

## **Galway Public Library**

Workshop Meeting, Thursday, May 4, 6:30 p.m.

Present: Fred Baily, Donna Erickson, Phyllis Keeler, Judy Knowlton, Mary Lynn Kopper, Arlene Rhodes, and Director Deb Flint.

**Meeting called to order at 6:39 p.m. by Arlene Rhodes, President**

**PUBLIC COMMENT:** None

### **AD HOC COMMITTEES:**

**New Building:** Fred gave summary from last meeting with Architects and Finance Committee. Attention now focuses on community-based information for election and bond vote next month.

### **Financials:**

**Approval of Bill Payments:** Some discussion regarding the format – once again changed In accordance with Quick Books use. Motion by Mary Lynn and 2<sup>nd</sup> by Phyllis Keeler to approve the payment of bills listed on the check registers for April 22 through 25 and May 1 through 6 . In favor 6, opposed 0. **CARRIED.**

Motion by Judy Knowlton and 2<sup>nd</sup> by Donna Erickson to approve the invoice for \$661.18 from Butler Rowland and Mays for pre-referendum services. In favor 6, opposed 0. **CARRIED.**

### **UNFINISHED BUSINESS:**

#### **Community Meetings:**

- Last night's informational meeting at Galway Town Hall was attended by 30 community residents.
- Arlene did a presentation to the Galway Volunteer Fire Company and Judy and Mary Lynn did presentations to the Lioness Club and the Greater Galway Community Services group.

### **New Business:**

**Newsletter:** It is the consensus of the Board not to expend extra funds to print the annual library newsletter in color. The Director will decide on the color of the paper.

### **Library Assistant:**

Director Flint recommended the appointment of Laura Sheehan from the Civil Service list of eligible candidates. Motion was made by Fred Baily and 2<sup>nd</sup> by Phyllis Keeler to approve the appointment of Laura Sheehan to the position of Library Assistant in Charge of Children's Programs for \$13.00 per hour averaging 16 hours per week, effective, May 2<sup>nd</sup>, 2017. The appointment is subject to a 90-day probationary review. 6-in favor, 0 - opposed. **CARRIED.**

### **Library Director Annual Performance Review: Executive Session:**

Motion was made by Mary Lynn and 2<sup>nd</sup> by Donna to move to Executive Session for the purpose of discussing the Annual Evaluation of the Library Director. In favor 6, opposed 0. **Carried.** Executive session was begun at 7:48. Motion made by Phyllis Keeler, 2<sup>nd</sup> by Fred to move back to Regular Session. In favor 6, opposed, 0. **CARRIED.** Regular session resumed at 8:15.

Judy Knowlton asked to be excused from the meeting at 8:16.

**News from the Friends:**

The Friends have offered to purchase lawn signs for the upcoming referendum.

Tickets for the Friends Wine Tasting event are available at the library.

**Adjournment:**

Motion to adjourn by Phyllis Keeler, 2<sup>nd</sup> by Donna Erickson . In favor 5, opposed 0. CARRIED. Meeting adjourned at 8:31 pm.

Mary Lynn Kopper  
Secretary