

Galway Public Library, Board Workshop Meeting
Wednesday, March 6, 2019

Attendees: Arlene Rhodes, Fred Baily, Jane Behrens, Santina Florio, Mary Lynn Kopper, Cate La Barre and Library Director Deb Flint. Absent: Jim Hodsoll

Meeting called to order by Arlene Rhodes at 6:35 pm

Public Comment

Ad Hoc Committees

New Building

Fund Development

Financials

Motion by Mary Lynn Kopper, seconded by Jane Behrens, to approve expenditures listed in the register below:

General Fund: 3/2/2019 - 3/8/2019

Vote: Yes 6, No 0 - Motion carried.

Motion by Fred Baily, seconded by Cate La Barre, to approve expenditures listed in the register below:

New Library Checking: 2/15/2019 - 3/4/2019

Vote: Yes 6, No 0 - Motion carried.

Motion by Fred Baily, seconded by Jane Behrens, that the new-building construction obligations listed below be approved for payment, that the library bookkeeper be instructed to draw the necessary checks, and that the listed amounts be transferred from the noted accounts to the New Library BSNB checking account, to cover.

Vote: Yes 6, No 0 - Motion carried.

To be paid from GPL New-Library Savings & GPL Bond Anticipation Note (BAN) funding

- ☒ Contract No 1 – General Construction, Hoosick Valley Contractors, Inc.
Application for Payment Dated 3/1/2019, in the amount of \$ 196,974.16
By New-Library Savings \$ 139,035.48 By BAN funding \$ 57,938.68 (See Note 1)

To be paid from GPL Bond Anticipation Note (BAN) funding:

- ☐ Contract No 2 – Plumbing, Burniche Piping Inc.
Application for Payment Dated __, in the amount of \$ __
- ☒ Contract No 3 – Mechanical, Collins Mechanical LLC
Application for Payment Dated 3/1/2019, in the amount of \$ 9,058.25
- ☒ Contract No 4 – Electrical, Current Electrical Systems, Inc.
Application for Payment Dated 3/1/2019, in the amount of \$ 30,569.10
- ☒ Freemann Project Management (Clerk-of-the-Works services)
Invoice Dated 2/19/2019, in the amount of \$ 10,000.00
- ☐ Dente (Special Inspections)
Invoice Dated __, in the amount of \$ __
- ☒ Butler Rowland Mays (BRMA, Architectural Services)
Invoice Dated 2/21/2019, in the amount of \$ 2,550.00
- ☐ Whiteman Osterman Hanna (Legal Services)
Invoice Dated __, in the amount of \$ __
- ☒ Other: National Grid for New Building
Invoice on-line 3/1/2019, in the amount of \$ 1,282.72
- ☒ Other: Burniche Piping Inc., Reimbursement for purchase of first fill of propane from J&R Propane
Invoice Dated 2/22/2019, in the amount of \$ 1,245.30
- ☐ Other __
Invoice Dated __, in the amount of \$ __

Total to be paid from New-Library Savings \$ 139,035.48 **Transfer to N-L Checking \$ 139,035.48**

Total to be paid from BAN funding \$ 112,644.05 **Transfer to N-L Checking \$ 112,644.05**

Total Paid For Billing Cycle \$ 251,679.53 **Total Transfer \$ 251,679.53**

1. This month's partial payment of Contract 1 by New Library Savings brings the total to \$1,010,000, completing qualification for both 2017/2018 and 2018/2019 DLD Grants. Future Contract 1 payments will be from BAN funds.

Unfinished Business

Donor Recognition

Sign Design

New Business

Public Comment

Motion by Mary Lynn Kopper, seconded by Fred Baily, to adjourn meeting at 7:30 p.m.

Vote: Yes 6, No 0 - Motion carried.

Respectfully submitted,
Santina Florio, Secretary