

GALWAY PUBLIC LIBRARY
Workshop Meeting of the Board
Thursday, January 5, 2017

Meeting called to order by President Rhodes at 6:35 pm.

Present: Arlene Rhodes, Frederick G. Baily, Paul Ashman, Donna Erickson, Judith Knowlton, Mary Lynn Kopper, Director Debra-Richards Flint Absent: Phyllis Keeler

No Public Comment

Ad-Hoc Committees:

- New Building: Fred reported that committee has not met over holidays - will have a report at next Board Meeting, the 19th of January.
- Items that require discussion include: If we are going to display a new floor plan, we also need a new financial page to go with it.
- We will have currently worked on new building plan and figures to date on display at the Friends book sale next week and representatives from Board to attend and be present to explain them to individuals present. (Contact Arlene with names and hours of attendance.) Times are: 2 to 6 on Friday, 10 – 1 on Saturday 13 and 14 of January.

Financials: Motion made by Fred to approve the payment of the bills listed on the check register of December 27 through 30th. Donna 2nd. **CARRIED.** 6 IN FAVOR, 0 OPPOSED.

- Motion was made by Frederick G. Baily, 2nd by Judith Knowlton to adopt the resolution: Legal Signatories for Ballston Spa National Bank Accounts. The Board designates Arlene Rhodes, Frederick G. Baily, Mary Lynn Kopper, and Judith Knowlton as named signatories on the Ballston Spa National Bank accounts; Neil Goes and Raymond J. Hodsoll are no longer signatories for BSNB accounts and should be removed. Further Debra R. Richards-Flint and Frederick G. Baily are designated signatories on the checking account ending in 7712; Michol Tuttle and Raymond J. Hodsoll should be removed as signatories on that account. 6 in favor and 0 opposed. Motion to adopt the Resolution **CARRIED** and will be submitted to bank. (A copy of the Resolution is attached to the minutes.)
- Jim Hodsoll will meet with Finance Committee members to review financial procedures and duties as soon as possible.

Unfinished Business: None remaining.

New Business:

- Judy Knowlton made the motion that we approve a vacation day of January 21, 2017, for Director Debra Flint. Donna Erikson 2nd motion. Motion **CARRIED.** 6 in favor, 0 opposed.
- After discussion, the hours of Director Flint will be changed to allow her to attend an online class from 7 to 8 pm Wednesday evenings (in-house, computer generated) during the current spring graduate school semester with the understanding that she will work one hour another time during the week. Motion made by Paul Ashman and 2nd by Donna Erikson. **CARRIED.** 6 in favor, 0 opposed.
- Director Flint advised us that the Library's Lap Top is not functioning --- Donald Pandori is going to take a look at it, but we have been warned it may need replacement. (We've had and used it for quite a while).She will advise us of Mr. Pandori's judgement on the matter.

Motion made to adjourn meeting by Judy Knowlton, 2nd by Paul Ashman. **CARRIED,** 6 in favor, 0 opposed.

Meeting adjourned at 7:49 pm.

Mary Lynn Kopper, Secretary