

GALWAY PUBLIC LIBRARY
Board of Trustees Meeting
June 15, 2017

Meeting Opened by President Rhodes at 6:34 p.m.

Attendance: Arlene Rhodes, Fred Baily, Donna Erickson, Phyllis Keeler, Judy Knowlton, M.L. Kopper, Kayla Dodds.

Absent: Library Director Debra Flint.

Oath of Office: given to Kayla Dodds by Arlene Rhodes. Kayla was elected June 14 as a write-in candidate to serve the remaining three years and two weeks of the seat left vacant by the resignation of Paul Ashman. Director Flint and President of Board will conduct an orientation for new Board members in July.

Minutes of Prior Meetings: Phyllis moved that the minutes of May 18, 2017 be approved, 2nd by Judy. Approved 7; opposed, 0. CARRIED. Judy moved the minutes of June 1st be approved as distributed, 2nd by Phyllis. Approved, 7; opposed, 0. CARRIED.

Financials: (Treasurer's Report): Motion by Judy, 2nd by Fred to approve the payment of bills on the check registers for June 5 and for June 9 – 17, and to approve the Petty Cash Log for 5-1-17 through 5-31- 2017, Petty Checking for May 1- May 31 and the Receipts Log of June 12, 2017. 7 in favor, 0 opposed. CARRIED.

Director's Report: Filed with the minutes.

Report of the Friends of the Library: No representative present.

Correspondence: Arlene has replied to a letter sent to the Board by a school district resident requesting information about the new building project.

Standing Committees:

- Building and Grounds: No report
- Finance and Claims: No report
- Personnel: No Report
- Long-Range Plan: Mary Lynn and Judy will establish schedule for community information meetings and ask approval next meeting, both names and schedules.
- Public Relations: At this point because it is so vital to a New Building Program, the committee needs to be called together.

Ad Hoc Committees

- New Building:
There will be a meeting with the architect at 9 a.m. on June 19 at Butler, Rowland and Mays to discuss the steps moving toward the construction of the new library building.
Discussion followed on the reorganization of the fund development committee and the revisions of fund development materials needed for the building project approved in yesterday's referendum.

Unfinished Business:

Change in Board Meeting Schedule: Motion by Fred and 2nd by Judy to schedule Board meetings on the 1st and 3rd Wednesday each month at 6:30 pm at the library, beginning with the next meeting on July 5. 7 in favor, 0 opposed. CARRIED. The Board meeting night is changed from Thursdays to accommodate the Director's graduate class schedule from July to December.

New Business:

Resignation of Library Assistant: Motion was made by Mary Lynn and 2nd by Judy that we accept the resignation of Laura Sheehan as Library Assistant effective June 13, 2017. 7 approved, 0 opposed. CARRIED.

Appointment of Nominating Committee: Motion by Donna and 2nd by Kayla to approve the appointment of Mary Lynn, Fred and Judy to the Nominating Committee. 7 approved, 0 opposed. CARRIED. That Committee will present nominations for the offices of President, Vice-President and Secretary at the meeting on July 5.

By-Laws Statement on Number of Trustees: A notification has been received from SALS Director Sara Dallas indicating that all libraries must state the specific number of members serving on the Board rather than stating a range of numbers. Our current by-laws state “The Board shall consist of no fewer than five (5) nor more than eleven (11) member trustees elected by the voters of the Galway Central School District.”

To be in compliance with the SALS directive, the following revision is suggested. “The Board shall consist of seven (7) member trustees elected by the voters of the Galway Central School District.”

It is the intention of the Board to approve a motion reflecting this change in the by-laws at the July 5 meeting.

Election Results: There were a total of 853 votes cast.

Motion by Fred Baily and 2nd by Judy Knowlton to accept Proposition #1 election results.

PROPOSITION #1: Shall the budget for the Galway Public Library for the fiscal year 2017-2018 be approved and the amount of \$154,340 be raised for such purpose by taxes levied on all the taxable real property within the Galway Central School District? YES VOTES: 537 NO VOTES: 306 PASSED
7 in favor of the motion, 0 opposed. CARRIED.

Motion by Fred Baily and 2nd by Kayla Dodds to accept Proposition #2 election results.

PROPOSITION #2: Shall (1) the Board of Trustees of the Galway Public Library (the “Library”) be authorized to construct a new Library building to be located on East Street in Galway, New York, including the acquisition of equipment, machinery, apparatus, appurtenances, site work and other improvements, and expenses in connection therewith, at an estimated maximum cost of \$2,567,000, and expend such sum for such purpose; and (2) the Board of Education of the Galway Central School District (the “District”) be authorized to levy the necessary tax therefor, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education; and in anticipation of the collection of such tax, issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$1,150,000, and levy a tax to pay the interest on said obligations when due? YES VOTES: 489 NO VOTES: 356 PASSED
7 in favor of the motion, 0 opposed. CARRIED.

Motion by Mary Kopper and 2nd by Phyllis Keeler to accept Board Member election results:

Board Member: Jane Behrens 499 Votes
Elected to a five-year term of office effective July 1, 2017 – June 30, 2022
Replaces Phyllis Keeler whose term expires on June 30, 2017
7 in favor of the motion, 0 opposed. CARRIED.

Motion by Kayla Dodds and 2nd by Judy Knowlton to accept Board Member election results:

Board Member: Arlene Rhodes 653 Votes
Re-elected to an additional five-year term of office effective July 1, 2017 – June 30, 2022
7 in favor of the motion, 0 opposed. CARRIED.

Motion by Phyllis Keeler and 2nd by Judy Knowlton to accept Board Member election results:

Board Member: Kayla Dodds 36 Write-in Votes

Elected to the remaining three years and seventeen days of a five-year term,
effective June 14, 2017 – June 30, 2020

Replaces Paul Ashman who resigned on March 2, 2017. His term was to expire June 30, 2020.

7 in favor of the motion, 0 opposed. CARRIED.

The Board offers a thank-you to Phyllis Keeler for serving her five- year term on the Library Board, which ends on June 30. We are grateful for her help and encouragement.

Motion to adjourn: at 8 p.m., made by Judy Knowlton, 2nd by Phyllis Keeler. 7 in favor, 0 opposed. CARRIED

M.L.Kopper

Secretary to the Board of Trustees