

GALWAY PUBLIC LIBRARY

Report to the Board

For the Year Ended June 30, 2021

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DATE

To the Board of Directors
Galway Public Library
PO Box 207
Galway, New York 12074

We have audited the financial statements of Galway Public Library (the "Library") for the year ended June 30, 2021, and have issued our report thereon dated **DATE**. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated September 14, 2021. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings***Qualitative Aspects of Accounting Practices***

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Library are described in Note A to the financial statements. We noted no transactions entered into by the Library during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was Management's estimate for the useful lives of property and equipment.

- Management's estimate of the useful lives of property and equipment is based on the length of time it is believed that those assets will provide economic benefit in the future. We evaluated

We evaluated the key factors and assumptions used to develop the accounting estimates in determining that the accounting estimates were reasonable in relation to the financial statements taken as a whole.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit. However, the completion of our audit was delayed due to several discussions over time with management regarding the appropriate basis of accounting for the Library. As a school district public library, it was determined that the Library was considered to be a local government and is therefore subject to Government Accounting

Standards Board requirements. At the request of management, the financial statements are presented under not-for-profit standards as an other comprehensive basis of accounting.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The following material misstatements detected as a result of audit procedures was corrected by management.

- An adjustment to record current year depreciation expense.
- An adjustment to capitalized property and equipment that was originally recorded as an expense.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated **DATE**.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Library's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Library's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of Board of Directors and management of Galway Public Library and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,