

Galway Public Library
Board Meeting: July 21, 2016

Meeting brought to order at 7:15 by Arlene Rhodes

Attendance: Fred Baily, Jim Hodsoll, Judy Knowlton, Phyllis Keeler, Arlene Rhodes, Donna Erickson, Bill Bateman, Liaison to the Friends, Director Deb Flint. Absent: Mary Lynn Kopper

No Public Comment

Minutes of June 16 and July 7 Motion to approve made by Jim Hodsoll, 2nd by Phyllis Keeler: 6 approved, 0 opposed. CARRIED

Treasurer's Report: Motion made by Phyllis and 2nd by Fred to approve payment of bills listed on the Bank Account Register of July 18, and the petty cash and receipts logs. 6 approved, 0 opposed. CARRIED.

Director's Reports: All approved of Reports prepared by Deb Flint.

Friends of Library: Bill Bateman reported the book sale will be held August 13 at the library (under the tent.) Same Day as village-wide garage sale. Items remaining will be donated to Regional Representative, Thrift Books.

Correspondence: None

Standing Committees:

Building and Grounds: Bill Bateman stated that he is working on specs for comparison of bids/estimates on sidewalk construction. Future Plans: Painting Building and seeking volunteers, selecting dates and times.

Finance Committee: committee met last evening and discussed financial policies.

- Approval of the bills to be paid will be indicated by approval of each Board Member with a signature at each meeting. Signature page will be kept on file.

(Board member Phyllis Keeler had to leave the meeting.)

Ad-Hoc Committees: Attached written report of the new building committee by Fred Baily regarding meeting with architects.

Unfinished Business:

- Motion by Fred and 2nd by Judy to approve the recommendation of Finance Committee to continue the Filing of the 990 for fiscal year of 2015/2016. Approved: 5, opposed, 0 CARRIED. The topic will be up for reconsideration next year.
- Consideration of sidewalk contract to be tabled until next meeting.
- Dates of Focus Group Meetings: August 1, August 10. , 7 p.m. at the library.

New Business:

Debit Card/Credit Card

Motion by Fred and 2nd by Judy to cancel the Debit Card and obtain a new Credit Card for the library. 5 approved, 0 opposed. CARRIED.

Treasurer Resignation

Jim read a letter from Sue Stewart resigning her position as Treasurer, effective immediately due to other commitments. Motion by Jim and 2nd by Fred to approve the resignation of Sue Stewart with thanks for her work. 5 approved, 0 opposed. CARRIED

Library Committee Appointments 2016-2017

Fred made a motion, 2nd by Donna, to approve committee appointments. 5 approved, 0 opposed. CARRIED

Standing Committees: Buildings & Grounds, Donna Erickson, Chair, Bill Bateman; Finance, Jim Hodsoll, Chair, Fred Baily, Bill Hyde, Erik Roy; Long Range Plan, Mary Lynn Kopper, Chair, Phyllis Keeler, Judy Knowlton; Personnel, Arlene Rhodes, Chair, Jim Hodsoll, Mary Lynn Kopper; Public Relations, Judy Knowlton, Board Liaison, Mary Cuffe Perez, Anne Rockwood, Evelyn Hanna, Steve Hull, Eric Etkin, Sue Van Ommeren, Julie Pasioka, Ariel Rankin, Mary Lynn Kopper.

Ad Hoc Committees: New Building, Fred Baily, Chair, Jim Hodsoll, Arlene Rhodes, Barbara Germain; Story Quilt, Evelyn Hanna, Chair, Jan Hodsoll, Mary Cuffe Perez, Ralph Caparulo, Dusty Rhodes

Other Appointments for 2016-2017

Jim made a motion, 2nd by Donna to approve the appointments listed below. 5 approved, 0 opposed. CARRIED

Chief Financial Officer, Jim Hodsoll; Alarm Responders, Jim Hodsoll, Arlene Rhodes, Deb Flint; Claims Committee, Mary Lynn Kopper, Judy Knowlton (each board member to rotate through the committee).

Designations for 2016-2017

Fred made a motion, 2nd by Judy to approve the designations listed below. 5 approved, 0 opposed. CARRIED.

Newspaper of Record, The Daily Gazette; Repository of Library Funds, Ballston Spa National Bank and Capital One; Signatories for Ballston Spa National Bank Accounts, Jim Hodsoll, Arlene Rhodes, Mary Lynn Kopper, Fred Baily; Board Members Designated to make Capital One Transfers, Jim Hodsoll and Fred Baily.

Adjournment: Motion to adjourn: 8:50 pm made by Fred, 2nd by Jim. 5 in favor, 0 opposed. CARRIED.

Donna Erickson, Secretary_ProTem