

Galway Public Library, Library Board Meeting
Wednesday, Aug 1, 2018

Attendees: Arlene Rhodes, Mary Lynn Kopper, Kayla Dodds, Jane Behrens,
Santina Florio, Jim Hodsoll

Absent: Fred Baily, Library Director: Deb Flint
Meeting called to order by Arlene Rhodes at 6:32 pm

Public Comment

Ad Hoc Committees

New Building - Project sign will go up soon.

Fund Development - must decide on Donation Wall design

Financials

Approval of Bill Payments

Approval of Bill Payments

Motion by Jane Behrens, seconded by Mary Lynn Kopper, to approve the expenditures listed in the checking registers, as shown below:

- Checking Register, General Fund 1961, 7/18/2018 - 7/27/2018
- Checking Register, Operating Grant 9118, 7/1/2018 - 7/23/2018

VOTE: 6 Yes 0 No. Motion Carried.

Approval of New Building Construction Payments

Motion by Jim Hodsoll, seconded by Kayla Dodds, that the new building construction obligations listed below be approved for payment and that the library bookkeeper be instructed to draw the necessary checks.

Vote: 6 Yes, 0 No Motion carried.

To be paid from Dockstader Charitable Trust (DCT) funding:

Contract No 1 – General Construction, Hoosick Valley Contractors, Inc.

Application for Payment Dated 7/26/2018, in the amount of \$ 16,446.87

To be paid from GPL Bond Anticipation Note (BAN) funding:

Contract No 2 – Plumbing, Burniche Piping Inc.

Application for Payment Dated _____, in the amount of \$ _____

Contract No 3 – Mechanical, Collins Mechanical LLC

Application for Payment Dated _____, in the amount of \$ _____

Contract No 4 – Electrical, Current Electrical Systems, Inc.

Application for Payment Dated 7/27/2018, in the amount of \$ 8360.00

Freemann Project Management (Clerk-of-the-Works services)

Invoice Dated 7/13/2018, in the amount of \$ 10,000.00

Dente (Special Inspections)

Invoice Dated _____, in the amount of \$ _____

Butler Rowland Mays (BRMA, Architectural Services)

Invoice Dated 7/20/2018, in the amount of \$ 2817.39

Whiteman Osterman Hanna (Legal Services)

Invoice Dated 7/16/2018, in the amount of \$ 450.00

Other _____

Invoice Dated _____, in the amount of \$ _____

Total to be paid from BAN funding \$ 21,627.39

Unfinished Business

GPS Contract - Director Flint and Mary Lynn Kopper met amicably with GPS representatives, will likely come to agreement by next meeting.

Rosie’s Walk - encouragement for board members to walk, obtain pledges, and/or encourage others to walk

New Business

- Approve Minutes from 7/18/18 Meeting

Motion by Jim Hodsoll, seconded by Mary Lynn Kopper, to approve the Minutes of the 7/18/2018 Meeting, as presented.

VOTE: 6 YES, 0 NO. Motion carried.

- Advisability of a Third Person to Transfer Funds - Capital One account allows three people to have transfer authority; Confirmed that Jim should remove Paul Ashman from the list, leaving Fred and Jim on it.

- Story Quilt CD Rollover Approval

Motion by Mary Lynn Kopper, seconded by Santina Floria, to accept the recommendation of the Director and the Bookkeeper to allow the Story Quilt CD to rollover.

VOTE: 6 YES, 0 NO. Motion carried.

- Resolution to Permit Access to QuickBooks by Jim

Request withdrawn. Jim suggests the System Administrator have the highest level of access, with a lower level access for the Director and Bookkeeper.

- Scheduling a Meeting with new school superintendent and school business manager-

Motion by Kayla Dodds, seconded by Jim Hodsoll, to direct the President and another Board member to request distribution of our funding earlier than November and to discuss the process for repayment of the bond monies.

VOTE: 6 YES, 0 NO. Motion carried.

- Official Thank You for Groundbreaking Ceremony

The Board is grateful for the committees and Director for the effort put into the Groundbreaking Ceremony held on June 30.

- Arlene directs the Secretary to write a letter to BSNB with appreciation for a total donation of \$10,000 and for Brenda Riley representing them at the Groundbreaking; also a letter to Stewart's Shops for their generous donation of \$100,000 and for Amy Potter representing them at the Groundbreaking.
- NYLA conference is in Rochester this year. Cheaper if registered by August 31. Board will request that the Director provide an estimated cost for the entire trip at the next Board meeting.

Public Comment

Adjournment

Motion by Jim, seconded by Mary Lynn, to adjourn at 7:48pm.

VOTE: 6 Yes, 0 No. Motion Carried.

Respectfully submitted,

Kayla Sue Dodds, Secretary