

Present: Neil Goes, Jim Hodson, Fred Baily, Arlene Rhodes, M. L. Kopper, Director Deborah Flint.

Prior to Meeting: Representatives from Met Life Empire Group Charitable Giving Group, John Kalil Jr., David Massaroni, and Frank Lang, Esq. , came to discuss the assistance that they are qualified to offer us in developing a long range fund raising plan based on funding sources, role of library in community and need for emerging technology.

President Arlene Rhodes will send them a letter of thanks for their presentation.

### **Meeting Opened at 7:07 pm.**

#### **Update on Community Listening Session:**

- Arlene met with the Senior Citizens this week and received some feedback - has encouraged them to send a representative to the meeting on the 27<sup>th</sup>. They have asked the library to provide a questionnaire which can be distributed at the Seniors' next meeting, Feb. 21. Suggestions for questions should be sent to Deb by the 15<sup>th</sup>.
- Motion made to appoint Evelyn Hanna as paid "scribe" at the 27<sup>th</sup> meeting at her regular clerk rate by Fred Baily, 2<sup>nd</sup> by Mary Lynn. CARRIED. Director will contact Evelyn.
- Phone Calls will be made by Arlene and Mary Lynn requesting presence of representative of each firm or organization in the community. Decision was to have cookies and coffee available.
- Richard English, a resident of the school district, will be moderator. He joined the meeting at that point and discussed what type of questions should be asked, and how the meeting would be handled. Discussion followed.
- The possibility of holding a listening session, open to all school district residents, was discussed. The Director will contact Galway Town Clerk to determine whether the Town Hall would be available for a meeting on either Wednesday, February 24, or Wednesday, March 2.

#### **Building Committee:**

- Mike Smith, a Town of Galway resident, has met with Arlene, Jim and Fred concerning his interest in utilizing some of the new library acreage for Senior Housing. After discussion, it was agreed that there could be further consideration of this idea but it would need to be some time in the future after a new library building project is underway or has been completed.
- Motion was made by Neil Goes to have Fred draft letter of response, send it to board members for consult – and it will be sent to Mr. Smith. 2<sup>nd</sup> by Fred Baily. CARRIED

Financials: Motion to approve the payment of bills listed on the check register as presented from December until January 7 made by Mary Lynn, 2<sup>nd</sup> by Neil. CARRIED.

- Discussion of program funding being "short" followed: Director will check to see if some of the items in that listing are filed incorrectly. Will discuss result of that search at a later meeting.

#### **New Business**

##### **Snow Removal**

- The Board reviewed quotes provided by B&G Chair Bill Bateman. These were received from two of the three businesses that were contacted for providing snow removal at the library.
- Motion by Fred, 2<sup>nd</sup> by Jim to hire Creative Land Care (Dave Knapp, owner) to plow and shovel at the library at a rate of \$40 per plow and \$15 per shoveling, contingent upon receipt of proof of insurance from Mr. Knapp. CARRIED

#### **Director's report:**

- An error was made in the pay rate for clerks, beginning at the end of September. This item will be referred to the Personnel Committee for discussion and recommendation on how to correct the error.
- Deb reported that it seems the NYLA membership lapsed in 2014. Jim moved that if it has lapsed, the library director will enroll the library for NYLA membership as soon as possible, 2<sup>nd</sup> by Neil. CARRIED.
- Report on the newly formed P.R. Committee, which met last evening.  
It was a successful and exciting meeting. Anne Rockwood recommended they put together short questions and answers –“Did You Know” type of Q&A rather than a standard FAQ document, that we can use on the web site, in newsletters, in Galway Get Together, and in other news media to make and keep public informed about the history of the library and what services the library provides.

Director and volunteers are proposing a coloring book, informational programs, and other possibilities. No Chairman of the committee has been named.

**Neil Goes announced that the Personnel committee will meet Wednesday the 13<sup>th</sup> at 1 p.m.**

**Adjournment:** Neil moved to adjourn meeting, 2<sup>nd</sup> Jim Hodsoll. CARRIED.

Meeting adjourned at 9:20 pm.

M. L. Kopper, Secretary