

GALWAY PUBLIC LIBRARY

Board of Trustees Workshop Meeting
June 17, 2015

Attendance: Fred Baily, Neil Goes, Jim Hodsoll, Phyllis Keeler, M. L. Kopper, Ed Pike, Barbara Germain, (Fund Development Committee Representative) Not Present: Arlene Rhodes, Michol Tuttle

Public Comment: None

Meeting opened at 6:02 by Fred Baily, Vice President

- Report on New Building: Discussion of hours for the Referendum between school and committee: It was agreed that the hours of Referendum will be from 10 a.m. until 8 p.m. Moved by Phyllis Keeler, Seconded by Jim Hodsoll. CARRIED
- DLD Grant: Without either Michol or Arlene present, Mary Lynn made motion that the discussion be tabled until the next meeting. Neil 2nd., CARRIED

Purchase of the Donor – Perfect Online Donation Module: After some discussion it was moved that we authorize Michol to arrange purchase of the Donor Perfect On Line Module as requested by Fund Development Committee and researched by Bill Bateman. Phyllis made the motion, Mary Lynn 2nd. CARRIED.

Fred indicated that Ben Gaily prepared a new text for referendum. Jim will get it to the Board of Education before their June 26 meeting, so we can talk about it with them. Meeting will be the 25th at the school at 6:30 p.m. Volunteering to attend the Open Board Meeting, Mary Lynn, Jim and Arlene. We hope the Board will vote that evening to approve the Date of the Referendum.

Jim will check tomorrow to see if we can appear on the agenda. BOE also meets July 2nd. We may change our meeting to the 9th from the 2nd to free us up for their meeting.

Deb brought to us the copies of the Building Committee Timeline that Fred had e-mailed, but the majority of committee could not open. Fred reviewed it with us. (Will be filed with minutes)

Some portions he felt important were:

- For fund raising: \$1.00 is not useful if paid in 2017 –building will already be built –that money cannot be considered part of the initial fund drive - although we certainly can utilize it –just not in the initial program. Should try to convince donors to give their total by end of second year.
- If referendum date is approved at BOE meeting with school on 25 of June, we can publicize the date.
- 6/27 tentative: Meeting with Staff and Volunteers, High PR value –we can present plans for bonding and other fundraising.
- 8/3 - Advertise referendum in Two Separate Newspapers. (last possible date, 8/8.) Must be done 45 days before the referendum.
- 8/23 : community event on site. (High PR value)
- 9/22: GET OUT THE VOTE.

Many thanks to Fred for all the work he has done on the TimeLine

Barbara Germain reported on the Fund Development Committee: At the meeting on Monday, role playing for solicitation will be done.

UNFINISHED BUSINESS:

- From Michol 's recommendation on "Playful Clay" classes regarding cost per age group registration, approval needed for Story Quilt Committee sponsorship of part of costs: We didn't understand it completely, so we got material from front desk and reviewed by calling Michol on the phone. It is a six-week class with special instructor – has been done before and quite popular,
Charge is \$1500 for the class. May have as many as 25 participants.
Mary Lynn Moved we approve the terms as presented, Phyllis 2nd. CARRIED
- Fred read the resolution on the "Galway Public Library Board of Trustees Election on Construction of New Library Building,' which requests the Board of Education of the Galway Central School to call a meeting to hold a bond referendum, September 22.
Motion for approval made by Trustee Neil Goes, seconded by Trustee Jim Hodsoll.
Motion CARRIED by vote of _6_Ayes,_0_Nays. (will be filed with minutes)
- Connie Cahill, the bond counsel for the school, has requested a copy of the entire SEQRA file. Fred sent it (40 pages) to Attorney Ben Gailey who will pass it along to Ms. Cahill.
- Barbara Germain suggested it would be a good idea to put all of that type of resolution, etc., in a special file notebook in the event they might be needed in the future. All agreed it was a good idea.

NEW BUSINESS:

Ed Pike reminded us that any work on the property is required by law to be treated as a capital project and we must pay "prevailing wages." Some discussion on "what is public works" and decision was that we expect and will check to see if the Architect firm is , as we believe, responsible for carrying out that responsibility.

Motion to adjourn by Jim Hodsoll

2nd by Phyllis Keeler. CARRIED

M. L. Kopper, Secretary

July 2, 2015 X_Aproved