

Galway Public Library Board Workshop Meeting
Wednesday, October 2, 2019

Attendees: Arlene Rhodes, Fred Baily, Santina Florio, Jane Behrens, Jim Hodsoll, Cate La Barre and Library Director Deb Flint

Meeting called to order by Arlene Rhodes at 6:34 pm

Public Comment

Dave Meager, Amsure Insurance, reviewed the library's insurance coverage for the coming year.

Ad Hoc Committees

New Building

The Director will contact the Village Building Inspector to request assistance in determining the new library building occupancy number and the required posting.

Financials

Motion by Fred Baily, second by Cate La Barre, to approve expenditures listed in the registers below:

BSNB General Checking: 9/20/19 - 9/24/19 and 9/26/19 - 10/4/19

New Library Checking: 9/9/19 - 9/24/19 and 9/30/19 - 9/30/19*

* With the exception of check #1166 to Doyle Security Systems

Vote: Yes 6, No 0 - Motion carried.

Approval of New Library Payments

It was moved by Fred Baily, seconded by Jim Hodsoll, that the new building construction obligations listed below be approved for payment, and that the library bookkeeper be instructed to draw the necessary checks from the noted accounts to the New Library BSNB checking account, to cover.

Vote: Yes 6, No 0 - Motion carried.

To be paid from GPL New Library Checking:

Contract No 1 – General Construction, Hoosick Valley Contractors, Inc. [1167; Final Payment]

Application for Payment Dated 9/24/2019, in the amount of \$ 22,312.27

Butler Rowland Mays (BRMA, Architectural Services) [1151 check number previously skipped over]

Invoice Dated 9/18/2019, in the amount of \$ 1,605.26

Other: Amazon.com [1148]

Invoice Dated 9/6/2019, in the amount of \$ 31.21

Other: Accent [1152]

Invoice Dated 8/19/2019, in the amount of \$ 1,200.00

Other: Debra Flint; reimbursement for ladder purchase [1153]

Invoice Dated 9/9/2019, in the amount of \$ 179.00

Other: Electronic Office Products –Move Copier [1154]

Invoice Dated 9/12/2019, in the amount of \$ 150.00

Other: Empire Exhibits and Displays – Donor Wall and Plaque [1155]

Invoice Dated 9/11/2019, in the amount of \$ 2,667.50

Other: Exemplis LLC – Seating [1156]

Invoice Dated 7/11/2019, in the amount of \$ 12,912.91

Other: Frederick Baily, reimbursement for payment of one-half of sign [1157]

Invoice Dated 9/9/2019, in the amount of \$ 458.30

Other: Jasper Group – Tables [1158]

Invoice Dated 7/26/2019, in the amount of \$ 1,817.65

Other: Krueger International, Inc. – Furniture [1159]

Invoice Dated 7/25/2019, in the amount of \$ 4,350.64

Other: Lesro Industries Inc. – Furniture [1160]

Invoice Dated 8/31/2019, in the amount of \$ 1,187.45

Other: OFS Brands – Furniture [1161]

Invoice Dated 8/11/2019, in the amount of \$ 11,680.20

Other: Pendleton Signs; balance of sign price [1162]

Invoice Dated 9/9/2019, in the amount of \$ 458.30

Other: Accent – Furniture [1150 previously skipped over]

Invoice Dated 9/5/2019, in the amount of \$ 984.90

Other: Debra Flint – Miscellaneous [1163]

Invoice Dated 9/16/2019, in the amount of \$ 292.81

Other: SALS Receipt Printer [1164]

Invoice Dated 6/10/2019, in the amount of \$ 260.00

Other: Cate LaBarre reimbursement – Water Cooler [1165]

Invoice Dated 9/28/2019, in the amount of \$ 282.26

Other: Doyle Security Systems -- Balance Due [1166]

Invoice Dated 9/18/2019, in the amount of \$ 3065.55

Total to be paid from New Library Checking
\$ 65,896.21

Previously Transferred from N-L Savings to NL
Checking: \$ 30,000.00
[at Bookkeeper's request of 9/4]

Additional Transfer from N-L Savings to NL
Checking: 9/30/2019 \$ 30,000

Unfinished Business

Equipment Disposal

Motion by Jane Behrens, second by Cate La Barre, to approve the director offering two book drops and all surplus metal shelving from the old library building to libraries and schools.

Vote: Yes 6, No 0 - Motion carried.

Board Vacancy

New Business

Public Comment

Motion by Jim Hodsoll, second by Jane Behrens, to adjourn the meeting at 8:22 p.m.

Vote: Yes 6, No 0 - Motion carried.

Respectfully submitted,
Santina Florio, Secretary