

# **Galway Public Library Board Workshop Meeting**

Wednesday, December 5, 2018

Attendees: Arlene Rhodes, Fred Baily, Jane Behrens, Jim Hodsoll, Mary Lynn Kopper, Cate LaBarre and Library Director Deb Flint. Absent: Santina Florio

The meeting was called to order by Arlene Rhodes at 6:31 pm.

## **Public Comment**

Presentation of Interior Finishings – by Meghan Brennan, BRMA for the new library. After an excellent presentation by Meghan, the Board selected the interior finishings for the new library.

## **Ad Hoc Committees**

### **New Building**

There will be a committee meeting on December 6, 2018, with all involved parties in the construction of the new library. Questions as to the status of site and construction will be answered. Financial scheduling payments for the new library were discussed.

### **Fund Development**

The donor wall for the new library was discussed. The committee is considering an acrylic surface or a presentation with a cherry frame. The board asked that the committee get prices on both. The Board also supports including a picture of the Dockstaders to acknowledge their contribution to the new library and the Galway community.

## **Financials**

Motion by Mary Lynn Kopper, seconded by Jim Hodsoll to approve the expenditures listed in the registers as shown below:

Approval of October Petty Cash Log 10/1/18-10/31/18

Approval of Bills listed on the Check Registers:

BSNB Operating Grant 12/1/18-12/3/18

BSNB General Fund 12/03/18, except Check #7281 not approved

BSNB New Library 12/3/18-12/3/18

Vote: 6 yes, 0 no, motion carried.

### **Approval of Construction Payments**

Fred Baily moved that the following new building construction obligations be approved for payment and that the GPL Bookkeeper be instructed to draw the necessary checks. Jim Hodsoll seconded the motion. Vote 6 yes 0 no, motion carried.

**GPL New Building Payment 6 November Work/December Payment**

**To be paid from Dockstader Charitable Trust (DCT) funding:**

Contract No 1 – General Construction, Hoosick Valley Contractors, Inc.

Application for Payment Dated 11/30/2018, in the amount of \$ 60,787.17

**To be paid from GPL Bond Anticipation Note (BAN) funding:**

Contract No 2 – Plumbing, Burniche Piping Inc.

Application for Payment Dated 11/30/2018, in the amount of \$ 13,775.00

Contract No 3 – Mechanical, Collins Mechanical LLC

Application for Payment Dated 11/30/2018, in the amount of \$ 93,811.50

Contract No 4 – Electrical, Current Electrical Systems, Inc.

Application for Payment Dated 11/30/2018, in the amount of \$ 30,989.00

Freemann Project Management (Clerk-of-the-Works services)

Invoice Dated 11/18/2018, in the amount of \$ 10,000.00

Dente (Special Inspections)

Invoice Dated 11/05/2018, in the amount of \$ 620.15

Butler Rowland Mays (BRMA, Architectural Services)

Invoice Dated 11/16/2018, in the amount of \$ 6,200

Whiteman Osterman Hanna (Legal Services)

Invoice Dated 11/20/2018, in the amount of \$ 922.50

Other: Daniel G, Loucks, P.E. – Footing Sub-Grade Observation

Invoice Dated 9/20/2018, in the amount of \$ 219.00

Other

Invoice Dated \_\_, in the amount of \$ \_\_

**Total to be paid from BAN funding \$ 156,537.15**

**Total For Billing Cycle \$ 217,324.32**

## **Unfinished Business**

### **DASNY Grant Resolution**

Jim Hodsoll moved to adopt the following resolution, required for the DASNY grant application. Second by Cate LaBarre. Yes 6, No 0 Motion Carried.

#### **RESOLUTION GALWAY PUBLIC LIBRARY BOARD OF TRUSTEES COMMITMENT TO PROVIDE BALANCE OF FUNDS FOR CONSTRUCTION OF NEW LIBRARY BUILDING**

WHEREAS, the Board of Trustees has determined that it is necessary to construct a new Library building that will expand and improve patron reading areas, collection spaces and public meeting spaces and improve the Library's delivery of services to the community; AND

WHEREAS, construction of the new Library building has begun on East Street in the Village of Galway, NY,

THEREFORE, IT IS RESOLVED that the Board of Trustees is committed to providing the balance of the funds necessary to complete the construction of the new Library building. This construction includes, but is not limited to, electrical work consisting of a primary service, wiring, receptacles, fixtures, and devices, etc., at a contracted cost of \$281,400. The initial \$100,000 of this electrical work shall be funded from unencumbered monies in the library's New Library Savings account.

## **New Business**

### **Transfer of Funds Resolution**

Motion by Fred Baily and second by Jim Hodsoll to adopt the following resolution. Yes 6, No 0 Motion Carried.

Whereas the Senator Jim Tedisco gift of \$100,000 to the new library project has become authorization for the application for a DASNY grant of that amount; and

Whereas GPL must accomplish \$100,000 of DASNY-defined qualifying work to receive the grant; and

Whereas GPL has selected that work to be the first \$100,000 of the electrical contract, and

Whereas funds from a bonded source do not qualify for the purpose;

Therefore, be resolved that \$81,951.75 be transferred from BSNB New-Library Savings to BSNB BAN savings, so that all past payments to the electrical contractor come from a non-bonded source.

**January Workshop Meeting on 1/9** - Fred Baily moved to change the Library Board workshop meeting from January 2 to January 9 2019. Seconded by Mary Lynn Kopper. Vote 6 yes 0 no. Motion Carried.

**Public Comment**

**Adjournment** motion by Jim Hodsoll, seconded by Fred Baily to adjourn at 8:15. Yes 6 No 0, motion carried.

Respectfully submitted,  
Jane Behrens, pro tem