

Galway Public Library, Library Board Meeting
Wednesday, July 9, 2018

Attendees: Arlene Rhodes, Fred Baily, Mary Lynn Kopper, Kayla Dodds, Jane Behrens, Santina Florio, Library Director: Deb Flint, Jim Hodsoll, member of the new building and finance committees.

Absent: Donna Erickson

Meeting called to order by Arlene Rhodes at 5:17 pm

Oath of Public Office

President Arlene Rhodes administered the oath of office to Santina Florio who was elected to the Library Board in June to serve a five-year term, beginning July 1, 2018 and ending June 30, 2023.

Public Comment

Ad Hoc Committees

New Building

Received a \$100,000 grant through Senator Jim Tedisco, with many strings attached, including that it is not to be used for furniture. May take about a year for the grant money to be received. Director Flint is completing the application for the grant.

Next New Building Project meeting scheduled for 19 July.

Fund Development

Committee has not met recently.

Financials

Approval of Bill Payments

Approval of Bill Payments

Motion by Jane Behrens, seconded by Kayla Dodds, to approve the expenditures listed in the checking registers, as shown below:

- Checking Register, General Fund 1961, 6/30/2018 - 6/30/2018
- Checking Register, General Fund 1961, 6/24/2018 - 6/29/2018
- Petty Checking 7721, 6/01/2018 - 6/30/2018
- Petty Checking 7721, 6/01/2018 - 6/30/2018

VOTE: 6 Yes 0 No. Motion Carried.

Approval of New Building Construction Payments

Motion by Fred Baily and second by Mary Lynn Kopper that the new building construction obligations listed below be approved for payment and that the library bookkeeper be instructed to draw the necessary checks.

Vote: 6 Yes, 0 No Motion carried.

GALWAY PUBLIC LIBRARY

Motion By Fred Baily, seconded by Mary Lynn Kopper

Date 9 July 2018

Vote: 6 YES, 0 NO. Motion carried

I move that the following new-building construction obligations be approved for payment and that the GPL Bookkeeper be instructed to draw the necessary checks.

To be paid from Dockstader Charitable Trust (DCT) funding:

Contract No 1 – General Construction, Hoosick Valley Contractors, Inc.

Application for Payment Dated 7/1/2018, in the amount of \$ 28,131.87

To be paid from GPL Bond Anticipation Note (BAN) funding:

Contract No 2 – Plumbing, Burniche Piping Inc.

Application for Payment Dated _____, in the amount of \$ _____

Contract No 3 – Mechanical, Collins Mechanical LLC

Application for Payment Dated 7/1/2018, in the amount of \$ 4500.00

Contract No 4 – Electrical, Current Electrical Systems, Inc.

Application for Payment Dated _____, in the amount of \$ _____

Freemann Project Management (Clerk-of-the-Works services)

Invoice Dated 6/14/2018, in the amount of \$ 10,000.00

Dente (Special Inspections)

Invoice Dated _____, in the amount of \$ _____

Butler Rowland Mays (BRMA, Architectural Services)

Invoice Dated 6/18/2018, in the amount of \$ 2601.60

Whiteman Osterman Hanna (Legal Services)

Invoice Dated 6/27/2018, in the amount of \$ 247.50

Other _____

Invoice Dated _____, in the amount of \$ _____

Total to be paid from BAN funding \$ 17,349

Unfinished Business

GPS Contract

- Discussion about the GPS contract. Director Deb Flint and Mary Lynn Kopper will meet with GPS representatives to review proposed changes to the agreement.

Rosie's Walk

The advertising for the event will include information stating that the library will offer to provide some diabetes awareness programming.

New Business

Nominations/Election of Officers

Jane Behrens, chairperson of the nominating committee, presented the slate of officers for the coming year: Arlene Rhodes for President, Fred Baily for Vice President, Kayla Dodds for Secretary.

Motion by Jane Behrens, seconded by Mary Lynn Kopper, for the Secretary to cast one ballot for the slate as presented.

VOTE: 6 YES, 0 NO. Motion carried.

Resignation of Donna Erickson

Motion by Fred Baily, seconded by Mary Lynn Kopper, to accept Board member Donna Erickson's resignation effective June 21, with regrets and thanks.

VOTE: 6 YES, 0 NO. Motion carried.

The Board asks the Director to post the opening for this position.

Director Vacation Request - 7/7, 7/20, 7/21, 7/30-8/4

Motion by Jane Behrens, seconded by Mary Lynn Kopper, to approve the following vacation days for the Director: 7/7, 7/20, 7/21, and 7/30-8/4/ 2018.

VOTE: 6 Yes, 0 No. Motion Carried.

Recognition of former Board member, Judy Knowlton

The President, with approval of the Board, would like to recognize Judy Knowlton, whose term on the Board ended on June 30, for her valuable service to the Library Board and the community. Many thanks for her good work!

Public Comment

Adjournment

Motion by Jane Behrens, seconded by Kayla Dodds, to adjourn at 6:31pm.

VOTE: 6 Yes, 0 No. Motion Carried.

Respectfully submitted,

Kayla Sue Dodds, Secretary