

# Galway Public Library

## Annual Report For Public And Association Libraries - 2010

	CURRENT YEAR	PREVIOUS YEAR	
<b>1. GENERAL LIBRARY INFORMATION</b>			
Report all information in Part 1 as of December 31, 2010, <u>except</u> for questions related to the <u>current</u> library director/manager (questions 1.32 through 1.37).			
1.1	Library ID Number	7600522500	7600522500
1.2	Library Name	Galway Public Library	Galway Public Library
1.3	Name Status (State use only)	00 (for no change from previous year)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)	00 (for no change from previous year)
1.5	Community	Galway	Galway
1.6	Beginning Fiscal Reporting Year	7/1/2009	7/1/2008
1.7	Ending Fiscal Reporting Year	6/30/2010	6/30/2009
1.8	Address Status	00 (for no change from previous year)	00 (for no change from previous year)
1.9	Street Address	5264 North Street	5264 North Street
1.10	City	Galway	Galway
1.11	Zip Code	12074	12074
1.12	Four-Digit Zip Code Extension	2431	2431
1.13	Mailing Address	P.O. Box 207	P.O. Box 207
1.14	City	Galway	Galway
1.15	Zip Code	12074	12074
1.16	Four-Digit Zip Code Extension	0207	0207
1.17	Telephone Number (enter 10 digits only; enter N/A if no telephone number)	(518) 882-6385	(518) 882-6385
1.18	Fax Number (enter 10 digits only; enter N/A if no fax number)	(518) 882-6385	(518) 882-6385
1.19	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	director@galwaypubliclibrary.org	galway@sals.edu
1.20	Library Home Page URL (Enter N/A if no home page URL)	www.galwaypubliclibrary.org	www.galwaypubliclibrary.org
1.21	Population Chartered to Serve (per 2000 Census)	6,754	6,754
1.22	Indicate the type of library as stated in the library's charter (select one):	PUBLIC	PUBLIC
1.23	Indicate the area chartered to serve as stated in the library's charter (select one):	School District	School District
1.24	During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract. Answer Y for Yes, N for No.	N	N
1.25	Indicate the type of charter the library currently holds (select one):	Provisional	Provisional

1.26	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	10/23/2007	10/23/2007
1.27	Date the library was last registered	1/30/2009	1/30/2009
1.28	Federal Employer Identification Number	161517296	161517296
1.29	County	Saratoga	Saratoga
1.30	School District	Galway	Galway
1.31	Library System	Southern Adirondack Library System	Southern Adirondack Library System

NOTE: For questions 1.32 through 1.37, report all information for the current library director/manager.

1.32	Title of Library Director/ Manager (select one):	Ms.	Ms.
1.33	First Name of Library Director/Manager	Olga Regina	Olga Regina
1.34	Last Name of Library Director/Manager	Doi	Doi
1.35	NYS Public Librarian Certification Number	N/A	N/A
1.36	E-mail Address of the Director/Manager	director@galwaypubliclibrary.org	rdoi@sals.edu
1.37	Fax Number of the Director/Manager	(518) 882-6385	(518) 882-6385
1.38	Does the library charge fees for library cards to people residing outside the system's service area?	N	N
1.39	For the fiscal reporting year (questions 1.6 and 1.7) was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> vote held. If no, go to question 1.40.	Y	Y

1.	Name of municipality or district holding the vote	Galway Central School District	Galway Central School District
2.	Indicate the type of municipality or district holding the vote	School District	School District
3.	Was this a Chapter 414 (Ed. Law Â§259.1.b)?	N	N
4.	Dollar amount	\$94,700	\$94,700
5.	Was the vote successful?	Y	Y
6.	Date the vote was held (mm/dd/yyyy)	06/01/2010	06/02/2009

1.40	For the fiscal year that ended in 2010, indicate the total percentage of the library's local public funding that was either subject to public vote(s) <u>or</u> that came from a previous appropriation(s) approved by public vote(s) still in effect.	100%	100
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1.41	Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> contract. If no, go to question 1.42.	N	N
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1.	Name of contracting municipality or district	N/A	N/A
2.	Is this a written contractual agreement?	N/A	N/A
3.	Population of the geographic area served by this contract	N/A	N/A
4.	Dollar amount of contract	N/A	N/A
5.	Enter the appropriate code for range of services provided (select one):	N/A	N/A

1.42 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection.

N N

## 2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

### PRINT MATERIALS

#### Cataloged Books

2.1	Adult Fiction Books	7,845	7,214
2.2	Adult Non-fiction Books	5,752	4,965
2.3	<b>Total Adult Books (Total questions 2.1 &amp; 2.2)</b>	13,597	12,179
2.4	Children's Fiction Books	6,814	6,327
2.5	Children's Non-fiction Books	2,854	2,675
2.6	<b>Total Children's Books (Total questions 2.4 &amp; 2.5)</b>	9,668	9,002
2.7	<b>Total Cataloged Books (Total questions 2.3 &amp; 2.6)</b>	23,265	21,181

#### Other Print Materials

2.8	Total Uncataloged Books	29	43
2.9	Total Print Serials	400	215
2.10	All Other Print Materials	5	2
2.11	<b>Total Other Print Materials (Total questions 2.8 through 2.10)</b>	434	260
2.12	<b>Total Print Materials (Total questions 2.7 and 2.11)</b>	23,699	21,441

### ELECTRONIC MATERIALS

2.13	Electronic Books	160	0
2.14	Local Databases	1	1
2.15	NOVELNY Databases	9	8
2.16	Other Databases	0	0
2.17	<b>Total Databases (Total questions 2.14, 2.15 and 2.16)</b>	10	9
2.18	Other Electronic Materials (includes all other materials in digital format such as e-serials, CD-ROMs, government documents, electronic files, reference tools, scores, maps, etc.)	130	42
2.19	<b>Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)</b>	300	51

### ALL OTHER MATERIALS

2.20	Audio - Physical Units	1,275	1,463
2.21	Audio - Downloadable Titles	20	
2.22	Video - Physical Units	1,782	1,333
2.23	Video - Downloadable Titles	0	

2.24	All Other Materials (includes microform, films, slides, filmstrips, etc.)	25	14
2.25	<b>Total Other Materials Holdings (Total questions 2.20 through 2.24)</b>	3,102	2,810
2.26	<b>GRAND TOTAL HOLDINGS (Total questions 2.12, 2.19 and 2.25)</b>	27,101	24,302

### CURRENT SERIAL SUBSCRIPTIONS

2.27	Current Print Serial Subscriptions	40	30
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**ADDITIONS TO HOLDINGS** - Do not subtract withdrawals or discards.

2.28	Cataloged Books	2,206	1,572
2.29	All Other Print Materials	188	32
2.30	Electronic Materials	249	1
2.31	All Other Materials	661	764
2.32	<b>Total Additions (Total questions 2.28 through 2.31)</b>	3,304	2,369

## 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.49 through 3.57 as of the fiscal year reported in Part 1; report information on questions 3.11 through 3.48 for the 2010 calendar year.

### LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	111	87
3.2	Young Adult Program Sessions	30	27
3.3	Children's Program Sessions	159	113
3.4	All Other Program Sessions	0	0
3.5	<b>Total Number of Program Sessions (Total questions 3.1 through 3.4)</b>	300	227
3.6	Adult Program Attendance	835	669
3.7	Young Adult Program Attendance	113	67
3.8	Children's Program Attendance	922	786
3.9	All Other Program Attendance	0	0
3.10	<b>Total Program Attendance (Total questions 3.6 through 3.9)</b>	1,870	1,522

### SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2010 (check all that apply):

a.	Program(s) for children	Yes	Yes
b.	Program(s) for young adults	Yes	Yes
c.	Summer Reading at New York Libraries name and/or logo used	Yes	Yes
d.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used	Yes	Yes
e.	N/A	No	No
3.12	Library outlets offering the summer reading program	1	1
3.13	Children registered for the library's summer reading program	103	138
3.14	Young adults registered for the library's summer reading program	13	21

3.15	Total number registered for the library's summer reading program (total 3.13 + 3.14)	116	159
3.16	Children's program sessions - Summer 2010	47	37
3.17	Young adult program sessions - Summer 2010	11	9
3.18	Total program sessions - Summer 2010 (total 3.16 + 3.17)	58	46
3.19	Children's program attendance - Summer 2010	371	507
3.20	Young adult program attendance - Summer 2010	36	21
3.21	Total program attendance - Summer 2010 (total 3.19 + 3.20)	407	528

#### COLLABORATORS

3.22	Public school district(s) and/or BOCES	1	0
3.23	Non-public school(s)	1	0
3.24	Childcare center(s)	1	0
3.25	Summer camp(s)	1	0
3.26	Municipality/Municipalities	1	1
3.27	Literacy provider(s)	1	0
3.28	Other (describe using the State note)	5	0
3.29	Total Collaborators (total 3.22 through 3.28)	11	1

#### EARLY LITERACY PROGRAMS

3.30	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y	N
3.31	Indicate age group(s) (check all that apply):		
a.	Birth - school entry	Yes	
b.	Parents and Caregivers	No	
c.	N/A	No	
3.32	Ages birth to school entry program sessions	48	
3.33	Parent and/or caregiver program sessions	0	N/A
3.34	Total program sessions (total 3.32 + 3.33)	48	0
3.35	Ages birth to school entry program attendance	159	N/A
3.36	Parent and/or caregiver program attendance	0	N/A
3.37	Total program attendance (total 3.35 + 3.36)	159	0
3.38	Collaborators (check all that apply):		
a.	Childcare center(s)	No	No
b.	Public School District(s) and/or BOCES	No	No
c.	Non-Public School(s)	No	No
d.	Other (describe using the State note)	No	No
e.	N/A	No	No

#### PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.39	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y	N
3.40	Children's program sessions	0	N/A
3.41	Young adult program sessions	1	N/A
3.42	Adult program sessions	0	N/A
3.43	Total program sessions (total 3.40 + 3.41 + 3.42)	1	0
3.44	Children's program attendance	0	N/A
3.45	Young adult program attendance	11	N/A

3.46	Adult program attendance	0	N/A
3.47	<b>Total program attendance (total 3.44 + 3.45 + 3.46)</b>	11	0
3.48	Collaborators (check all that apply):		
a.	Literacy NY (Literacy Volunteers of America)	No	No
b.	Public School District(s) and/or BOCES	No	No
c.	Non-Public School(s)	No	No
d.	Other (describe using the State note)	No	No
e.	N/A	No	No

#### **LIBRARY USE**

3.49	Library visits (total annual attendance)	17,890	17,280
3.50	Registered resident borrowers	1,207	1,064
3.51	Registered non-resident borrowers	755	671

#### **WRITTEN POLICIES (Answer Y for Yes, N for No)**

3.52	Does the library have an open meeting policy?	Y	Y
3.53	Does the library have a policy protecting the confidentiality of library records?	Y	Y
3.54	Does the library have an Internet use policy?	Y	Y
3.55	Does the library have a disaster policy?	Y	Y

#### **ACCESSIBILITY (Answer Y for Yes, N for No)/b>**

3.56	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y	Y
3.57	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	N	N

### **4. LIBRARY TRANSACTIONS**

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

#### **CATALOGED BOOK CIRCULATION**

4.1	Adult Fiction Books	7,509	7,604
4.2	Adult Non-fiction Books	3,347	2,946
4.3	<b>Total Adult Books (Total questions 4.1 &amp; 4.2)</b>	10,856	10,550
4.4	Children's Fiction Books	7,895	8,148
4.5	Children's Non-fiction Books	1,686	1,856
4.6	<b>Total Children's Books (Total questions 4.4 &amp; 4.5)</b>	9,581	10,004
4.7	<b>Total Cataloged Book Circulation (Total question 4.3 &amp; 4.6)</b>	20,437	20,554

#### **CIRCULATION OF OTHER MATERIALS**

4.8	Circulation of Adult Other Materials	6,647	5,570
4.9	Circulation of Children's Other Materials	3,867	3,415
4.10	<b>Total Circulation of Other Materials (Total questions 4.8 &amp; 4.9)</b>	10,514	8,985
4.11	<b>Grand Total Circulation Transactions (Total questions 4.7 &amp; 4.10)</b>	30,951	29,539
4.12	<b>Grand Total Circulation of Children's Materials (Total questions 4.6 &amp; 4.9)</b>	13,448	13,419

## REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	4,624	4,492
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## INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	3,729	3,038
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## INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	2,375	3,199
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## 5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2010.

### SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y	N
5.2	Online public access catalog (OPAC)?	Y	Y
5.3	Electronic access to the OPAC from outside the library?	Y	Y
5.4	Annual number of visits to the library's web site	101,141	60,000
5.5	Does the library use Internet filtering software on any computer?	N	N
5.6	Total number of Internet terminals used by the general public.	6	4
5.7	Number of users (in-library only) of public Internet computers per year	2,432	2,091
5.8	Type of connection on public Internet computers	Cable	Cable
5.9	Maximum speed of connection on public library Internet computers	6.1 - 10 Mbps	1.5 megabits per second
5.10	Do you offer WiFi to your patrons?	Y	Y
5.11	Do you have interactive videoconferencing capability for public use?	Y	Y

## 6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

### FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35	35
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### BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	0	0
6.3	Vacant Library Director (certified)	0	0
6.4	Librarian (certified)	0	0
6.5	Vacant Librarian (certified)	0	0
6.6	Library Manager (not certified)	1.0	1.0
6.7	Vacant Library Manager (not certified)	0	0
6.8	Library Specialist/Paraprofessional (not certified)	.40	.40
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0	0
6.10	Other Staff	.82	.82
6.11	Vacant Other Staff	0	0
6.12	<b>TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 &amp; 6.10)</b>	2.22	2.22

6.13	<b>VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 &amp; 6.11)</b>	0.00	0.00
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**SALARY INFORMATION**

6.14	FTE - Entry Level Librarian (certified)	0	0
6.15	Salary - Entry Level Librarian (certified)	\$0	\$0
6.16	FTE - Library Director (certified)	0	N/A
6.17	Salary - Library Director (certified)	\$0	N/A
6.18	FTE - Library Manager (not certified)	1	1
6.19	Salary - Library Manager (not certified)	\$33,415	\$30,520

**7. MINIMUM PUBLIC LIBRARY STANDARDS**

Report all information as of December 31, 2010.

7.1	1. Is governed by board-approved written bylaws.	Y	Y
7.2	2. Has a board-approved written long range plan of service.	Y	Y
7.3	3. Presents an annual report to the community.	Y	Y
7.4	4. Has board-approved written policies.	Y	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y	Y
8. Maintains a facility to meet community needs, including adequate:			
7.8	8a. space	Y	Y
7.9	8b. lighting	Y	Y
7.10	8c. shelving	Y	Y
7.11	8d. seating	Y	Y
7.12	8e. restroom (see instructions)	Y	Y
9. Has the equipment and connections necessary to facilitate access to information:			
7.13	9a. telephone	Y	Y
7.14	9b. photocopier (see instructions)	Y	Y
7.15	9c. microcomputer or terminal	Y	Y
7.16	9d. printer	Y	Y
7.17	9e. telefacsimile capability (see instructions)	Y	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions)	Y	Y

**8. PUBLIC SERVICE INFORMATION**

Report all information as of the end of the fiscal year reported in Part 1.

**PUBLIC SERVICE OUTLETS** - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1	1
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8.2	Branches	0	0
8.3	Bookmobiles	0	0
8.4	Other Outlets	0	0
8.5	<b>TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)</b>	1	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	35	35.00
8.7	Minimum Weekly Total Hours - Branch Libraries	N/A	N/A
8.8	Minimum Weekly Total Hours - Bookmobiles	N/A	N/A
8.9	<b>Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)</b>	35.00	35.00
8.10	Annual Total Hours - Main Library	1,754	1,730
8.11	Annual Total Hours - Branch Libraries	0	0
8.12	Annual Total Hours - Bookmobiles	0	0
8.13	<b>Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)</b>	1,754.00	1,730.00

## 9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Galway Public Library	<i>Galway Public Library</i>
2.	Outlet Name Status	00 (for no change)	<i>00 (for no change)</i>
3.	Street Address	5264 North St.	<i>5264 North St.</i>
4.	Outlet Street Address Status	00 (for no change)	<i>00 (for no change)</i>
5.	City	Galway	<i>Galway</i>
6.	Zip Code	12074	<i>12074</i>
7.	Four-Digit Zip Code Extension	2431	<i>2431</i>
8.	Phone (enter 10 digits only)	N/A	<i>N/A</i>
9.	Fax Number (enter 10 digits only)	N/A	<i>N/A</i>
10.	E-mail Address	galway@sals.edu	<i>galway@sals.edu</i>
11.	Outlet URL	www.galwaypubliclibrary.org	<i>www.galwaypubliclibrary.org</i>
12.	County	Saratoga	<i>Saratoga</i>
13.	Outlet Type Code (select one):	CE	<i>CE</i>
14.	Public Service Hours Per Year for This Outlet	1,754	
15.	Number of Weeks This Outlet is Open	52	
16.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y	
17.	Is the meeting space available for public use even when the outlet is closed?	Y	
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0	
19.	Enter the appropriate outlet code (select one):	LO	<i>LO</i>
20.	Who owns this outlet building?	Library Board	<i>Library Board</i>
21.	Who owns the land on which this outlet is built?	Library Board	<i>Library Board</i>
22.	Indicate the year this outlet was initially constructed	1989	<i>1989</i>

23.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	N/A	N/A
24.	Square footage of the outlet	1,800	1,800
25.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y	Y
26.	Is every public part of the outlet accessible to a person in a wheelchair?	Y	Y
27.	<i>LIBID</i>	7600522500	7600522500
28.	<i>FSCSID</i>	NY9000	NY9000
29.	<i>Metropolitan Status Code</i>	NO	NO
30.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0	0
31.	<i>Outlet Structure Status</i>	00 (for no change from previous year)	00 (for no change from previous year)

## 10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2010. All public and association libraries are required by Education Law to hold at least four meetings a year.

### BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2010 to December 31, 2010)	12	12
10.2	Number of voting library board positions stated in the library's charter.	5-11	
10.3	Number of current <u>voting</u> positions on library board.	7	7
10.4	Have the members of the library board taken and filed the Oath of Office (public libraries <u>only</u> )?	Y	
10.5	The date trustees took the Oath of Office (mm/dd/yyyy)	07/01/2010	
10.6	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/02/2010	

### BOARD MEMBER SELECTION

10.7	Enter Board Member Selection Code (select one):	EP - board members are elected in a public election	EP - board members are elected in a public election
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List Officers and Board Members for the **2011 Calendar Year**. Complete one record for *each* board member.

### BOARD PRESIDENT

10.8	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant	Ms.	Mrs.
10.9	First Name	Sue	Arlene
10.10	Last Name	Stewart	Rhodes
10.11	Mailing Address	5757 Jockey St	P.O.Box 25
10.12	City	Galway	Galway
10.13	Zip Code	12074	12074
10.14	Phone	(518) 882-1527	(518) 882-1297
10.15	E-mail Address	systemstewart@nycap.rr.com	arrho@aol.com
10.14	Term Expires - Month	July	July
10.16	Term Expires - Year (yyyy)	2011	2012

1.	Title of Board Member (select one):	Mrs.	<i>Mrs.</i>
2.	First Name of Board Member	Arlene	<i>Laurie</i>
3.	Last Name of Board Member	Rhodes	<i>Larkin</i>
4.	Mailing Address	P.O.Box 25	<i>5405 Jockey St</i>
5.	City	Galway	<i>Galway</i>
6.	Zip Code (5 digits only)	12074	<i>12074</i>
7.	E-mail address	N/A	<i>N/A</i>
8.	Office Held or Trustee	Trustee	<i>Vice President</i>
9.	Term Expires	July	<i>July</i>
10.	Term Expires - Year (yyyy)	2012	<i>2014</i>
1.	Title of Board Member (select one):	Mrs.	<i>Mrs.</i>
2.	First Name of Board Member	Christina	<i>Laura</i>
3.	Last Name of Board Member	Sowle	<i>Sakala</i>
4.	Mailing Address	187 Potter Hollow Rd.	<i>474 Centerline Rd</i>
5.	City	Galway	<i>Galway</i>
6.	Zip Code (5 digits only)	12074	<i>12074</i>
7.	E-mail address	christinasowle@frontiernet.net	<i>N/A</i>
8.	Office Held or Trustee	Vice President	<i>Trustee</i>
9.	Term Expires	July	<i>July</i>
10.	Term Expires - Year (yyyy)	2014	<i>2010</i>
1.	Title of Board Member (select one):	Mr.	<i>Mrs.</i>
2.	First Name of Board Member	Raymond James	<i>Evelyn</i>
3.	Last Name of Board Member	Hodsoll	<i>Hanna</i>
4.	Mailing Address	1900 Perth Rd	<i>5456 Parkis Mill Road</i>
5.	City	Galway	<i>Galway</i>
6.	Zip Code (5 digits only)	12074	<i>12074</i>
7.	E-mail address	jim.hodsoll@gmail.com	<i>N/A</i>
8.	Office Held or Trustee	Treasurer	<i>Trustee</i>
9.	Term Expires	July	<i>July</i>
10.	Term Expires - Year (yyyy)	2015	<i>2011</i>
1.	Title of Board Member (select one):	Mrs.	<i>Mr.</i>
2.	First Name of Board Member	Julie	<i>Raymond James</i>
3.	Last Name of Board Member	Pasieka	<i>Hodsoll</i>
4.	Mailing Address	1883 Perth Rd	<i>1900 Perth Rd</i>
5.	City	Galway	<i>Galway</i>
6.	Zip Code (5 digits only)	12074	<i>12074</i>
7.	E-mail address	juliesyogi@gmail.com	<i>N/A</i>
8.	Office Held or Trustee	secretary	<i>Treasurer</i>
9.	Term Expires	July	<i>July</i>
10.	Term Expires - Year (yyyy)	2011	<i>2010</i>
1.	Title of Board Member (select one):	Mrs.	<i>Mrs.</i>
2.	First Name of Board Member	Margie	<i>Christina</i>
3.	Last Name of Board Member	Prasek	<i>Sowle</i>
4.	Mailing Address	3087 Shaw Rd.	<i>187 Potter Hollow Rd</i>
5.	City	Middle Grove	<i>Galway</i>
6.	Zip Code (5 digits only)	12850	<i>12074</i>
7.	E-mail address	mprasek@nycap.rr.com	<i>N/A</i>
8.	Office Held or Trustee	trustee	<i>Trustee</i>

9.	Term Expires	July	<i>July</i>
10.	Term Expires - Year (yyyy)	2013	<i>2014</i>
1.	Title of Board Member (select one):	Mr.	<i>Mrs.</i>
2.	First Name of Board Member	Kevin	<i>Pat</i>
3.	Last Name of Board Member	Hertzel	<i>Silk</i>
4.	Mailing Address	3026 Cty Hwy 107	<i>1083 Kania Rd</i>
5.	City	West Galway	<i>Galway</i>
6.	Zip Code (5 digits only)	12074	<i>12074</i>
7.	E-mail address	kevinhertzel@yahoo.com	<i>N/A</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Expires	July	<i>July</i>
10.	Term Expires - Year (yyyy)	2011	<i>2010</i>

## 11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

### LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; Y if no, go to question 11.3.		<i>Y</i>
1.	Source of Funds	School District	<i>School District</i>
2.	Name of funding County, Municipality or District	Galway Central School District	<i>Galway Central School District</i>
3.	Amount	\$94,700	<i>\$94,700</i>
4.	Subject to Public Vote	Y	<i>Y</i>
5.	Written Contractual Agreement	N/A	<i>N/A</i>
11.2	<b>TOTAL LOCAL PUBLIC FUNDS</b>	\$94,700	<i>\$94,700</i>

### SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	\$1,805	<i>\$2,052</i>
11.4	Central Library Aid (CLDA and/or CBA)	\$0	<i>\$0</i>
11.5	Additional State Aid received from the System	\$0	<i>\$0</i>
11.6	Federal Aid received from the System	\$0	<i>\$0</i>
11.7	Other Cash Grants	\$147	<i>\$525</i>
11.8	<b>TOTAL SYSTEM CASH GRANTS</b> (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$1,952	<i>\$2,577</i>

### OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$3,750	<i>\$16,250</i>
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### FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$0	<i>\$0</i>
11.11	Other Federal Aid	\$0	<i>\$0</i>
11.12	<b>TOTAL FEDERAL AID</b> (Add Questions 11.10 and 11.11)	\$0	<i>\$0</i>

11.13	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$0	<i>\$0</i>
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### OTHER RECEIPTS

11.14	Gifts and Endowments	\$4,294	\$3,073
11.15	Fund Raising	\$0	\$0
11.16	Income from Investments	\$825	\$3,396
11.17	Library Charges	\$4,145	\$3,912
11.18	Other	\$2,126	\$2,325
11.19	<b>TOTAL OTHER RECEIPTS</b> (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$11,390	\$12,706
11.20	<b>TOTAL OPERATING FUND RECEIPTS</b> (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$111,792	\$126,233
11.21	<b>BUDGET LOANS</b>	\$0	\$0
<b>TRANSFERS</b>			
11.22	From Capital Fund (Same as Question 14.8)	\$3,003	\$0
11.23	From Other Funds	\$0	\$0
11.24	<b>TOTAL TRANSFERS</b> (Add Questions 11.22 and 11.23)	\$3,003	\$0
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2010 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$102,883	\$82,087
11.26	<b>GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE</b> (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$217,678	\$208,320

## 12. OPERATING FUND DISBURSEMENTS

### STAFF EXPENDITURES

#### Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$0	\$0
12.2	Other Staff	\$60,905	\$53,556
12.3	<b>Total Salaries &amp; Wages Expenditures</b> (Add Questions 12.1 and 12.2)	\$60,905	\$53,556
12.4	<b>Employee Benefits Expenditures</b>	\$14,862	\$16,458
12.5	<b>Total Staff Expenditures</b> (Add Questions 12.3 and 12.4)	\$75,767	\$70,014

### COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$7,208	\$8,375
12.7	Electronic Materials Expenditures	\$0	\$0
12.8	Other Materials Expenditures	\$2,151	\$2,987
12.9	<b>Total Collection Expenditures</b> (Add Questions 12.6, 12.7 and 12.8)	\$9,359	\$11,362

### CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$0	\$0
12.11	From Other Funds (71OF)	\$1,680	\$0
12.12	<b>Total Capital Expenditures</b> (Add Questions 12.10 and 12.11)	\$1,680	\$0

### OPERATION AND MAINTENANCE OF BUILDINGS

#### Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$0	\$1,116
12.14	From Other Funds (72OF)	\$0	\$0
12.15	<b>Total Repairs</b> (Add Questions 12.13 and 12.14)	\$0	\$1,116
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$9,434	\$5,143
12.17	<b>Total Operation &amp; Maintenance of Buildings</b> (Add Questions 12.15 and 12.16)	\$9,434	\$6,259
<b>MISCELLANEOUS EXPENSES</b>			
12.18	Office and Library Supplies	\$2,791	\$1,878
12.19	Telecommunications	\$603	\$634
12.20	Binding Expenses	\$0	\$0
12.21	Postage and Freight	\$682	\$812
12.22	Other Miscellaneous	\$10,236	\$10,059
12.23	<b>Total Miscellaneous Expenses</b> (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$14,312	\$13,383
12.24	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$5,175	\$4,419
<b>DEBT SERVICE</b>			
<b>Capital Purposes Loans (Principal and Interest)</b>			
12.25	From Local Public Funds (73PF)	\$0	\$0
12.26	From Other Funds (73OF)	\$0	\$0
12.27	<b>Total</b> (Add Questions 12.25 and 12.26)	\$0	\$0
12.28	Budget Loans (Principal and Interest)	\$0	\$0
12.29	Short-Term Loans	\$0	\$0
12.30	<b>Total Debt Service</b> (Add Questions 12.27, 12.28 and 12.29)	\$0	\$0
12.31	<b>TOTAL OPERATING FUND DISBURSEMENTS</b> (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$115,727	\$105,437
<b>TRANSFERS</b>			
<b>Transfers to Capital Fund</b>			
12.32	From Local Public Funds (76PF)	\$0	\$0
12.33	From Other Funds (76OF)	\$18,622	\$0
12.34	<b>Total Transfers to Capital Fund</b> (Add Questions 12.32 and 12.33; same as Question 13.8)	\$18,622	\$0
12.35	<b>Transfer to Other Funds</b>	\$19,673	\$0
12.36	<b>TOTAL TRANSFERS</b> (Add Questions 12.34 and 12.35)	\$38,295	\$0
12.37	<b>TOTAL DISBURSEMENTS AND TRANSFERS</b> (Add Questions 12.31 and 12.36)	\$154,022	\$105,437
12.38	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2010	\$63,656	\$102,883
12.39	<b>GRAND TOTAL DISBURSEMENTS, TRANSFERS &amp; BALANCE</b> (Add Questions 12.37 and 12.38; same as Question 11.26)	\$217,678	\$208,320
<b>ASSURANCE</b>			

12.40 The Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	2/9/2011	2/17/2010
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**FISCAL AUDIT**

12.41 Last audit performed (mm/dd/yyyy)	10/25/2010	10/21/2009
12.42 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	07/01/2009-06/30/2010	07/01/2008-06/30/2009
12.43 Indicate type of audit (select one):	Private Accounting Firm	<i>Private Accounting Firm</i>

**CAPITAL FUND**

12.44 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	Y	Y
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**13. CAPITAL FUND RECEIPTS**

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

**REVENUES FROM LOCAL SOURCES**

13.1 Revenues from Local Government Sources	\$0	\$0
13.2 All Other Revenues from Local Sources	\$2,151	\$0
13.3 <b>Total Revenues from Local Sources</b> (Add Questions 13.1 and 13.2)	\$2,151	\$0

**STATE AID FOR CAPITAL PROJECTS**

13.4 State Aid Received for Construction	\$0	\$0
13.5 Other State Aid	\$0	\$0
13.6 <b>Total State Aid</b> (Add Questions 13.4 and 13.5)	\$0	\$0

**FEDERAL AID FOR CAPITAL PROJECTS**

13.7 <b>TOTAL FEDERAL AID</b>	\$0	\$0
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**INTERFUND REVENUE**

13.8 Transfer from Operating Fund (Same as Question 12.34)	\$18,622	\$0
13.9 <b>TOTAL REVENUES</b> (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$20,773	\$0
13.10 <b>NON-REVENUE RECEIPTS</b>	\$195	\$0
13.11 <b>TOTAL CASH RECEIPTS</b> (Add Questions 13.9 and 13.10)	\$20,968	\$0
13.12 BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2010 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$82,087	\$82,087
13.13 <b>TOTAL CASH RECEIPTS AND BALANCE</b> (Add Questions 13.11 and 13.12; same as Question 14.12)	\$103,055	\$82,087

**14. CAPITAL FUND DISBURSEMENTS**

**PROJECT EXPENDITURES**

14.1 Construction	\$0	\$0
14.2 Incidental Construction	\$0	\$0

## Other Disbursements

14.3	Purchase of Buildings	\$0	\$0
14.4	Interest	\$0	\$0
14.5	Collection Expenditures	\$0	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0	\$0
14.7	<b>TOTAL PROJECT EXPENDITURES</b> (Add Questions 14.1, 14.2 and 14.6)	\$0	\$0
14.8	<b>TRANSFER TO OPERATING FUND</b> (Same as Question 11.22)	\$3,003	\$0
14.9	<b>NON-PROJECT EXPENDITURES</b>	\$0	\$0
14.10	<b>TOTAL CASH DISBURSEMENTS AND TRANSFERS</b> (Add Questions 14.7, 14.8 and 14.9)	\$3,003	\$0
14.11	<b>BALANCE IN CAPITAL FUND</b> - Ending Balance for the Fiscal Year Ending 2010	\$100,052	\$82,087
14.12	<b>TOTAL CASH DISBURSEMENTS AND BALANCE</b> (Add Questions 14.10 and 14.11; same as Question 13.13)	\$103,055	\$82,087

## 15. FEDERAL TOTALS

All questions in Part 15 are calculated. locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	0.00	0.00
15.2	Total Librarians	1.23	1.23
15.3	All Other Paid Staff	0.72	0.72
15.4	Total Paid Employees	1.94	1.94
15.5	State Government Revenue	\$5,555	\$18,302
15.6	Federal Government Revenue	\$0	\$0
15.7	Other Operating Revenue	\$11,537	\$13,231
15.8	Total Operating Revenue	\$111,792	\$126,233
15.9	Other Operating Expenditures	\$28,921	\$24,061
15.10	Total Operating Expenditures	\$114,047	\$105,437
15.11	Total Capital Expenditures	\$4,683	\$0
15.12	Print Materials	23,694	21,439
15.13	Total Registered Borrowers	1,962	1,735
15.14	Other Capital Revenue and Receipts	\$18,817	\$0

## 16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	LIB ID	7600522500	7600522500
16.2	Interlibrary Relationship Code	ME	ME
16.3	Legal Basis Code	LD	LD
16.4	Administrative Structure Code	SO	SO
16.5	FSCS Public Library Definition	Y	Y
16.6	Geographic Code	SD1	SD1
16.7	FSCS ID	NY9000	NY9000

## SUGGESTED IMPROVEMENTS

Library Name:	Galway Public Library	<i>Galway Public Library</i>
Library System:	Southern Adirondack Library System	<i>Southern Adirondack Library System</i>
Name of Person Completing Form:	Olga Regina Doi	<i>Olga Regina Doi</i>
Phone Number:	(518) 882-6385	<i>(518) 882-6385</i>

Please share with us your suggestions for improving the *Annual Report*. Thank you!