

Galway Public Library, Library Board Meeting
Wednesday, Aug 15, 2018

**Attendees: Arlene Rhodes, Mary Lynn Kopper, Kayla Dodds, Jane Behrens,
Santina Florio, Jim Hodsoll, Fred Baily, Library Director: Deb Flint**
Meeting called to order by Arlene Rhodes at 6:33 pm

Public Comment

Minutes of Prior Meetings:

8/1/18

Motion by Jim Hodsoll, seconded by Fred Baily, to approve the August 1, 2018 minutes with the following change: "General Contractor sign" should be "Project sign".

VOTE: 7 Yes 0 No. Motion Carried

Treasurer's Report

- Approval of Bill Payments, Receipts Log, Petty Cash Log

Approval of Bill Payments

Motion by Fred Baily, seconded by Mary Lynn Kopper, to approve the expenditures listed in the checking registers and petty cash log, as shown below:

- Checking Register, General Fund 1961, 8/13/2018 - 8/13/2018
- Checking Register, General Fund 1961, 8/3/2018 - 8/10/2018
- Petty Cash, 7/1/2018 - 7/31/2018
- Receipts Log 8/13/2018

VOTE: 7 Yes 0 No. Motion Carried.

- Budget vs Actual and Financial Reports

Director's Report

Correspondence

Standing Committees

Buildings and Grounds - The Director requests assistance in finding someone to physically address buildings and grounds issues on an emergency basis.

Finance - Request for minutes to be forwarded to the Board.

Personnel

Long-Range Plan - Request for Board members to suggest names of people to serve on this committee.

Public Relations

Ad Hoc Committees

- New Building - Lot is being contoured; electric power expected to be available sometime in September. Meeting next week. Fred will forward to the Clerk of the Works a neighbor's complaint about truck brake noise outside of standard working hours.
- Fund Development - Next meeting next Tuesday. Will discuss donor wall and a list of prospective donors.
- Grant Committee

Unfinished Business

- Bank Signatories - done
- NYLA Conference
Motion by Mary Lynn Kopper, seconded by Kayla Dodds, to approve the Director's attendance at the NYLA conference in Rochester, at a cost not to exceed \$700.
VOTE: 7 Yes 0 No. Motion Carried
- Meeting with School Officials/Transfer of Tax Monies - will take place on Friday 17 August.
- Rosie's Walk - Evelyn has created a flyer. Friends have been contacted. All Board members to help in obtaining pledges.
- QuickBooks Passwords & System Administrator - those concerned will meet on Monday.
- GPS Contract

New Business

- Resignation of Kayla Dodds
Motion by Mary Lynn Kopper, seconded by Fred Baily, to accept the resignation of Kayla Dodds, effective Aug. 17 with regret and many thanks for her excellent service on the Board.
VOTE: 7 Yes 0 No. Motion Carried

- It's necessary to appoint a new secretary, as of the Board's first meeting in September.
- Director Vacation Request 9/7 & 9/8
Motion by Kayla Dodds, seconded by Jane Behrens, to approve September 7-8, 2018 as vacation days for the Director.
VOTE: 7 Yes 0 No. Motion Carried
- Board members and friends will meet at the Pizzeria to celebrate Deb's MLIS degree at lunch at 11:30 on Friday September 31.
- Resignation of Brody Sims
Motion by Jim Hodsoll, seconded by Jane Behrens, to accept the resignation of Brody Sims, substitute library clerk, effective Aug 1.
VOTE: 7 Yes 0 No. Motion Carried

Public Comment

Adjournment

Motion by Jim Hodsoll, seconded by Jane Behrens, to adjourn at 8:03pm.
VOTE: 7 Yes, 0 No. Motion Carried.

Respectfully submitted,

Kayla Sue Dodds, Secretary