

Minutes of Prior Meeting – Review and Approval January 16, 2012 and February 6, 2013
Treasurer's Report

- Payroll \$ and Hours – Budget vs. Actual
- Current Action Items
- Approval of Petty Cash & Approval of Bill Payments

Director's Report

Friends of the Library Report

Old Business

- PR Plan – next steps
- New Building
 - Architect Feasibility study – next action/site plan
 - Report on discussion with Kyle Donnan on land transfer of back field only for his field behind Dockstader house & 25 foot driveway
 - Results/approval of survey and environmental assessment
 - Letter to Village – approval of letter to allow village review & approval of site plan in exchange for permitted use
 - Letter to school on old bus garage property - approval
- Fund Raising Committee – report, plan and planned visits to legislature/agencies (Legislature lobby Day), Dept of Libraries (Karen Balsam), NYSERDA Saratoga County Non-Profit IDA etc.
- Ad hoc committee to study how to encourage children to use the library
- Volunteer recognition event-kudos on great event
- Finance
 - Internal audit

New Business

- Request for Site plan, building approval from State Education Commissioner – approval of form for submittal
- Dockstader house – committee to make recommendation on use of or release of land for new library
- Ad hoc committee to recommend naming rights, special fund raising target projects (e.g. children's programs, STEM, distance education)
- Review of history documents provided by Arlene
- Policy – Patron protocol

Correspondence

Reports of Standing Committees (Reports to be e-mailed prior to meeting)

- Building and Grounds – National Grid audit
- New Building Committee (ad hoc)

- └ Finance -
- └ Fund Raising (ad hoc)
- └ Long Range Planning –
- └ Personnel
- └ Policy (ad hoc)
- └ Public Relations/Marketing