

Meeting Called to Order: By President Rhodes at 6:32 p.m.

Attendance: Arlene Rhodes, Jim Hodsoll, Fred Baily, Donna Erickson, Mary Lynn Kopper, Debra Flint, Library Director
Absent: Phyllis Keeler

Minutes Approved: Motion made by Donna to approve minutes of March 16, 2nd by Fred. In favor – 5,
Opposed: 0. CARRIED

Motion made by Jim to approve the minutes of the Workshop on April 7. 2nd by Donna. In favor - 5, Opposed – 0.
CARRIED.

Treasurer's Report: After some discussion on the presentation of the various portions of the report, Jim and Arlene checked the bills and signed checks this month. All Financials were approved. Jim and Anne will continue to “fine tune” the presentation so that they are easier to comprehend.

- Arlene reminds us that next year the Personnel Committee must meet with the Finance Committee to clarify the staffing plan prior to the preparation of the budget. Jim has gone over the plan with Director Flint, including the minimum wage increase and the staffing plan for next year, which we will need to review.
- Fred has suggested making a copy of invoices and include tapes of the bills for Board to review in future.
- Fred made the motion to approve the payment of bills listed for the April 11 and April 18 check registers, the Petty Cash Log and the Receipts Log. Donna 2nd the motion. CARRIED: In favor: 5, Opposed- 0.

Director's Report: Director wondered if it would it be possible to give our extra DVD cases to the Friends of the Library who can give them away, or would it be better , since we have about 3000, to offer them to other libraries first and then to the Friends. She will check with other libraries for a recommendation.

Friends: Bill Bateman was absent but he told Deb there is nothing new to report.

Correspondence: All have received the invitation to the SALS annual meeting.

Standing Committees:

- **Building and Grounds:** Bill is still seeking a third estimate on the walkway.
- **Finance Committee:** Back to regular schedule –cancel meeting scheduled for tomorrow.
- **Personnel Committee:** Will meet soon to continue working on Personnel Policy.
- **Public Relations and Long Range Plan Committees** will work on a questionnaire to utilize on Memorial Day.

Ad Hoc Committees:

- **New Building -** Mary Lynn made the motion to authorize Jim and Fred to respond to Mr. Schmidt and visit his facility and report back to board. 2nd by Donna. 5 in favor, 0 opposed. CARRIED.
- Fred will contact Butler Rowland and Mays to schedule a meeting.

Unfinished Business:

- **Donation Procedures:** Library Director and Bill Bateman still working on this.
- **990 Tax filing - 501c3:** Jim is collecting information on this.
- **Finalize / adopt Budget for 2016 –17:** Draft includes a 2.8% increase in tax - \$148,500. Motion to approve the proposed budget made by Mary Lynn, 2nd by Fred. 5 approved, 0 – opposed. CARRIED.
- **Volunteer Reception:** postponed until a later date , (when we are settled on a direction and timing for new building project.)

New Business:

- **MVLS/SALS Joint Automation Project agreement:** Jim moved that Arlene be directed to sign the agreement for the library. Donna 2nd. 5 approved, 0 opposed. CARRIED Deb will send this to SALS.
- **Quickbook renewal and update:** After review, bookkeeper would recommend the upgrade. We do have to do one, according to Jim, however he would propose we table it until he checks into the separate fee of approximately \$559.00. He will bring a recommendation to the next meeting.
- Donna made the motion that we appoint Fred to be a Bank Signatory to fill the assignment previously held by Neil Goes. 2nd by Jim. 5 in favor, 0 opposed. Motion CARRIED.
- After review of the Playful Clay program proposal presented by Jim Best and recommended by the Story Quilt committee, motion made by Fred to approve the application, 2nd by Jim. 5 in favor, 0 opposed. CARRIED.
- Motion by Jim and 2nd by Mary Lynn to pay the \$25.00 for the Director's dinner at the SALS Library Annual Meeting on May 16. 5 in favor, 0 opposed. CARRIED Arlene encourages any from the Board to attend who are able; response date is May 6.
- **Memorial Contributions** Motion by Jim and 2nd by Fred that all Memorial Contributions, unless otherwise stipulated, will be credited to the Library Capital Fund. 5 in favor, 0 opposed. MOTION CARRIED.
- **Board Retreat on the 29th of April at the Library.** Suggested topics for discussion have been sent by Arlene. Timing: from 9:00 until approximately noon. Coffee cake, coffee and tea will be available.
- **SALS Strategic Planning Meeting** Donna and Arlene participated in the SALS strategic planning meeting on April 26 and returned with a clearer understanding that all libraries are going through a decline in circulation, not just ours and a decline in children's program attendance as well. Assistance of SALS was requested on delivering and training staff on new technology, legal matters, and human resources.

Adjournment Motion to adjourn made by Fred. 2nd by Jim. 5 in favor, 0 opposed. CARRIED
Meeting adjourned at 8:56.

M. L. Kopper, Secretary

(final)