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WORLD
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Power Button
Press once and release to turn your nook on or to put it to sleep. Press and hold for about 7 seconds to completely power off

Reading Screen
This is where you read your eBooks

Page Turn Buttons
Press to turn forward one page or back one page.

Home Button
Press any time to go to the nook's Home screen and see icons for "my library.

Speakers   Headphone   Charging   USB Port
Jack   Indicator Light

Bottom of Nook

Color Touch screen
The lower segment of the Nook is a Color Touch screen. Use your fingers to enter text, navigate, review what you are reading or change your viewing preferences in the settings area. This screen darkens after several minutes of non-use. To wake up the screen, lightly double tap the color screen.

USB Cable   Power Adapter

The power adaptor connects the USB cable and the nook to a power outlet for recharging
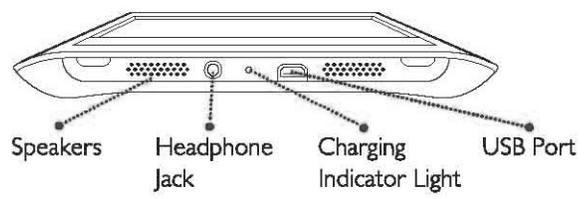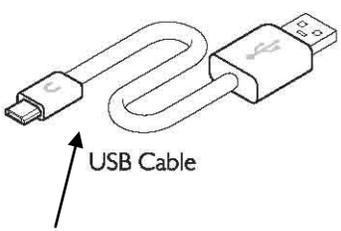
USB Cable connects the nook to the USB port of a computer.

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The Color Touch Screen

the daily | my library | shop | reading now | settings
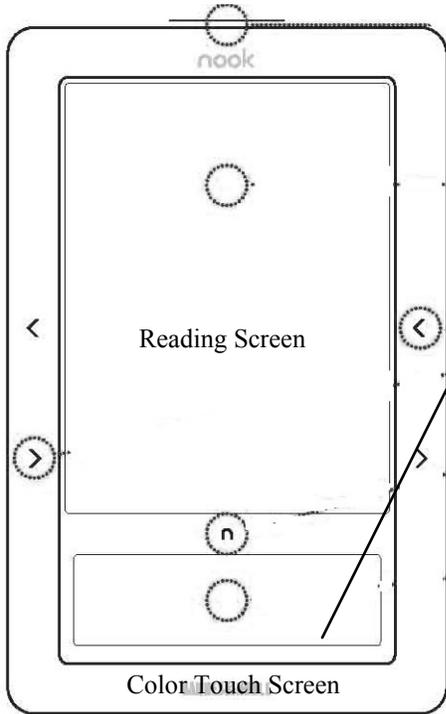
The Home screen is your jumping point to the different areas of your nook. From here you can select my library— where all of the eBooks, PDFs, and other downloads are stored. You can slide your finger across the color screen to see more options.

Color Touch Screen Actions

The Back Button
pressing this allows you to back up to the previous screen.

Touch the arrows on the **Color Touch Screen** to move the cursor up and down on the **Reading Screen**

Touch the circle on **Color Touch Screen** to select an item on the **Reading Screen**

Swipe up and down on the **Color Touch screen** to scroll through menus on the **Reading Screen**

Color Touch screen
The lower segment of the Nook is a Color Touch screen. Use your fingers to enter text, navigate, review what you are reading or change your viewing preferences in the settings area.

Keyboard
The on-screen keyboard automatically appears when any text input is needed. Use it to search or take notes as you read.
- Touch the Shift key to ⇧ capitalize a letter
- Touch the 123 key to see the primary number and punctuation keyboard
- Touch the #+= key when using the number keyboard to see secondary characters and punctuation marks
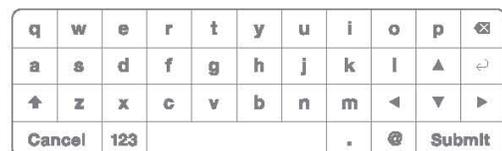
Reading Screen

Color Touch Screen

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Power Button

Press once and release to turn your nook on or to put it to sleep. Press and hold for about 7 seconds to completely power off your nook.
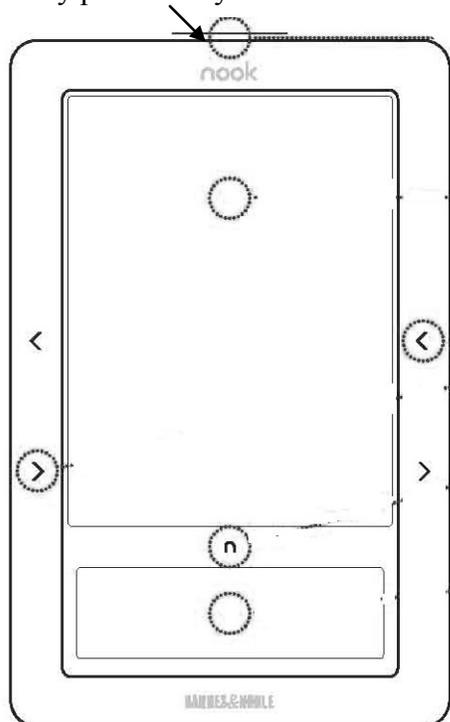
Charging and Powering up the Nook

Charge your nook

The nook should be charged by library staff before you borrow it. If you lose charge while using it, follow these steps to recharge the nook:

a) Plug the Power adaptor into the USB cable
b) Plug the USB/power adaptor cable into the port at the bottom of the nook
c) Press the power button on the top of your nook to turn it on.
d) Plug your nook into a wall outlet.

You can use the nook while it charges.

The yellow, charging indicator light illuminates while charging.

When the light turns off, the nook is fully charged. Typical charging time is approximately 3½ hours by AC.
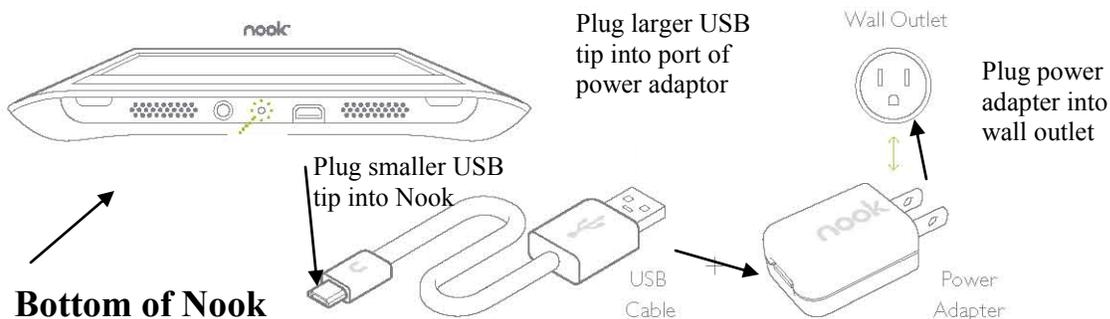
Plug larger USB tip into port of power adaptor

Wall Outlet

Plug power adapter into wall outlet

Plug smaller USB tip into Nook

Bottom of Nook

power connections

usb plug

wall plug

power adaptor and port

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Accessing and Reading an e book from the nook

My B&N Library

Library
My B&N Library
Displaying 1-8 of 20
YESTERDAY
The Pawn (Patrick Bowers Files Series …
Steven James
AUG. 24TH
Billy Boyle (Billy Boyle World War II My…
James R. Benn
AUG. 18TH
Shadow Bound
Erin Kellison
One Shot (Jack Reacher Series #9)
Lee Child
Pride and Prejudice (Barnes & Noble C…
Jane Austen
The Long Tail, Revised and Updated E…
Chris Anderson
Home Safe
Elizabeth Berg
Siren of the Waters (Commander Jana …
Michael Genelin

the daily | my library | shop | reading now | settings

View My Documents
View Item Details & Options
Show Covers
Check for new B&N content

My Library
Pressing the "my library" tab brings up either

A) **My B&N Library** top screen which serves as the table of contents to the B&N book titles stored on the nook… or

B) **My Documents**
This is where SALS Overdrive library ebooks and other titles not purchased from B&N are stored.

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Selecting and Reading books from the B&N Library

My B&N Library

Displaying 1-8 of 20

YESTERDAY

> The Pawn (Patrick Bowers Files Series ...
Steven James

AUG. 24TH

Billy Boyle (Billy Boyle World War II My...
James R. Benn

AUG. 18TH

Shadow Bound
Erin Kellison

One Shot (Jack Reacher Series #9)
Lee Child

Pride and Prejudice (Barnes & Noble C...
Jane Austen

The Long Tail, Revised and Updated E...
Chris Anderson

Home Safe
Elizabeth Berg

Siren of the Waters (Commander Jana ...
Michael Genelin

View My Documents
View Item Details & Options
Show Covers
Check for new B&N content

Page Turning
Once you select a book to read, the page turning buttons allow you to advance through a book.

Pressing the Cursors allows you to scroll up and down through book titles.

Pressing the selection circle allows you to select the book title to read

My B&N library
After pressing my library, the B&N library contents window displays on the top. These titles are purchased by Galway Public Library for your reading pleasure.

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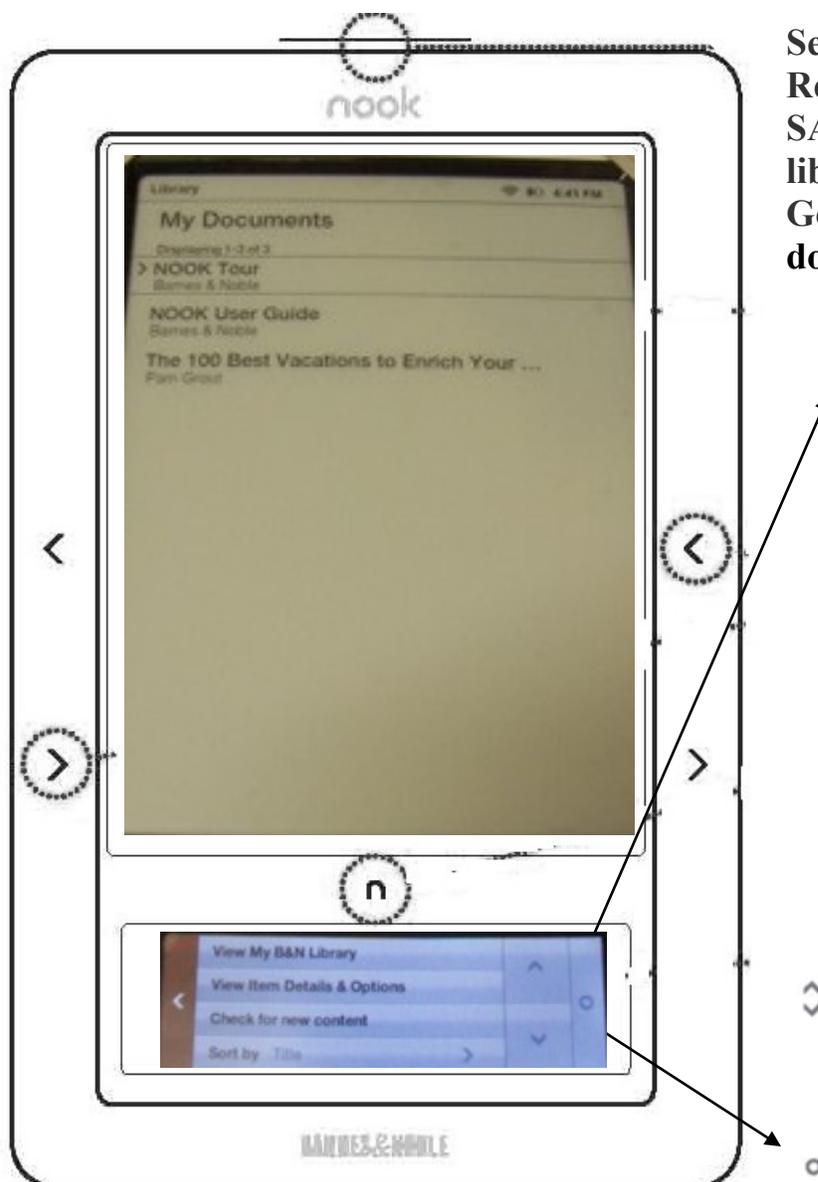
Selecting and Reading preloaded SALS overdrive library ebooks and free Google books from my documents

Pressing the Cursors allows you to scroll up and down through book titles.

Once you have selected your book title and are in the reading pane, tap the touch pad and select "Go To" to advance to a specific page or chapter.

Pressing the selection circle allows you to select the book title to read

My documents

After pressing my documents in the lower screen, the contents window displays ebooks titles on the top. These titles are free ebook titles from Google and any ebooks you checkout from the SALS/Overdrive website by Galway Public Library for your reading pleasure.

Quick Start Guide

The Nook & reading Galway Public Library/SALS ebooks

What do you need?

- A Nook eReader

- Valid Galway Public Library (GPL) Card (includes a library card with less then $5.00 in fines).

- Computer with Internet Connection (wireless or network cabled) and a computer with a USB connection

- Internet browser compatible with GPL and SALS ebook download website http://ebooks.galwaypubliclibrary.org/ or http://salon.sals.edu

- Complete Nook training with a library staff member and signatures on a Nook damage/loss liability statement with Galway Public Library.

Using the Nook to download ebooks from Galway/SALS Ebook Salon Website
You can use Galway's Nook eReader to download and read ebook titles from the Galway/SALS digital download website http://ebooks.galwaypubliclibrary.org/ or http://salon.sals.edu

Before checking out and downloading ebook titles from your computer to the nook, you will need to install the free **Adobe Digital Editions** software which will allow you to transfer your downloaded ebook to your Galway Nook eReader

Downloading Adobe Digital Editions to your Computer

1. Go to http://www.adobe.com/products/digitaleditions/ and launch the Adobe Digital Editions Installer.

2. Follow the instructions provided and download Adobe Digital Editions. The program should open on your computer once installation is complete.

After installation, the **Adobe Editions Setup Assistant wizard** prompts you to activate Adobe Digital Editions (you must continue to be online during this process).

During the Adobe activation, you have to authorize your computer with an Adobe ID. If you don't have an **Adobe ID**, creating one is free and only takes a minute. You will need to provide your email address.

The **Adobe ID** enables you to transfer items protected by digital rights management (DRM) between multiple computers or devices and restore them after a data loss or system reinstallation.

You will most likely receive **this screen** prompting you to authorize the nook device under your new Adobe ID. Please Note: Your computer and the Library's Nook must use your **ADOBE DIGITAL ID** in order for you to download and use ebooks from our library website

How to download ebooks from the Galway/SALS website

1. Go to http://ebooks.galwaypubliclibrary.org or http://salon.sals.edu

2. Scroll down Salon's left-hand menu bar. Towards the bottom of the menu you will see **Ebooks**. Select your subtopic interest and navigate to the ebook section.
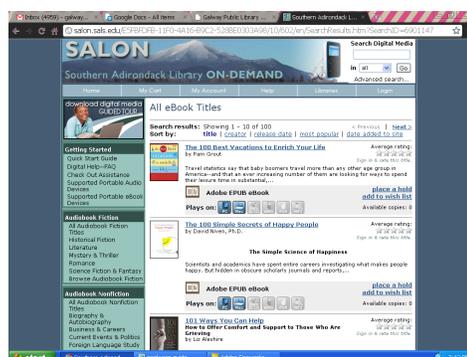
How to download ebooks from the Galway/SALS website

1. Go to http://ebooks.galwaypubliclibrary.org or http://salon.sals.edu

2. Hover the mouse over the section in the left-hand menu bar. This allows you to select a category that interests you – from art to cooking to history to travel and so on. Hovering over "Browse Children's" or "Browse Young Adult" allows you to limit results to Children's or Young Adult eBooks.
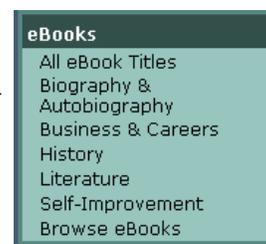
3. The nook supports **Adobe ePUB** and PDF eBooks. The nook does not support wma (windows media format) for e audio books.

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4. Once you find a title you wish to download, click "**add to cart** " on the right side of the entry. You have 30 minutes to complete your checkout before the eBook is returned to the library's collection.

NOTE: If "**add to cart**" is not an option, this means all of the electronic copies of the book are in use. Click **"place a hold"** on the right side of the entry.

If you are not already logged in, the website may prompt you for your library card number and Password. Enter your email address and the system will notify you when the title is available for check out.

5. Click "Proceed to Check out ." If you are not already logged in, the system may prompt you for your library card number and password.

6. You can adjust the lending period to 7 or 14 days. You may check out up to 12 eBooks at one time. After choosing your lending period, click "Confirm Checkout ," and then click "Download " on the next page.
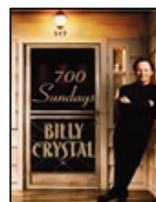
7. A dialog box will appear, prompting you to open a file called URLLink.acsm. This is the license for the eBook, which is stored on Adobe's content server. The file will download immediately and launch the Adobe Digital Editions application that you recently installed.
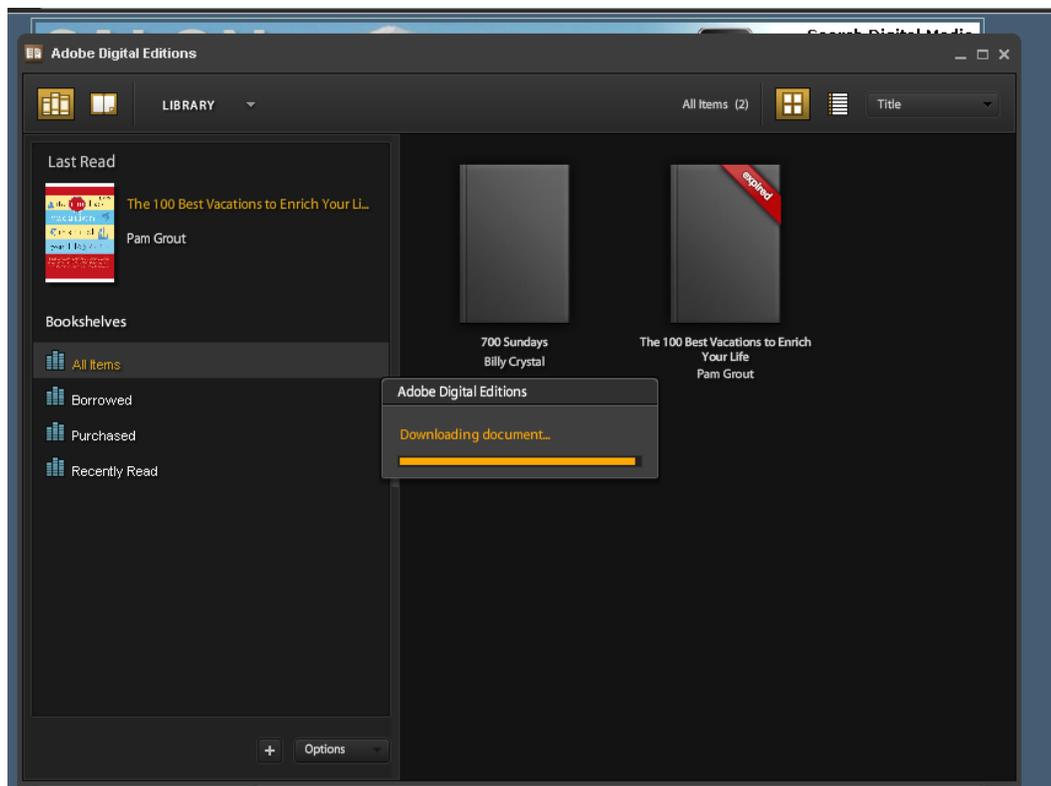
8. Your computer should automatically open the ebook file with Adobe Digital Editions. Your computer will probably display a download window to download the ebook file.

If the file doesn't download immediately, double click the downloaded ebook .ascm file located in your downloads folder and Adobe Editions should start and load the file to its Bookshelf.
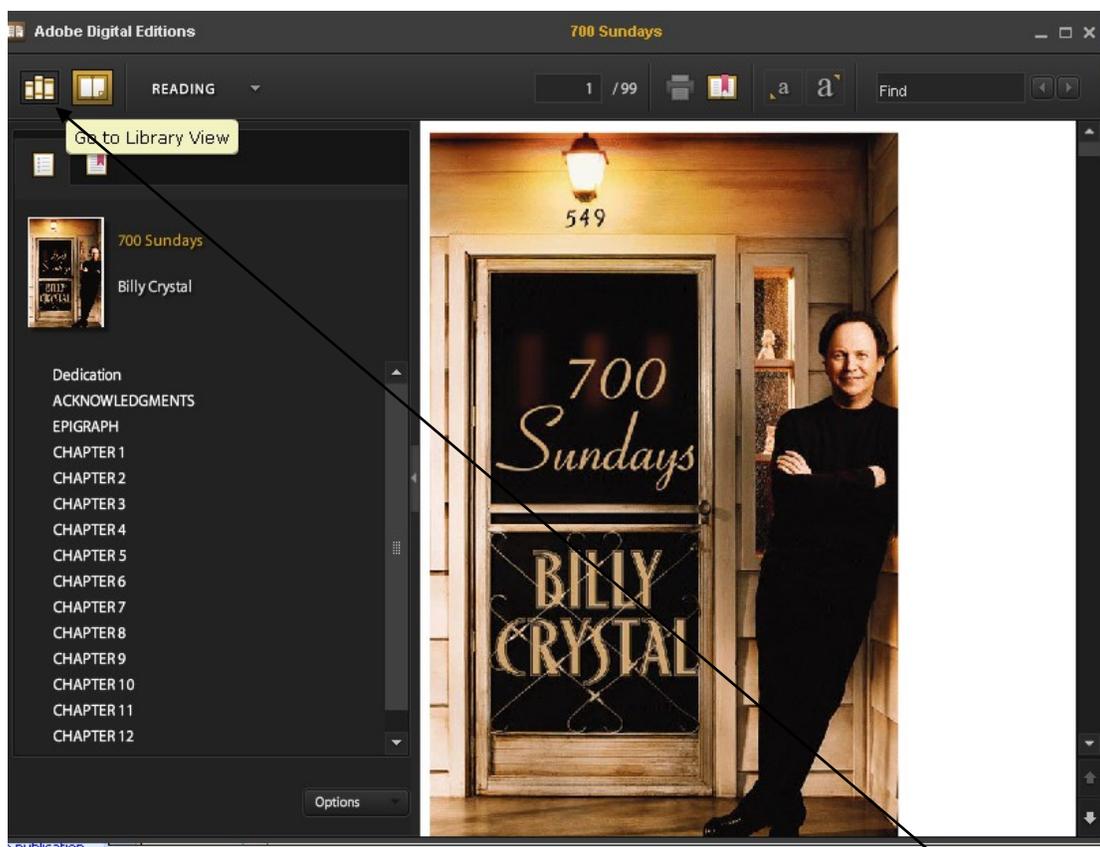
9. Once the ebook title is stored in Adobe Digital Editions, click on the **Book shelf** or Library View icon in **Adobe Digital Editions.**

10. Then plug in the Nook to your computer's USB port.

The Nook will display the screen shown here. Leave the Nook plugged into the USB port while you switch your attention to your computer.
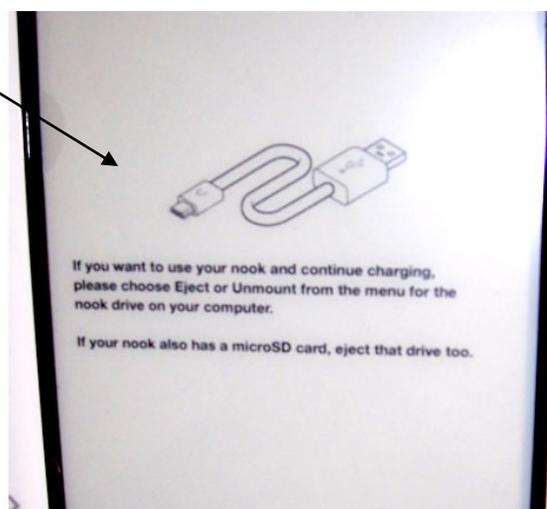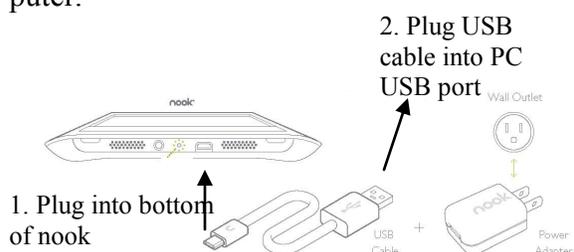
2. Plug USB cable into PC USB port

1. Plug into bottom of nook

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Your computer will treat the nook as an additional storage device. Click on the **"take no action"** option when your computer prompts you to select how to view the nook .
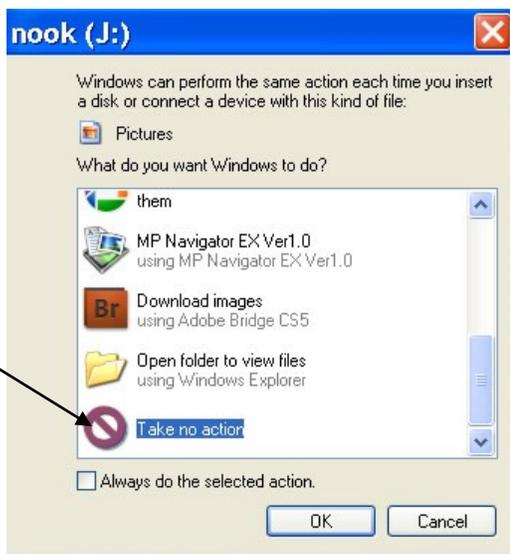
11. Once the nook is connected with your computer's USB port, Adobe Digital editions will display the nook within the **Bookshelf list.**

In the **Bookshelf view** in Adobe Digital Editions, you should now view a **nook icon.**

nook (J:)

Windows can perform the same action each time you insert a disk or connect a device with this kind of file:

Pictures

What do you want Windows to do?

them

MP Navigator EX Ver1.0
using MP Navigator EX Ver1.0

Br Download images
using Adobe Bridge CS5

Open folder to view files
using Windows Explorer

Take no action

☐ Always do the selected action.

OK   Cancel

To the right of the bookshelf you should view your recently **"checked out"** ebook from the library.

Adobe Digital Editions

LIBRARY

All Items (4)   Title

Last Read

Child Care Today

Penelope Leach

Bookshelves

All Items
Borrowed
Purchased
Recently Read
nook

700 Sundays
Billy Crystal

Child Care Today
Penelope Leach

Child Care Today
Penelope Leach

Child Care Today
Penelope Leach

The 100 Best Vacations to Enrich Your Life
Pam Grout

Click and drag the new ebook title to the nook

Child Care Today
Penelope Leach

+ Options

12. With your computer cursor **drag the e book title to the nook icon**.
Dragging the icon to the nook will start copying to the Nook.

Copying Documents

Copying File 1 out of 1

Cancel

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13. Once the ebook title is completely copied to the Nook. Close down the Adobe Digital editions software.

Disconnecting the Nook from your Computer

14. Now that the ebook title is stored on the Nook, and Adobe Digital editions software is closed, it is time to safely disconnect the Nook from your computer.
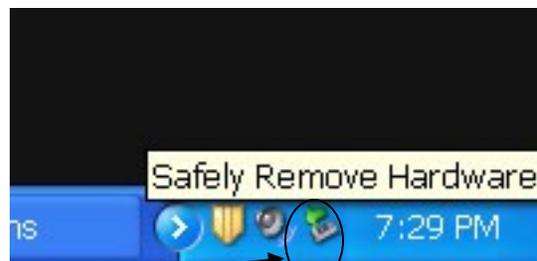
At the bottom right hand corner of your computer screen, right click on the remove hardware icon and select **"Safely Remove Hardware"**

A new screen will open prompting you to select a drive to eject.

Select "**B&N nook USB Device"**

and then click **"Stop"**

15. A second screen will prompt you to confirm your selection of hardware for stopping/ ejecting. Please be sure to select the "**B&N nook USB Device**"

and **click OK.**

Note: Please be sure to have Adobe Digital editions software open, otherwise you will receive this error message and will have to disconnect the Nook later.

16. Successful disconnection of the nook from your computer is marked by the following window.

17. Once it is safe to disconnect the nook, you are now ready to access and read your ebook title from the nook. See page 7 to review the steps to access and read loaned e books from Galway Public library/SALS

18. ENJOY!

Regina Doi, October 18, 2010