

Galway Public Library
Board of Trustees Meeting, Thursday, March 3, 2016

Present: Arlene Rhodes, Donna Erickson, Neil Goes, Phyllis Keeler, Mary Lynn Kopper, Director Debra Flint. Absent: Fred Baily, Jim Hodsoil.

Meeting opened at 6:30 p.m. by President Rhodes.

No Public Comment

AD HOC COMMITTEES:

- **New Building:** No report in Fred's absence, however, Arlene noted that she received a call from a concerned resident who wished to talk the project over with her. We will invite this person to attend a special meeting of Board or the Building Committee. Will discuss when Fred returns.

Arlene suggested that Director Flint call a meeting of the PR committee to discuss ways to communicate information to the community. A survey might be considered.

- **Library Fund Development:** A meeting of the committee will be scheduled when Fred returns.

FINANCIALS: Arlene and Mary Lynn have reviewed the bills. Phyllis made a motion to approve the payment of bills as listed on the Bank Accounts Register as of February 29, 2016, Neil 2nd, CARRIED. 5- yes, 0 – no. Bank Accounts Register attached.

New Business

ACCESS TO RIGHTS TO UTILIZE STORY QUILT MATERIALS REQUESTED BY GALWAY PRESERVATION SOCIETY :

Mary Cuffe Perez, Vice President of the Galway Preservation Society, sent an email requesting the right to use writings from the library's Story Quilt book in the Society's Journal or in exhibits with credit being given to the library and the Story Quilt book. Motion to grant the GPS request by Neil Goes, 2nd by Donna Erickson. CARRIED. 5 – yes, 0 - no. Director Flint will notify Preservation Society.

Personnel Policy Revision

Motion by Neil and 2nd by Phyllis to approve the revision to the Library Director job description, in the Personnel Policy, Appendix A: Job Descriptions, as recommended by the Personnel Committee. CARRIED. Director Flint will prepare the revised policy and notify President Rhodes when it is ready for her signature.

Library Director Interview All board members are requested to attend a special meeting of the board for the purpose of interviewing a candidate for the position of Library Director on Friday March 11 at 1 pm at the library.

Board Seat held by Neil Goes Neil has indicated he will need to resign from the Board no later than the end of June. The Board would like to be able to post the open seat for the June election. Director Flint will find out when the resignation must be submitted in order for the seat to be filled in the June election.

Book Signing: The library received a request from a publisher to hold a book signing and sale at the library. Motion by Donna and 2nd by Phyllis to approve the request with the condition that the book signing and sale must be part of a program at the library featuring the author. CARRIED. Yes, 5 , 0 – no.

Change in Date of Budget Hearing and Referendum: Last month the board had established May 31 as the date of the public hearing and June 7 at the date of the election. Mary Lynn made a motion to change the date for the public hearing to June 7 and the election to June 14, 2nd by Neil. CARRIED. 5 – yes, 0 – no. The Director will contact Sharyn Kalinkewicz and Ruth Gerardi to ask them to be election inspectors.

Library Lobby Day: New Board Member Donna Erickson attended the Legislative Day in Albany on March 2 and joined a group which met with Senator Farley. She will follow up by scheduling a one on one meeting with the Senator. Her report is attached. She was pleased to make contact with the Director of the Indian Lake Library and lobbyist for library systems at the State level for Funding, who has agreed to assist Donna with PR surrounding our new building project.

There being no more business to perform, the motion was made by Phyllis to adjourn the workshop meeting, seconded by Neil at 7:23. CARRIED, 5 – yes, 0 - no.

Mary Lynn Kopper
Secretary