

**Galway Public Library, Library Board Meeting**  
*Wednesday, December 16, 2020*

**In attendance:** Board of Trustees: Cate La Barre, Fred Baily, Santina Florio, Jane Behrens, Jim Hodsoll, Arlene Rhodes and Sue Wemple; Library Director Deb Flint; Treasurer Erik Roy.

(Remote meeting conducted via Zoom)

*Meeting called to order by Cate La Barre at 6:33 p.m.*

**Public Comment**

**Minutes of Prior Meetings:**

Motion by Arlene Rhodes, second by Fred Baily, to accept the minutes of 11/18/20.  
Vote: Yes 7, No 0 - Motion carried.

**Treasurer's Report**

Motion by Jim Hodsoll, second by Arlene Rhodes, to approve expenditures listed in the registers below:

BSNB General Checking - 11/16/20 - 11/16/20 \*

\* with exception of check # 8145

BSNB General Checking - 11/23/20 - 11/27/20

BSNB General Checking - 11/30/20 - 11/30/20

BSNB General Checking - 12/2/20 - 12/11/20

BSNB General Checking - 12/14/20 - 12/14/20

BSNB New Library Checking - 12/1/20 - 12/7/20

BSNB Operating Grants Checking - 12/14/20 - 12/14/20

Receipts Log - 11/13/20 - 12/9/20

Vote: Yes 7, No 0 - Motion carried.

**Director's Report**

**Correspondence**

**Standing Committees**

Buildings and Grounds

Finance

Personnel

Long-Range Plan

Public Relations

### **Ad Hoc Committees**

New Building  
Foundation Exploration

### **Unfinished Business**

Review of Finance Policy

### **New Business**

Minimum Wage

Motion by Arlene Rhodes, second by Jim Hodsoll, to approve the pay increase to minimum wage of the sub-clerk, clerk, and public relations clerk, effective 12/19/20, to include the full pay period that includes December 31, 2020.

Vote: Yes 7, No 0 - Motion carried.

Record Retention Resolution

Motion by Arlene Rhodes, second by Fred Baily, to approve the Retention and Disposition Schedule for New York Local Government Records (LGS-1).

Vote: Yes 7, No 0 - Motion carried.

Credit Card Payment

COVID Response

Director Personal & Vacation Day

Motion by Jane Behrens, second by Jim Hodsoll, to approve the request by the Library Director to take a personal day on Dec. 10, and a vacation day on December 22, 2020.

Vote: Yes 7, No 0 - Motion carried.

### **Public Comment**

Motion by Jim Hodsoll, second by Jane Behrens, to adjourn the meeting at 7:34 p.m.

Vote: Yes 7, No 0 - Motion carried.

Respectfully submitted,  
Santina Florio, Secretary