.41
15000 - K104 Furniture & Equipment	302,166.63
15700 - K101 New Library Building Lot	110,205.55
17000 - Accumulated Depreciation	-190,943.25
Total Fixed Assets	3,209,044.34
TOTAL ASSETS	3,497,711.31

Galway Public Library
Balance Sheet
As of August 31, 2023

7:56 PM
09/13/23
Accrual Basis

	Aug 31, 23
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	6,498.99
23000 · A600 Accounts Payable	6,498.99
Total Accounts Payable	1,858.54
Credit Cards	
23100 · VISA - TCM/Ballston Spa Nat Bk	1,858.54
Total Credit Cards	2,210.16
Other Current Liabilities	
A631 Due to Other Governments	683.54
23300 · Federal Payroll Liabilities	211.75
23301 · NYS Payroll Liabilities - W/H	2,405.39
23305 · NYS Payroll Liabilities - UI	
24075 · Retirement Employer	
Total A631 Due to Other Governments	5,510.84
Total Other Current Liabilities	5,510.84
Total Current Liabilities	13,868.37
Total Liabilities	13,868.37
Equity	
39015 · Unrestricted Net Assets	3,501,819.03
39018 · BD Desig. Retirement	10,000.00
Net Income	-27,976.09
Total Equity	3,483,842.94
TOTAL LIABILITIES & EQUITY	3,497,711.31

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09/13/23

Accrual Basis

Galway Public Library

Profit/Loss Budget v Actual This Fiscal Year

Actuals Year to Date

	Jul 23	Aug 23	Actual - YTD-	YE Budget	% of Budget
Ordinary Income/Expense					
Income					
A2082 Library Charges					
40000 · Late Fees and Lost items	136	271	407	2,000	20%
41450 · Story Quilt Fees	15		15		
Total A2082 Library Charges	151	271	422	2,000	21%
A2705 Gifts and Donations					
41400 · Unassigned Donations	400	599	999	2,490	40%
41401 · Donor Designated	49	233	282		
Total A2705 Gifts and Donations	449	832	1,281	2,490	51%
40600 · A1001 Real Property Taxes		2,052	2,052	243,530	
41300 · A2760 Library System Grant	7		7	100	7%
45601 · A2401 Operating Interest	607	3,155	3,762	248,120	2%
Total Income	607	3,155	3,762	248,120	2%
Gross Profit					
Expense					
A74104 Library Expense					
Building					
Maintenance & Repair					
66501 · HVAC	508		508	2,300	22%
66502 · Fire Extinguishers				50	
66503 · Alarm System				2,400	
66504 · Water Service & Supplies				2,500	
66506 · Generator				725	
66524 · Garden Maintenance				2,100	
66525 · Lawn Care				3,600	
66526 · Snow Plowing				10,000	
66527 · Supplies		157	157	1,000	16%
66530 · General Repair				1,000	
66540 · Copier				500	
Total Maintenance & Repair	508	157	664	26,175	3%
Utilities					
66500 · Internet and Telephone	240	240	480	3,100	15%
66505 · Refuse	57		57	240	24%
66510 · Electric	888	744	1,632	14,500	11%
66520 · Propane				5,000	
Total Utilities	1,185	984	2,169	22,840	9%
Total Building	1,693	1,141	2,833	49,015	6%
Program		133	133		
Service Charge					
2			2		

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09/13/23

Accrual Basis

Galway Public Library

Profit/Loss Budget v Actual This Fiscal Year



Actuals Year to Date

	Jul 23	Aug 23	Actual - YTD-	YE Budget	% of Budget
62600 · Property & Liability Insurance	410	422	832	8,200	28%
64000 · Office & Book Supplies				3,000	
64100 · Books & Magazines					
Books	1,127	172	1,300	11,000	12%
Books Purchased with Grants	1,042	831	1,873	1,873	100%
Electronic Books				1,300	
64200 · Magazines & Newspapers	174	80	254	1,150	22%
Total 64100 · Books & Magazines	2,343	1,083	3,426	15,323	22%
64120 · Cinema DVD	136	231	367	3,200	11%
64130 · Museum Passes	300		300	550	55%
64150 · Circulation	819	819	1,638	10,100	16%
64175 · Election Expense				525	
67700 · Postage and Shipping				1,300	
70000 · Travel/Meetings/Dues	139	364	503	900	56%
73040 · Professional Fees					
Accountant				6,000	
Legal				800	
Total 73040 · Professional Fees				6,800	
73050 · Software	610		610	2,600	23%
89514 · Web Site Domain Expense	60		60	140	43%
Total A74104 Library Expense	6,512	4,193	10,705	101,653	11%
Program Expense					
General	75		75	800	9%
Programs Paid with Grants	389	228	617	617	100%
Total Program Expense	464	228	692	1,417	49%
68005 · A74102 Library, Equipment Purch				2,200	
68005.3 · Equipment				2,200	
Total 68005 · A74102 Library, Equipment Purch				1,400	
69400 · A74104 Publicity				10,100	18%
72000 · A74101 Employer Payroll Tax Exp	919	850	1,769	1,700	
72500 · A90408 Workers Compensation				650	
72501 · A90558 Disability Insurance				8,000	
73000 · A90108 State Retirement System					
77000 · A74101 Salaries & Wages					
77001 · Administration Payroll	4,257	4,257	8,515	57,002	15%
77002 · Staff Payroll & EmployeeBenefit	4,705	5,377	10,083	63,998	16%
Total 77000 · A74101 Salaries & Wages	8,963	9,635	18,598	121,000	15%
Total Expense	16,858	14,905	31,763	248,120	13%
Net Ordinary Income	-16,251	-11,750	-28,001		100%
Other Income/Expense					

Galway Public Library
 Profit/Loss Budget v Actual This Fiscal Year
 Actuals Year to Date

	Jul 23	Aug 23	Actual - YTD-	YE Budget	% of Budget
Other Income					
41510 · H2401 Capital Funds Interest	24		24		
Total Other Income	24		24		
Net Other Income	24		24		
Net Income	-16,226	-11,750	-27,976		100%

Galway Public Library Deposit Detail August 2023

Type	Num	Date	Name	Account	Amount
Deposit		08/02/2023		10120A · General Operating Acct - Reg	146.24
				40000 · Late Fees and Lost items	-5.00
				40000 · Late Fees and Lost items	-51.00
				40000 · Late Fees and Lost items	-48.47
				40000 · Late Fees and Lost items	-41.77
TOTAL					-146.24
Deposit		08/02/2023		10120B · General Operating Acct - Reserv	2,052.00
			Southern Adirondack Library System	41300 · A2760 Library System Grant	-2,052.00
TOTAL					-2,052.00
Deposit		08/02/2023		10120A · General Operating Acct - Reg	29,000.00
				10200 · Capital One Operat 5134	-29,000.00
TOTAL					-29,000.00
Deposit		08/09/2023		10120A · General Operating Acct - Reg	27.65
				40000 · Late Fees and Lost items	-10.00
				40000 · Late Fees and Lost items	-17.65
TOTAL					-27.65
Deposit		08/09/2023		10120B · General Operating Acct - Reserv	279.00
				41400 · Unassigned Donations	-100.00
				41400 · Unassigned Donations	-100.00
				41400 · Unassigned Donations	-79.00
TOTAL					-279.00
Deposit		08/14/2023		10120A · General Operating Acct - Reg	100.00
			Galway Lions Club	41401 · Donor Designated	-100.00
TOTAL					-100.00

Galway Public Library
Deposit Detail
August 2023

Type	Num	Date	Name	Account	Amount
Deposit		08/23/2023		10120A · General Operating Acct - Reg	57.06
				40000 · Late Fees and Lost items	-46.06
				40000 · Late Fees and Lost items	-11.00
TOTAL					-57.06
Deposit		08/23/2023		10120B · General Operating Acct - Reserv	50.00
				41400 · Unassigned Donations	-50.00
TOTAL					-50.00
Deposit		08/30/2023		10120A · General Operating Acct - Reg	173.15
				40000 · Late Fees and Lost items	-22.00
				40000 · Late Fees and Lost items	-18.15
				41401 · Donor Designated	-133.00
TOTAL					-173.15
Deposit		08/30/2023		10120B · General Operating Acct - Reserv	270.00
				41400 · Unassigned Donations	-100.00
				41400 · Unassigned Donations	-50.00
				41400 · Unassigned Donations	-50.00
				41400 · Unassigned Donations	-70.00
TOTAL					-270.00
Deposit		08/30/2023		10120A · General Operating Acct - Reg	7,830.00
				10200 · Capital One Operat 5134	-7,830.00
TOTAL					-7,830.00

Galway Public Library

Register: A200 Operating Bank Accounts:10120 · General Operating Summary -1961:10120A · General Operating Acct - Reg

From 08/19/2023 through 09/01/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/23/2023			-split-	Deposit			57.06	29,262.99
08/30/2023			-split-	Deposit			173.15	29,436.14
08/30/2023			A200 Operating Bank Account...	Deposit			7,830.00	37,266.14
08/30/2023	9255	Adirondack Mountain Club	23000 · A600 Accounts Payable		50.00			37,216.14
08/30/2023	9256	Baker & Taylor	23000 · A600 Accounts Payable	326832 L399952 3 B...	16.69			37,199.45
08/30/2023	9257	Demco	23000 · A600 Accounts Payable	710082775	247.93			36,951.52
08/30/2023	9258	Midwest Tape, LLC	23000 · A600 Accounts Payable	2000013231	200.91			36,750.61
08/30/2023	9259	NYLA	23000 · A600 Accounts Payable	2023 CONFERENCE	363.75			36,386.86
08/30/2023	9260	Reader's Digest Large Print	23000 · A600 Accounts Payable		30.00			36,356.86
09/01/2023	9261	[REDACTED]	-split-		139.00			36,217.86
09/01/2023	9262	[REDACTED]	-split-		439.41			35,778.45
09/01/2023	9263	[REDACTED]	-split-		508.38			35,270.07
09/01/2023	9264	[REDACTED]	-split-		98.36			35,171.71
09/01/2023	9265	[REDACTED]	-split-		406.60			34,765.11
09/01/2023	9266	[REDACTED]	-split-		1,627.77			33,137.34
09/01/2023	9267	[REDACTED]	-split-		750.88			32,386.46
09/01/2023	9268	[REDACTED]	-split-		69.73			32,316.73

BOARD OF TRUSTEES CLAIM APPROVAL	
NAME	SIGNATURE
Baily, Frederick	
Behrens, Jane	
Florio, Santina	
Hodsoil, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Wemple, Susan	

Galway Public Library

Register: A200 Operating Bank Accounts:10120 · General Operating Summary -1961

From 09/02/2023 through 09/15/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/06/2023			A210 Cash On Hand:10005 · C...	Deposit			20.00	40,010.48
09/06/2023	E-pay	NYS Employment Tax	-split-	161517296 2 QB Tra...	868.06			39,142.42
09/08/2023	EFILED	NYS Retirement Fund	A631 Due to Other Governmen...	51453				39,142.42
09/08/2023	EPAY	VISA	23100 · VISA - TCM/Ballston ...		987.47			38,154.95
09/13/2023			-split-	Deposit			45.00	38,199.95
09/13/2023			A2705 Gifts and Donations:414...	Deposit			100.00	38,299.95
09/13/2023	9269	Baker & Taylor	23000 · A600 Accounts Payable	326832 L399952 3 B...	26.82			38,273.13
09/13/2023	9270	Doyle Security Systems, Inc.	23000 · A600 Accounts Payable	47348	622.74			37,650.39
09/13/2023	9271	Midwest Tape, LLC	23000 · A600 Accounts Payable	2000013231	29.98			37,620.41
09/13/2023	9272	Perfect Water	23000 · A600 Accounts Payable		135.00			37,485.41
09/13/2023	9273	Southern Adirondack Library...	23000 · A600 Accounts Payable		819.13			36,666.28
09/13/2023	9274	The Daily Gazette Co., Inc.	23000 · A600 Accounts Payable	96565	520.00			36,146.28
09/13/2023	9275	Utica National Insurance Gro...	23000 · A600 Accounts Payable	Account Number 100...	9,099.94			27,046.34
09/14/2023	E-pay	United State Treasury	-split-	16-1517296 QB Trac...	2,210.16			24,836.18
09/15/2023	9276	Agrestia Deborah A	-split-		139.00			24,697.18
09/15/2023	9277	Center Meghan	-split-		304.49			24,392.69
09/15/2023	9278	Goldsmith Maria L	-split-		199.39			24,193.30
09/15/2023	9279	Stanna Evelyn F	-split-		75.39			24,117.91
09/15/2023	9280	Essaka Juliane P	-split-		367.30			23,750.61
09/15/2023	9281	Richards Phm Debra	-split-		1,627.76			22,122.85
09/15/2023	9282	Protopoulos Maria	-split-		590.80			21,532.05
09/15/2023	9283	VanOmmeren Grace M	-split-		198.67			21,333.38

BOARD OF TRUSTEES CLAIM APPROVAL	
NAME	SIGNATURE
Baily, Frederick	
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Wemple, Susan	

6600 --
 (100 stamps)
 9284
 9/13/23

Galway Public Library

9/13/2023 7:26 PM

Register: A200 Operating Bank Accounts:10120 · General Operating Summary -1961

From 09/16/2023 through 09/30/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
09/22/2023	EPAY	National Grid	23000 · A600 Accounts Payable	ACCOUNT 82064-5...	744.09		20,589.29
09/27/2023	EPAY	Charter Communications	23000 · A600 Accounts Payable	ACCOUNT 0995585...	239.95		20,349.34

<u>BOARD OF TRUSTEES CLAIM APPROVAL</u>	
<u>NAME</u>	<u>SIGNATURE</u>
Baily, Frederick	
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Wemple, Susan	

Galway Public Library

8/30/2023 5:51 PM

Register: A200 Operating Bank Accounts:10115 · Operating Grants Checking 9118

From 08/19/2023 through 09/01/2023

Sorted by: Cleared status

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
08/30/2023	1123	Galway Public Library	A210 Cash On Hand:10005 · C...	CORRECT 8/13/19 ...	20.00		3,982.92
08/30/2023	1124	Galway Public Library	A210 Cash On Hand:10005 · C...	CORRECT 10/174/2...	100.00		3,882.92

To correct part error -
Deposits to the wrong
checking account.

BOARD OF TRUSTEES CLAIM APPROVAL	
NAME	SIGNATURE
Baily, Frederick	
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Wemple, Susan	

Galway Public Library

9/13/2023 7:08 PM

Register: A200 Operating Bank Accounts:10115 · Operating Grants Checking 9118

From 09/02/2023 through 09/15/2023

Sorted by: Cleared status

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/08/2023	EPAY	VISA	23100 · VISA - TCM/Ballston ...		557.70			3,325.36
09/13/2023	1125	Juliane Pasioka	23000 · A600 Accounts Payable	TEEN ADVISORY ...	84.95			3,240.41
09/13/2023	1126	The Penworthy Company	23000 · A600 Accounts Payable	200458_001	448.10			2,792.31

<u>BOARD OF TRUSTEES CLAIM APPROVAL</u>	
<u>NAME</u>	<u>SIGNATURE</u>
Baily, Frederick	
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Wemple, Susan	

Galway Public Library

9/18/2023 1:52 PM

Register: 23100 · VISA - TCM/Balliston Spa Nat Bk

From 08/20/2023 through 09/18/2023

Sorted by: Date, Type, Number/Ref

Date	Ref.	Payee	Account	Memo	Charge C	Payment	Balance
08/21/2023	082523	Amazon.com	-split-		190.76 #1		1,735.93
08/28/2023	083123	Amazon.com	-split-		122.61 #2		1,858.54
09/08/2023	EPAY	VISA	A200 Operating Bank Account...			987.47	871.07
09/08/2023	EPAY	VISA	A200 Operating Bank Account...			557.70	313.37
09/11/2023	7395440	Pace Analytical Services	A74104 Library Expense:Buildi...		65.60 #3		378.97
09/13/2023	092123	Amazon.com	68005 · A74102 Library, Equip...		649.99 #4		1,028.96
09/13/2023	092123	Amazon.com	68005 · A74102 Library, Equip...		76.00 #5		1,104.96
09/15/2023	091823	Amazon.com	A74104 Library Expense:64100...		40.17 #6		1,145.13
09/17/2023	091723	Bluehost	A74104 Library Expense:89514...	BLUEHOST GALW...	20.99 #7		1,166.12
09/17/2023	091723	Bluehost	A74104 Library Expense:89514...	BLUEHOST GALW...	20.99 #8		1,187.11

General - 1146.94
 Imbrants 40.17

 1187.11

BOARD OF TRUSTEES CLAIM APPROVAL	
NAME	SIGNATURE
Baily, Frederick	
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Wemple, Susan	

Receipts Log for 8/9/23 to 9/13/23

DATE	CHECK #	ACCOUNT/DESCRIPTION	AMOUNT	SOURCE
8/14/2023	3552	Genl Fund Donation (Petty Cash)-des. SRP	\$100.00	Lions Club
8/15/2023	CASH	Fines & Fees	\$46.06	EOD
8/17/2023	CASH	Fees	\$11.00	EOD
8/21/2023	3879	Reserve Donation - in mem Ray David	\$50.00	Ardeth Deay
8/25/2023	4945	GF Donation - reimburse for Brookside Prg	\$133.00	Virginia Sawicki
8/25/2023	CASH	Fees	\$22.00	EOD
8/26/2023	4200014516	Reserve Donation	\$70.00	Blackbaud Giving
8/28/2023	3931	Reserve Donation - in mem Ray David	\$100.00	Brenda Gianis
8/29/2023	2632	Reserve Donation - in mem Ray David	\$50.00	Jeanne Frank
8/29/2023	4184	Reserve Donation - in mem Ray David	\$50.00	Evelyn Hanna
8/29/2023	CASH	Fees	\$18.15	EOD
9/7/2023	CASH	Fees	\$17.00	EOD
9/7/2023	CASH	Story Quilt	\$15.00	EOD
9/9/2023	CASH	Fees	\$28.00	EOD

Receipts Log for 8/9/23 to 9/13/23

9/11/2023	7550	Reserve Donation - in mem Ray David	\$100.00	[REDACTED]
9/13/2023	4308	Reserve Donation - in mem Ray David	\$150.00	[REDACTED]