

**Galway Public Library, Library Board Meeting**  
*Wednesday, November 18, 2020*

**In attendance:** Board of Trustees: Cate La Barre, Fred Baily, Santina Florio, Jane Behrens, Jim Hodsoll, Arlene Rhodes and Sue Wemple; Library Director Deb Flint; Treasurer Erik Roy.

(Remote meeting conducted via Zoom)

*Meeting called to order by Cate La Barre at 6:34 p.m.*

**Public Comment**

**Minutes of Prior Meetings:**

Motion by Jim Hodsoll, second by Arlene Rhodes, to accept the minutes of 10/21/20.  
Vote: Yes 7, No 0 - Motion carried.

**Treasurer's Report**

Motion by Sue Wemple, second by Jane Behrens, to approve expenditures listed in the registers below:

BSNB General Checking - 10/26/20 - 10/30/20\*

\* With exception of check # 8121

BSNB General Checking - 11/1/20 - 11/2/20

BSNB General Checking - 11/7/20 - 11/13/20

BSNB General Checking - 11/14/20 - 11/16/20

BSNB Operating Grants Checking - 10/1/20 - 10/31/20

BSNB Operating Grants Checking - 11/1/20 - 11/2/20

Receipts Log - 10/16/20 - 11/12/20

Vote: Yes 7, No 0 - Motion carried.

Motion by Sue Wemple, second by Jim Hodsoll, to authorize payment of \$5.01 toward the BSNB credit card statement.

Vote: Yes 7, No 0 - Motion carried.

**Director's Report**

**Correspondence**

**Standing Committees**

Buildings and Grounds

Finance

Personnel

Long-Range Plan  
Public Relations

**Ad Hoc Committees**

New Building

Motion by Jim Hodsoll, second by Arlene Rhodes, to include the generator project as change orders to original work.

Vote: Yes 7, No 0 - Motion carried.

**Unfinished Business**

Foundation Discussion

Motion by Jane Behrens, second by Jim Hodsoll, to approve the formation of an ad hoc committee (Foundation Exploration Committee) to explore the possible formation of a library foundation. Jim Hodsoll was appointed chairperson.

Vote: Yes 7, No 0 - Motion carried.

2021 Holidays

Motion by Arlene Rhodes, second by Fred Baily, to approve the original list of annual holidays presented by the Director.

Vote: Yes 5, No 2 - Motion carried.

Review of Finance Policy

**New Business**

Disability Quote

Motion by Fred Baily, second by Jim Hodsoll, to accept Dave Meager's suggestion for a less expensive disability policy with Standard Security.

Vote: Yes 7, No 0 - Motion carried.

Bookkeeper Resignation/Appointment

Motion by Fred Baily, second by Jim Hodsoll, to accept the resignation of Anne Rockwell as bookkeeper. The Board of Trustees thanks Anne for her dedicated service to the library for the past 5 years.

Vote: Yes 7, No 0 - Motion carried.

Motion by Fred Baily, second by Jim Hodsoll, to appoint Deborah Agresta to the position of Bookkeeper effective 11/2/20, at the rate of pay of \$18.00 per hour, for an average of 6 hours per week. The appointment is subject to a 90-day probationary review.

Vote: Yes 7, No 0 - Motion carried.

LLSA Fund Placement

Motion by Arlene Rhodes, second by Jane Behrens, to approve the Director's recommendation to transfer the LLSA (Local Library Services Aid) funds from the Capital Account to the General Operating Account.

Vote: Yes 7, No 0 - Motion carried.

Software Budget  
Use of New Building Account  
Landscaping Budget

Director Vacation

Motion by Sue Wemple, second by Fred Baily, to approve the request by the Library Director to take a vacation day on December 5, 2020.

Vote: Yes 7, No 0 - Motion carried.

**Public Comment**

Motion by Jim Hodsoll, second by Arlene Rhodes, to adjourn the meeting at 8:19 p.m.

Vote: Yes 7, No 0 - Motion carried.

Respectfully submitted,  
Santina Florio, Secretary