

Galway Public Library, Library Board Meeting

Wednesday, September 19, 2018

Attended by Arlene Rhodes, Mary Lynn Kopper, Jim Hodsoll, Jane Behrens, Fred Baily, Deb Flint, Library Manager, and Catherine La Barre, school district resident. Absent: Santina Florio

Meeting called to order by Arlene Rhodes at 6:35 pm.

Public Comment

Dave Meager, Insurance Review - Dave Meager presented his annual review of the GPL insurance policy. The company name change to Amsure, a division of Adirondack Trust Company Financial Services, Inc., was noted.

Minutes of Prior Meetings:

A motion by Jim Hodsoll to accept the 8/15/18 minutes was seconded by Jane Behrens. Yes 5, No 0. Motion Carried.

A motion by Jim Hodsoll to accept the 8/24/18 minutes and seconded by Fred Baily. Yes 5, No 0. Motion Carried.

A motion by Mary Lynn Kopper to accept the 9/5/18 minutes was seconded by Fred Baily. Yes 5, No 0. Motion Carried.

Treasurer's Report

Budget vs Actual and Financial Reports

Approval of Bill Payments, Receipts Log

Motion by Mary Lynn Kopper and seconded by Fred Baily to approve the expenditures listed in the general checking registers and also to approve the receipts log as shown below:

Checking Register 9/10/18-9/10/18, 9/11/18-9/21/18

Receipts Log 9/17/18

5 yes 0 no Motion Carried.

Jim Hodsoll recommended that in the future Deb print out only the last two pages of new library fund drive report for the Board. Consensus by the Board to do this.

Director's Report Filed with the minutes.

Correspondence None

Standing Committees

Buildings and Grounds We are still looking for community members to serve on this committee.

Finance

Personnel

Long-Range Plan

Public Relations Thanks to Santina for the minutes of their last meeting.

Ad Hoc Committees

New Building Fred Baily reports progress on the new library continues.

Fred Baily made a motion to accept all changes in change order 1-001 by eliminating one effluent pump, delete 1000 gallon LP tank, change ceiling tile and reduce amount of subbase but to keep the 6 Sugar Maple trees along the entrance drive (\$3,559.97) for a total savings of \$24,832.10. Second by Jim Hodsoll 5 yes 0 no. Motion carried.

Fred Baily made a motion to accept all changes in change order 2-001 which would change cast iron piping to PVC. With additional changes this would save \$\$11,185.00 Seconded by Jim Hodsoll. 5 yes 0 no. Motion carried.

Fred Baily made a motion to accept all changes in change order 3-001 to remove glycol pump from circulation system and add single phase to 3 phase converter for exterior VRF unit for an additional total cost of \$7,000. Second by Jim Hodsoll 5 yes 0 no. Motion carried.

Fred Baily made a motion to accept change order 4-002 to remove 3 bollard light and 3 pole lights. Use 20' tall pole lights for the remainder and revise lighting package per the VE package, for a savings of \$11,587.00. Second by Jim Hodsoll 5 yes 0 no. Motion passed.

Arlene reported that she had signed an Arbitrage and Use of Proceeds Certificate, regarding the new library bond funds, as directed by library attorney, Robert Schofield.

Fund Development

Arlene reported that the committee continues to work on the design for the recognition of donors to the new library on the donor wall.

Grant Committee is working on Alfred Solomon Charitable Trust Grant application which is due before Nov. 1, 2018.

Unfinished Business

Letter to GCS Regarding Tax Monies The Board will wait until October 3 for communication from the school district regarding the library request for the transfer of tax monies in October rather than November. Sending a formal letter of request will be considered at the October 3 meeting.

GPS Contract remains a work in progress, awaiting our attorney's perusal.

Uncashed Employee Checks No action required by the board.

Books Donated to Sell No action required by the board.

New Business

BSNB Corporate Resolution/Bank Signatories The document was signed by the Fred Baily, Jim Hodsoll, Mary Lynn Kopper and Arlene Rhodes.

Appointment of Library Board Member Motion by Jane Behrens and second by Mary Lynn Kopper to appoint Catherine LaBarre to fill the Board seat, vacated by the resignation of Kayla Dodds, effective immediately and until the library election in June 2018. 5 yes 0 no. Motion carried.

Adjournment Jim Hodsoll made a motion to adjourn at 9:00 pm seconded by Fred Baily. 5-yes, 0 no. Motion carried.

Jane Behrens, Secretary Pro-tem