

Galway Public Library, Library Board Meeting

Wednesday, October 3, 2018

Present: Jane Behrens, Jim Hodsoll, Fred Baily, Arlene Rhodes, Cate La Barre, and Library Manager Deb Flint Absent: Santina Florio and Mary Lynn Kopper

Meeting called to order by Arlene Rhodes at 6:30 pm.

Oath of Public Office

Administered to new Library Trustee, Cate La Barre by President Arlene Rhodes.

Public Comment

Rae Flint, Gold Project. Arlene Rhodes welcomed Rae from GS troop 2755, who proposed her Gold Award project to build at the new library a box for garbage and 5 cent deposit containers. Rae plans to start a recycling club who will take recyclables back and donate the proceeds to the library. The board thanked Rae and look forward to learning more about her plans and working with her in the future.

Minutes of Prior Meeting

A motion to approve the minutes of the September 19th meeting was proposed by Fred Baily and seconded by Jane Behrens. Yes 5, No 0. Motion carried.

Ad Hoc Committees

New Building - Fred Baily reports that progress on the new library continues with enclosure expected by Nov. 22 and Certificate of Occupancy by May 7, 2019.

Change Orders

Jim Hodsoll made a motion, seconded by Fred Baily, to direct Arlene to sign Change Orders 1-001, 3-001, and 4-002, all of which were approved at the September 19 meeting. Yes 5, No 0. Motion carried.

Jim Hodsoll made a motion to accept Change Order 1-002 which reduced the rock removal cost to \$53,200 and to direct Arlene to sign the change order. Seconded by Fred Baily. Yes 5 No 0. Motion carried.

Jim Hodsoll made a motion to accept Change Order 1-003 to remove rock under the foundation at a cost of \$3360 and to direct Arlene to sign the change order. Seconded by Fred Baily. Yes 5 No 0. Motion carried.

Jim Hodsoll made a motion to accept Change Order 4-001 which will change the electric going into the new building from 3 phase to 1 phase, and to direct Arlene to sign the change order. Seconded by Fred Baily. Yes 5 No 0. Motion carried.

Fund Development-Arlene Rhodes reports that work on the donor wall continues. After analysis of construction funding and payments, Fred will make adjustments as they come up.

Financials

Approval of Bill Payments

Motion by Fred Baily and seconded by Jim Hodsoll to approve expenditures listed in the general checking registers and as shown below:

Checking Register, General Fund 9/25/18-10/05/18, 9/22/18-9/24/18

New Library Checking Acct-10/1/18-10/31/18

5 yes, 0 No. Motion carried.

Approval of Construction Payments

Motion by Fred Baily and seconded by Jim Hodsoll that the new building construction obligations listed below be approved for payment and that the library bookkeeper be instructed to draw the necessary checks.

5 yes 0 no. Motion carried.

GPL New Building Payment 4 September Work/October Payment

FGB 10/1/2018

To be paid from Dockstader Charitable Trust (DCT) funding:

Contract No 1 – General Construction, Hoosick Valley Contractors, Inc.

Application for Payment Dated 9/28/2018, in the amount of \$ 107,654.00

To be paid from GPL Bond Anticipation Note (BAN) funding:

Contract No 2 – Plumbing, Burniche Piping Inc.

Application for Payment Dated 9/28/2018, in the amount of \$ 46,265.00

Contract No 3 – Mechanical, Collins Mechanical LLC

Application for Payment Dated _____, in the amount of \$ _____

Contract No 4 – Electrical, Current Electrical Systems, Inc.

Application for Payment Dated 9/28/2018, in the amount of \$ 9,025.00

Freemann Project Management (Clerk-of-the-Works services)

Invoice Dated 9/23/2018, in the amount of \$ 10,000.00

Dente (Special Inspections)

Invoice Dated 9/10/2018, in the amount of \$ 2,692.80

Butler Rowland Mays (BRMA, Architectural Services)

Invoice Dated 9/17/2018, in the amount of \$ 5,229.30

Whiteman Osterman Hanna (Legal Services)

Invoice Dated _____, in the amount of \$ __

Other: __

Invoice Dated _____, in the amount of \$ __

Unfinished Business

GPS Contract

Reminded our lawyer to review the contract as we are waiting to get back to GPS.

Letter to GCS Regarding Tax Monies

Arlene Rhodes sent an email to the Business Manager requesting GCS for payment earlier than the end of November as has been done in previous years.

BSNB Corporate Resolution

Motion by Jim Hodsoll seconded by Cate La Barre to adopt Certificate of Adoption of Corporate Resolution to Ballston Spa National Bank: Trust & Financial Services Division authorizing two of the following signatures (Fred Baily, Mary Lynn Kopper, Raymond J Hodsoll, Arlene Rhodes) required to conduct business on behalf of the library. 5 yes, 0 no. motion carried.

Siding Color of New Library

Fred Baily made a motion, seconded by Cate La Barre, to select Pearl Grey as the siding color for the new library. 5 yes 0 no. motion carried.

Application to Village for Sign Variance

On 9/28/18 Arlene Rhodes sent a letter as requested by the Village attorney to Mayor Hyde and Galway Village Board asking for a sign variance for a temporary sign during the construction of the new library.

New Business

Library Audit

Motion by Jim Hodsoll, seconded by Cate La Barre to have Arlene Rhodes sign representation letter to DeChants, Fuglein and Johnson LLP as our financial representatives. 5 yes, 0 no. Motion carried.

Board will review Auditor's report and send Ann Rockwood any questions. Some questions regarding donor or board designated funds have arisen. Will ask Ann to clarify what to do.

FYI - Arlene suggests we look into sponsoring the October 19th Global warming live streaming at the library.

Public Comment None

Adjournment

Motion by Jim Hodsoll seconded by Jane Behrens at 9:14pm to adjourn the meeting. 5 yes 0 no. Motion Carried

Jane Behrens, Secretary Pro-tem