

## Galway Public Library – Board of Trustees Meeting AGENDA- Tuesday, September 3, 2013

Minutes of Prior Meetings – Review and Approval, June 25, July 23, Aug. 22, 2013

Public Comment

Guest Speaker- Dave Meagher- Employee Related Practices Insurance

Treasurer Report

- Payroll \$ and Hours – Budget vs. Actual
- Approval of Petty Cash, Bill Payments & Purchase Orders

Director's Report

Friends of the Library Report submit to BOT by 8/31

Correspondence

Committee Reports – submit to BOT by 8/31

- Building and Grounds
- Finance
- Fund Development (ad hoc)
- Long Range Plan
- New Building
- Personnel
- Policy (ad hoc)
- Public Relations

Unfinished Business

- Legal representation land purchase closing, title insurance, search-status
- Employment Related Practices Insurance
- Discussion of the role/charge of the building committee
- Vacation & Personnel policies-status
- Viridian fund raising- tentative 9/17 speaker

## New Business

- Treasurer's Duties
- Publication of candidate questionnaire and responses in Galway Get Together
- Formation of Executive Committee
- Fire Company speaks to BOT 9/17

## Public Comment