

Galway Public Library

Workshop Meeting, Wednesday July 15, 2015

Present: Arlene Rhodes, Fred Baily, Neil Goes, Mary Lynn Kopper, Barbara Germain, Representative from the Fund Development Committee. Absent: Phyllis Keeler

Meeting Opened at 6:10 by Arlene Rhodes

Correspondence: Letter from Galway Preservation Society was presented by President Rhodes. (Copy Attached to file), requesting that we might further consider the possibility of space for a Local History Area in the new library that would house the Preservation Society Archives and historical collection. They have committed a \$5,000 contribution from the recent book sales, and are interested in increasing that amount by another \$5,000 after the referendum passes, with the assurance that such arrangements will be made. (Response by Board under New Business).

No other correspondence.

Ad-Hoc Committees:

- **New Building:** Report by Fred Baily: Letter has been sent by BRM to Arlene- work will begin on clearing of area as soon as she signs contract with contractor Earthworks,(Jordan May) , local and low bidder for award.
 - **Revised estimates** by BRM out today –still some work to be done on final drafts.

• **Library Development:** Barbara indicated that the committee is hard at work, and will meet next Monday at 1 pm at Marsha's home. Will meet with volunteers and staff on Friday at the Library. Hope for good turnout to "update " group on 1) Where we are. 2) updated timeline, 3) What we need in the way of assistance 4) Plans for continuation toward successful referendum.

- Bill is working on donor computerization program – process of taking in pledges, monies, dates , etc. in being put together. Not easy task.
- The "Brick" campaign plan has been delayed for further information and input – word Has come that the Fire Company is planning to do one also –trying to find out when .

Jim suggested tabling the issue until more information is procured – made it a motion. Mary Lynn 2nd. CARRIED.

Unfinished Business:

- **Revision of Library Brochure:** After much discussion, decision was made to ask Evelyn to make one more revision copy - then have 250 copies printed at this time, so that we Might make any immediate adjustments that we have to . . . new date of 23 and place – at Town Hall , will be on it. Fred would like heavier stock -- 80 lb text or cover (although that might be too heavy to crease well) - Mary Lynn will take care of contacting printer, Making arrangements for printing, etc. ASAP.

Motion made by Jim. 2nd by Mary Lynn . CARRIED as indicated above.

• **Naming Opportunities:** Jim had questions about the process of keeping duplication out of the system. Barbara explained some of the processes that are being worked out through the steering committee and fund development group. Opportunities as presented were moved as acceptable by Neil, and 2nd by Jim. CARRIED

Schedule of Public Information Meetings were presented by Arlene: Galway Town Hall, Wednesday, August 12 at 7 p.m. West Charlton Firehouse, Thursday August 13, 7 p.m., Providence Town Hall, Tuesday August 18, 7 p.m. (latter not yet confirmed)

She will keep us posted as soon as it is confirmed.

New Business:

- Saratoga County Chamber Membership: We have not been able to participate in their programming this year, but all felt it was a worthwhile group to be part of, and we would like to do it an additional year and make an effort to carry out the membership responsibilities better. Jim made motion to rejoin this year, Mary Lynn 2nd. CARRIED
- Pledge Form for Capitol Campaign reviewed. Fred and Arlene both had several changes regarding dates, etc. Wanted specific wording included: "This Payment Schedule is Designed to expedite the construction funding schedule".
(and) "Check Enclosed should be made payable to Galway Public Library Capital Fund Campaign"

Motion was made to approve by Mary Lynn, 2nd by Jim, then motion made to rescind and Made to table until revisions are made, again by Mary Lynn and 2nd by Jim Hodsoll.

Motion was made by Jim to send the FAQs as we revised them back to Mary Cuffe Perez for appropriate revision. 2nd by Fred. CARRIED

Board ratified the changes in Date and Location for the Referendum from September 22 at the School to September 23 at the Galway Town Hall as approved by the Galway School Board of Education. Jim made motion, Mary Lynn 2nd. CARRIED. Yes. 5, No- 0.

- Board agreed to make every effort to accommodate the request of the Galway Preservation Society for Archival Storage in the new facility. Neil made motion, Mary Lynn 2nd. CARRIED
- Board agreed to authorize Arlene Rhodes to sign contract with Jordan May (earthworks) for the clearing and grubbing as per contact by Ben Gaily. Fred made motion, Neil 2nd. CARRIED. Yes 5, No 0.

Disposal of Items: After reviewing list as presented by Library Director, Neil made the motion that we approve the disposal of such items, Fred 2nd. Motion was CARRIED. (some suggestions were made as to how to dispose of them. May be difficult>)

- Mary Lynn moved to retain the fund drive envelopes until we can be sure that we will not use them— Jim 2nd. One motion to keep, 1 opposesd, Arlene made final vote - to retain. Yes: 2, No 0.

No Public Comment at this time.

Motion to adjourn made by Jim , 2nd by Neil. CARRIED

Mary Lynn Kopper, Secretary