

Galway Public Library Balance Sheet As of May 31, 2023

5:06 PM
06/14/23
Accrual Basis

	May 31, 23
ASSETS	
Current Assets	
Checking/Savings	
A200 Operating Bank Accounts	
10104 · Story Quilt Checking 3415	8,599.37
10115 · Operating Grants Checking 9118	5,360.22
10120 · General Operating Summary -1961	
10120A · General Operating Acct - Reg	19,963.95
10120B · General Operating Acct - Reserv	4,423.00
Total 10120 · General Operating Summary -1961	24,386.95
10200 · Capital One Operat 5134	73,026.22
10212 · Operating Savings MM 1389	19,063.91
Total A200 Operating Bank Accounts	130,436.67
A210 Cash On Hand	
10000 · Petty Cash	200.00
10005 · Cash in Drawer	60.00
Total A210 Cash On Hand	260.00
H200 Capital Bank Accounts	
10211 · Capital Savings Fund MM 1376	71,947.70
10250 · Capital One Capital 9981	140,640.45
Total H200 Capital Bank Accounts	212,588.15
Total Checking/Savings	343,284.82
Total Current Assets	343,284.82
Fixed Assets	
K102 Buildings	
15500 · 2112 East Street	2,987,615.41
Total K102 Buildings	2,987,615.41
15000 · K104 Furniture & Equipment	302,166.63
15700 · K101 New Library Building Lot	110,205.55
17000 · Accumulated Depreciation	-190,943.25
Total Fixed Assets	3,209,044.34
TOTAL ASSETS	3,552,329.16

**Galway Public Library
Balance Sheet
As of May 31, 2023**

5:06 PM
06/14/23
Accrual Basis

	May 31, 23
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	16,138.79
23000 - A600 Accounts Payable	16,138.79
Total Accounts Payable	16,138.79
Credit Cards	
23100 - VISA - TCM/Ballston Spa Nat Bk	438.83
Total Credit Cards	438.83
Other Current Liabilities	
A631 Due to Other Governments	
23300 - Federal Payroll Liabilities	2,061.52
23301 - NYS Payroll Liabilities - W/H	640.05
23305 - NYS Payroll Liabilities - UI	189.44
24075 - Retirement Employer	2,405.39
Total A631 Due to Other Governments	5,296.40
Total Other Current Liabilities	5,296.40
Total Current Liabilities	21,874.02
Total Liabilities	21,874.02
Equity	
39015 - Unrestricted Net Assets	3,486,667.74
39018 - BD Desig. Retirement	10,000.00
Net Income	33,787.40
Total Equity	3,530,455.14
TOTAL LIABILITIES & EQUITY	3,552,329.16

Profit/Loss Budget v Actual This Fiscal Year

Actuals Year to Date

	Apr 23	May 23	Actual - YTD-	YE Budget	% of Budget
Ordinary Income/Expense					
Income					
A2082 Library Charges					
40000 · Late Fees and Lost items	282	308	3,449	3,000	115%
41450 · Story Quilt Fees	0	90	92		100%
Total A2082 Library Charges	282	398	3,541	3,000	118%
A2705 Gifts and Donations					
40001 · Book Sales- Donated Books			306		100%
41400 · Unassigned Donations	50	525	2,653		100%
41401 · Donor Designated		942	8,195		100%
Total A2705 Gifts and Donations	50	1,467	11,154		100%
40600 · A1001 Real Property Taxes			216,135	216,135	100%
41300 · A2760 Library System Grant			2,048		100%
45601 · A2401 Operating Interest	8		69	100	69%
Total Income	340	1,865	232,947	219,235	106%
Gross Profit	340	1,865	232,947	219,235	106%
Expense					
A74104 Library Expense					
Building					
Maintenance & Repair					
66501 · HVAC			737	3,500	21%
66502 · Fire Extinguishers			50	50	100%
66503 · Alarm System			1,787	2,400	74%
66504 · Water Service & Supplies	150	565	1,707	1,900	90%
66506 · Generator			725		
66525 · Lawn Care			1,350	1,800	75%
66526 · Snow Plowing		13,700	13,700	8,000	171%
66527 · Supplies	85	87	640	1,200	53%
66530 · General Repair		467	755	1,525	50%
66540 · Copier			1,053	300	351%
Total Maintenance & Repair	235	14,820	22,504	20,675	109%
Utilities					
66500 · Internet and Telephone	240	240	2,639	2,900	91%
66505 · Refuse	57		228	230	99%
66510 · Electric		1,397	9,881	12,000	82%
66520 · Propane			3,672	4,800	77%
Total Utilities	297	1,637	16,421	19,930	82%
Total Building	532	16,457	38,925	40,605	96%
Sales and Use Tax			17		
Service Charge	4		21		100%

Galway Public Library
Profit/Loss Budget v Actual This Fiscal Year
Actuals Year to Date

	Apr 23	May 23	Actual - YTD-	YE Budget	% of Budget
62600 · Property & Liability Insurance	-999		7,410	10,000	74%
64000 · Office & Book Supplies		70	2,172	2,600	84%
64100 · Books & Magazines		1,460	9,705	10,000	97%
Books			1,206	1,206	100%
Books Purchased with Grants			720	420	171%
Electronic Books	30		1,055	1,000	105%
64200 · Magazines & Newspapers	30	1,460	12,685	12,626	100%
Total 64100 · Books & Magazines	39	299	1,898	3,200	59%
64120 · Cinema DVD			280	450	62%
64130 · Museum Passes	819	819	6,833	6,400	107%
64150 · Circulation		518	518	500	104%
64175 · Election Expense		994	1,221	1,200	102%
67700 · Postage and Shipping	60	145	735	700	105%
70000 · Travel/Meetings/Dues					
73040 · Professional Fees				6,200	
Accountant				500	
Legal				6,700	
Total 73040 · Professional Fees		80	1,704	1,900	90%
73050 · Software		40	138	110	125%
89514 · Web Site Domain Expense		20,882	74,558	86,991	86%
Total A74104 Library Expense	485	20,882	74,558	86,991	86%
Program Expense					
General					
Programs Paid with Grants		228	728	700	104%
Total Program Expense	264	19	1,931	1,931	100%
68005 · A74102 Library, Equipment Purch	264	247	2,659	2,631	101%
68005.2 · Equipment Purchased with Grants		961	1,322	1,322	100%
68005.3 · Equipment		961	961	500	192%
Total 68005 · A74102 Library, Equipment Purch		961	2,283	1,822	125%
69400 · A74104 Publicity		1,896	1,896	900	211%
72000 · A74101 Employer Payroll Tax Exp	762	769	9,173	9,200	100%
72500 · A90408 Workers Compensation		271	966	950	102%
72501 · A90558 Disability Insurance			277	400	69%
73000 · A90108 State Retirement System			7,140	9,200	78%
77000 · A74101 Salaries & Wages					
77001 · Administration Payroll	4,257	4,257	49,007	52,900	93%
77002 · Staff Payroll & EmployeeBenefit	4,471	4,550	51,515	58,700	88%
Total 77000 · A74101 Salaries & Wages	8,729	8,807	100,521	111,600	90%
Total Expense	10,240	33,834	199,474	223,694	89%
Net Ordinary Income	-9,900	-31,968	33,474	-4,459	-751%

5:07 PM

06/14/23

Accrual Basis

Galway Public Library

Profit/Loss Budget v Actual This Fiscal Year

Actuals Year to Date

	Apr 23	May 23	Actual - YTD-	YE Budget	% of Budget
Other Income/Expense					
Other Income	42		314		100%
41510 - H2401 Capital Funds Interest	42		314		100%
Total Other Income	42		314		100%
Net Other Income	-9,858	-31,968	33,787	-4,459	-758%
Net Income					

Handwritten notes:
-4,459
-758%

**Galway Public Library
Deposit Detail
May 2023**

4:51 PM
06/14/23

Type	Num	Date	Name	Account	Amount
Deposit		05/02/2023		10120A · General Operating Acct - Reg	12,000.00
TOTAL				10200 · Capital One Operat 5134	-12,000.00
					-12,000.00
Deposit		05/03/2023		10120A · General Operating Acct - Reg	80.00
				40000 · Late Fees and Lost items	-20.00
				40000 · Late Fees and Lost items	-20.00
				40000 · Late Fees and Lost items	-20.00
TOTAL					-80.00
Deposit		05/03/2023		10104 · Story Quilt Checking 3415	90.00
				41450 · Story Quilt Fees	-15.00
				41450 · Story Quilt Fees	-75.00
TOTAL					-90.00
Deposit		05/03/2023		10120B · General Operating Acct - Reserv	25.00
				41400 · Unassigned Donations	-25.00
TOTAL					-25.00
Deposit		05/03/2023		10115 · Operating Grants Checking 9118	92.00
			Hannaford	41401 · Donor Designated	-92.00
TOTAL					-92.00
Deposit		05/10/2023		10120A · General Operating Acct - Reg	30.85
				40000 · Late Fees and Lost items	-11.81
				40000 · Late Fees and Lost items	-19.04
TOTAL					-30.85

**Galway Public Library
Deposit Detail
May 2023**

4:51 PM
06/14/23

Type	Num	Date	Name	Account	Amount
Deposit		05/15/2023		10120A · General Operating Acct - Reg	16.29
TOTAL				40000 · Late Fees and Lost Items	-16.29
					-16.29
Deposit		05/15/2023		10120B · General Operating Acct - Reserv	300.00
TOTAL				41400 · Unassigned Donations	-300.00
					-300.00
Deposit		05/16/2023		10115 · Operating Grants Checking 9118	850.00
TOTAL				41401 · Donor Designated	-850.00
					-850.00
Deposit		05/24/2023		10120A · General Operating Acct - Reg	141.31
TOTAL				40000 · Late Fees and Lost Items	-45.15
				40000 · Late Fees and Lost Items	-10.00
				40000 · Late Fees and Lost Items	-33.90
				40000 · Late Fees and Lost Items	-12.26
				40000 · Late Fees and Lost Items	-12.00
				40000 · Late Fees and Lost Items	-28.00
					-141.31
Deposit		05/24/2023		10120A · General Operating Acct - Reg	30.00
TOTAL				70000 · Travel/Meetings/Dues	-30.00
					-30.00
Deposit		05/31/2023		10120A · General Operating Acct - Reg	40.00
TOTAL				40000 · Late Fees and Lost Items	-40.00
					-40.00

**Galway Public Library
Deposit Detail**

May 2023

4:51 PM
06/14/23

Type	Num	Date	Name	Account	Amount
Deposit		05/31/2023	[REDACTED]	10120B · General Operating Acct - Reserv	200.00
				41400 · Unassigned Donations	-100.00
				41400 · Unassigned Donations	-100.00
TOTAL					-200.00
Check	EFILED	05/31/2023	NYS Retirement Fund	10120A · General Operating Acct - Reg	0.00
TOTAL					0.00

Galway Public Library

Register: A200 Operating Bank Accounts:10120 · General Operating Summary -1961:10120A · General Operating Acct - Reg

From 05/16/2023 through 05/26/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
05/24/2023			-split-	Deposit		141.31	24,740.70
05/24/2023			A74104 Library Expense:70000...	Deposit		30.00	24,770.70
05/24/2023	9151	Baker & Taylor	23000 · A600 Accounts Payable	326832 L399952 3 B...	33.96		24,736.74
05/24/2023	9152	Culligan of Scotia	23000 · A600 Accounts Payable	467946	565.30		24,171.44
05/24/2023	9153	Midwest Tape, LLC	23000 · A600 Accounts Payable	2000013231	230.15		23,941.29
05/24/2023	9154	[REDACTED]	23000 · A600 Accounts Payable		99.40		23,841.89
05/24/2023	9155	SALS	23000 · A600 Accounts Payable		79.68		23,762.21
05/24/2023	9156	Village Home & Garden	23000 · A600 Accounts Payable		324.87		23,437.34
05/26/2023	9157	[REDACTED]	-split-		139.01		23,298.33
05/26/2023	9158	[REDACTED]	-split-		442.60		22,855.73
05/26/2023	9159	[REDACTED]	-split-		232.27		22,623.46
05/26/2023	9160	[REDACTED]	-split-		104.90		22,518.56
05/26/2023	9161	[REDACTED]	-split-		286.60		22,231.96
05/26/2023	9162	[REDACTED]	-split-		1,627.76		20,604.20
05/26/2023	9163	[REDACTED]	-split-		510.32		20,093.88
05/26/2023	9164	[REDACTED]	-split-		167.20		19,926.68

BOARD OF TRUSTEES CLAIM APPROVAL	
NAME	SIGNATURE
Baily, Frederick	
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Wemple, Susan	

Galway Public Library

Register: A200 Operating Bank Accounts:10120 · General Operating Summary -1961:10120A · General Operating Acct - Reg
 From:05/27/2023 through 06/09/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
05/31/2023			A2082 Library Charges:40000 ...	Deposit		40.00	19,963.95
05/31/2023	EFILED	NYS Retirement Fund	A631 Due to Other Governmen...	51453			19,963.95
06/05/2023	EFILED	VISA	23100 · VISA - TCM/Ballston ...		369.37		19,594.58
06/07/2023			-split-	Deposit		61.02	19,655.60
06/07/2023			A200 Operating Bank Account...	Deposit		24,000.00	43,655.60
06/07/2023	9165	Charter Communications	23000 · A600.Accounts Payable	ACCOUNT 0995585...	239.95		43,415.65
06/07/2023	9166	Creative Land Care, LLC	23000 · A600.Accounts Payable	SNOW PLOWING, ...	13,700.00		29,715.65
06/07/2023	9167	Doyle Security Systems, Inc.	23000 · A600.Accounts Payable	47348	622.74		29,092.91
06/07/2023	9168	Marty Podskoch	23000 · A600.Accounts Payable		75.00		29,017.91
06/07/2023	9169	National Grid	23000 · A600.Accounts Payable	ACCOUNT 82064-5...	815.93		28,201.98
06/07/2023	9170	SALS	23000 · A600.Accounts Payable		960.82		27,241.16
06/07/2023	9171	[REDACTED]	23000 · A600.Accounts Payable		101.02		27,140.14
06/07/2023	9172	Southern Adirondack Library...	23000 · A600.Accounts Payable		819.13		26,321.01
06/07/2023	9173	The Daily Gazette Co., Inc.	23000 · A600.Accounts Payable	96565	367.97		25,953.04
06/09/2023	9174	[REDACTED]	-split-		139.01		25,814.03
06/09/2023	9175	[REDACTED]	-split-		212.88		25,601.15
06/09/2023	9176	[REDACTED]	-split-		328.79		25,272.36
06/09/2023	9177	[REDACTED]	-split-		91.80		25,180.56
06/09/2023	9178	[REDACTED]	-split-		162.85		25,017.71
06/09/2023	9179	[REDACTED]			1,627.76		23,389.95
06/09/2023	9180	[REDACTED]			648.52		22,741.43
06/09/2023	9181	[REDACTED]			224.46		22,516.97

BOARD OF TRUSTEES CLAIM APPROVAL	
NAME	SIGNATURE
Baily, Frederick	
Behrens, Jane	
Florio, Santina	
Hodsoil, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Wemple, Susan	

Galway Public Library

Register: A200 Operating Bank Accounts:10120 · General Operating Summary -1961:10120A · General Operating Acct - Reg
 From 06/10/2023 through 06/23/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
06/12/2023	E-pay	United State Treasury	-split-	16-1517296 QB Trae...	2,061.52		20,455.45
06/14/2023			-split-	Deposit		32.33	20,487.78
06/14/2023			-split-	Deposit		43.99	20,531.77
06/16/2023	E-PAY	NYS Income Tax	A631 Due to Other Governen...	161517296 2	798.26		19,733.51
06/19/2023			A2082 Library Charges:40000 ...	Deposit		45.15	19,778.66
06/19/2023	9182	G. A. Bove Fuels	23000 · A600·Accounts Payable	1008125	402.66		19,376.00
06/19/2023	9183	[REDACTED]	23000 · A600·Accounts Payable		99.99		19,276.01
06/19/2023	9184	Midwest Tape, LLC	23000 · A600·Accounts Payable	2000013231	125.43		19,150.58
06/23/2023	9185	[REDACTED]	-split-		139.00		19,011.58
06/23/2023	9186	[REDACTED]	-split-		440.91		18,570.67
06/23/2023	9187	[REDACTED]	-split-		217.33		18,353.34
06/23/2023	9188	[REDACTED]	-split-		91.80		18,261.54
06/23/2023	9189	[REDACTED]	-split-		436.14		17,825.40
06/23/2023	9190	[REDACTED]	-split-		1,627.77		16,197.63
06/23/2023	9191	[REDACTED]	-split-		626.35		15,571.28
06/23/2023	9192	[REDACTED]	-split-		167.86		15,403.42

BOARD OF TRUSTEES CLAIM APPROVAL	
NAME	SIGNATURE
Baily, Frederick	
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Wemple, Susan	

Galway Public Library

6/7/2023 5:46 PM

Register: A200 Operating Bank Accounts:10115 Operating Grants Checking 9118

From 05/27/2023 through 06/09/2023

Sorted by: Cleared status

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
06/05/2023	EFILE	VISA	23100	VISA - TCM/Ballston ...	29.48		5,330.74
06/07/2023	1118	[REDACTED]	23000	A600.Accounts Payable FELT - SRP	8.35		5,322.39

<u>BOARD OF TRUSTEES CLAIM APPROVAL</u>	
<u>NAME</u>	<u>SIGNATURE</u>
Baily, Frederick	
Behrens, Jane	
Florio, Santina	
Hodsoll, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Wemple, Susan	

Galway Public Library

Register: 23100 · VISA - TCM/Ballston Spa Nat Bk

From 05/17/2023 through 06/19/2023

Sorted by: Date, Type, Number/Ref

Date	Ref	Payee	Account	Memo	Charge C	Payment	Balance
05/31/2023	LIONS 5/31/	Bluehost	A74104 Library Expense:89514...	BLUEHOST SUBSC...	19.99 (#2)		418.84
05/31/2023	VILLAGE5/31	Bluehost	A74104 Library Expense:89514...	BLUEHOST SUBSC...	19.99 (#3)		438.83
06/02/2023	053023	Amazon.com	A74104 Library Expense:64000...		79.98 (#1)		518.81
06/05/2023	EFILED	VISA	A200 Operating Bank Account...			369.37	149.44
06/05/2023	EFILE	VISA	A200 Operating Bank Account...			29.48	119.96
06/06/2023	053123	Amazon.com	Program Expense:Programs Pai...		195.54 (#4 - Subler)		315.50
06/08/2023	060823	Amazon.com	A74104 Library Expense:64000...		45.97 (#5)		361.47
06/12/2023	061223	Amazon.com	Program Expense:Programs Pai...		15.98 (#6 - Subler)		377.45
06/14/2023	061423	Bluehost	A74104 Library Expense:89514...	BLUEHOST SUBSC...	5.84 (#7)		383.29
06/14/2023	061423	Bluehost	A74104 Library Expense:89514...	BLUEHOST SUBSC...	83.88 (#8)		467.17

General: 255.65
 Sm Grants - 211.52
 467.17

BOARD OF TRUSTEES CLAIM APPROVAL	
NAME	SIGNATURE
Baily, Frederick	
Behrens, Jane	
Florio, Santina	
Hodsoil, Jim	
LaBarre, Cate	
McCleneghen, Kat	
Wemple, Susan	

Receipts Log for 5/10/23 to 6/14/23

DATE	CHECK #	ACCOUNT/DESCRIPTION	AMOUNT	SOURCE
5/13/2023		Fines & Fees		\$16.29 EOD
5/15/2023	8293	Reserve Donation		\$300.00 [REDACTED]
5/15/2023	3520	Small Grants - Kid bks		\$850.00 WGY Christmas Wish
5/16/2023	1646	Operating - reimbursement SALS Mtg		\$30.00 [REDACTED]
5/16/2023	CASH	Fines & Fees		\$45.15 EOD
5/17/2023	1397	Fines & Fees		\$12.00 [REDACTED]
5/18/2023	CASH	Fines & Fees		\$10.00 EOD
5/22/2023	4018	Fines & Fees		\$12.26 [REDACTED]
5/22/2023	25077	Reimbursement for lost book		\$28.00 Schenectady Co
5/22/2023	CASH	Fines & Fees		\$33.90 EOD
5/27/2023	2499	Reserve Donation		\$100.00 [REDACTED]
5/27/2023	955	Reserve Donation-in mem Leadholm/Griffin		\$100.00 [REDACTED]
5/30/2023	CASH	Fines & Fees		\$40.00 EOD
6/1/2023	CASH	Fines & Fees		\$10.00 EOD
6/5/2023	420001372 9	Reserve Donation		\$60.00 Blackbaud Giving Fund
6/6/2023	CASH	Fines & Fees		\$51.02 EOD
6/7/2023	2540	Reimbursement domain fee		\$19.99 Lions Club

Receipts Log for 5/10/23 to 6/14/23

6/7/2023	6857	Small Grants - Kid bks - mem. Jane Staber	\$100.00	[REDACTED]
6/7/2023	3133	Reserve Donation	\$100.00	[REDACTED]
6/8/2023	CASH	Fines & Fees	\$12.34	EOD
6/10/2023	CASH	Fines & Fees	\$24.00	EOD
6/14/2023	6953	Reimbursement domain fee	\$19.99	Village of Galway