

Galway Public Library – Board of Trustees Meeting

AGENDA

Wednesday, May 15, 2013

Minutes of Prior Meeting – Review and Approval April 17 and May 1, 2013

Treasurer's Report

- Payroll \$ and Hours – Budget vs. Actual
- Current Action Items
- Approval of Petty Cash & Approval of Bill Payments

Finance

- New Building Expense vs. Income Forecast

Director's Report

Friends of the Library Report

Unfinished Business

- Budget vote - preparations
- New Building
 - Plan for next actions – contingent on completion of purchase of Michalski property (survey update, perc test, geotech study, arch phase II)
 - Closure on discussions with Kyle Donnan on land transfer of back field only for his field behind Dockstader house & 25 foot driveway
 - Time line update for new building
- How Best Serve the Children(ad hoc committee) report
- Fund Raising Committee
 - report of committee to evaluate local vs. professional fundraising
 - Funding development specialist – feedback to
- President's term – bylaws change?
- Civil Service conversion plan
- Current building upgrade-plan
- Dockstader House – Use/reuse plan

- Organization (Big picture) :
 - Roles & responsibilities –schedule committee work on
 - Vision/mission statement-approve
- Library history documents - Review of documents provided by Arlene for June mtg

- New Business
 - Director to Leadership Conference courses?
 - Need for 6/1 workshop meeting?

Correspondence

- SALS fee plan

Reports of Standing Committees (Reports to be e-mailed prior to meeting)

- Building and Grounds
- New Building Committee (ad hoc)
- Finance -
- Fund Raising (ad hoc)
- Long Range Planning –Dockstader House
- Personnel
- Policy (ad hoc)
- Public Relations/Marketing
- Ad hoc committee to recommend naming rights, special fund raising target projects (e.g. children's programs, STEM, distance education)