

Galway Public Library Board Workshop Meeting
Wednesday, June 5, 2019

Attendees: Arlene Rhodes, Fred Baily, Santina Florio, Mary Lynn Kopper, Jim Hodsoll, Cate La Barre, and Library Director Deb Flint. **Absent:** Jane Behrens

Meeting called to order by Arlene Rhodes at 6:28 pm

Public Comment

Ad Hoc Committees

New Building

Fund Development

Financials

Motion by Jim Hodsoll, second by Mary Lynn Kopper, to approve expenditures listed in registers below:

BSNB Operating Grant - 5/1/19 - 5/30/19

BSNB General Checking - 5/20/19 - 5/20/19 and 5/30/19 - 5/31/19

New Library Checking - 6/1/19 - 6/30/19

Vote: Yes 6, No 0 - Motion carried.

Approval of New Library Payments

It was moved by Fred Baily, seconded by Jim Hodsoll, that the new building construction obligations listed below be approved for payment, that the library bookkeeper be instructed to draw the necessary checks, and that the listed amounts be transferred from the noted accounts to the New Library BSNB checking account, to cover.

Vote: Yes 6, No 0 - Motion carried.

To be paid from GPL Bond Anticipation Note (BAN) and New Library Savings:

☒ Contract No 1 – General Construction, Hoosick Valley Contractors, Inc.
Application for Payment Dated 5/31/2019 , in the amount of \$ 177,131.15

☐ Contract No 2 – Plumbing, Burniche Piping Inc.
Application for Payment Dated __, in the amount of \$ __

☐ Contract No 3 – Mechanical, Collins Mechanical LLC
Application for Payment Dated __, in the amount of \$ __

☒ Contract No 4 – Electrical, Current Electrical Systems, Inc.
Application for Payment Dated 5/31/2019 , in the amount of \$ 5,824.45

☐ Freemann Project Management (Clerk-of-the-Works services) ¹
Invoice Dated __, in the amount of \$ __

☐ Dente (Special Inspections)
Invoice Dated __, in the amount of \$ __

☒ Butler Rowland Mays (BRMA, Architectural Services)
Invoice Dated 5/23/2019 , in the amount of \$ 2,663.30

☒ Whiteman Osterman Hanna (Legal Services)
Invoice Dated 5/23/2019 , in the amount of \$ 225.00

☒ Other: National Grid Electrical Service for New Building
Invoice on-line 6/1/2019 , in the amount of \$ 597.43

☒ Other: Adirondack Cabling, Inc.
Invoice Dated 5/24/2019 , in the amount of \$ 11,628.00

☒ Other: Doyle Security Systems, Inc.
Invoice Dated 4/29/2019 , in the amount of \$ 11,673.70

Total to be paid from BAN funding ² \$ 29,567.51 **Transfer to N-L Checking** \$ 29,567.51

Total to be paid from New Library Savings ³ \$ 180,175.52 **Transfer to N-L Checking** \$ 180,175.52

Total Paid For Billing Cycle \$ 209,743.03 **Total Transfer** \$ 209,743.03

Note:

1. Final payment completing contract with Freemann Project Management was made 4/29/2019.

2. These payments complete the expenditure of the \$1,150,000 BAN funding; BSNB BAN account balance will be \$0.00.

3. These payments expend the \$140 K NYS DLD 2017-2018 grant. New-Library savings no longer contain funds from NYS bonded sources.

4. A grant of \$20 K for children's furniture and equipment from the Charles Wood Foundation was deposited to New Library Savings on 5/29/2019, to be retained there until expected payment for furniture and shelving in September 2019.

Unfinished Business

Dedication Plaque

Motion by Jim Hodsoll, second by Cate La Barre, to approve the current design plan for the dedication plaque.

Vote: Yes 6, No 0 - Motion carried.

Lawyer for Sale of Library

New Business

Change Order 1-010

Motion by Fred Baily, second by Jim Hodsoll, to instruct Arlene Rhodes, as President, to sign Change Order 1-010 for reduced rock removal, reduced room signs, and additional well work in excess of \$10,000.

Vote: Yes 6, No 0 - Motion carried.

Charles R. Wood Foundation Grant

Ordering Audiovisual Equipment

Motion by Jim Hodsoll, second by Mary Lynn Kopper, to table the consideration of ordering the AV Equipment package until the next meeting.

Vote: Yes 6, No 0 - Motion carried.

Anonymous Donation for Partial Move

Motion by Fred Baily, second by Cate La Barre, to accept \$1000.00 donation from an anonymous donor to assist with moving items from old library to the new building.

Vote: Yes 6, No 0 - Motion carried.

Print Donation

Motion by Jim Hodsoll, second by Mary Lynn Kopper, to accept donation of *The Heritage* print.

Vote: Yes 5, Abstention 1 - Motion carried.

Public Comment

Motion by Jim Hodsoll, second by Mary Lynn Kopper, to adjourn the meeting at 7:49 p.m.

Vote: Yes 6, No 0 - Motion carried.

Respectfully submitted,
Santina Florio, Secretary