

# Galway Public Library

## Annual Report For Public And Association Libraries - 2006

CURRENT YEAR

*PREVIOUS YEAR*

### 1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2006

1.1	Library ID Number	7600522500	7600522500
1.2	Library Name	Galway Public Library	<i>Galway Public Library</i>
1.3	Community	Galway	<i>Galway</i>
1.4	Beginning Fiscal Reporting Year	1/1/2006	<i>1/1/2005</i>
1.5	Ending Fiscal Reporting Year	12/31/2006	<i>12/31/2005</i>
1.6	Street Address	5264 North Street	<i>5264 North Street</i>
1.7	City	Galway	<i>Galway</i>
1.8	Zip Code (5 Digits Only)	12074	<i>12074</i>
1.9	Four-Digit Zip Code Extension (4 digits only; enter N/A if unknown)	2431	<i>2431</i>
1.10	Mailing Address	P.O. Box 207	<i>P.O. Box 207</i>
1.11	City	Galway	<i>Galway</i>
1.12	Zip Code (5 digits only)	12074	<i>12074</i>
1.13	Four-Digit Zip Code Extension (4 digits only; enter N/A if unknown)	0207	<i>0207</i>
1.14	Telephone Number (enter 10 digits only; enter N/A if no telephone number)	(518) 882-6385	<i>(518) 882-6385</i>
1.15	Fax Number (enter 10 digits only; enter N/A if no fax number)	(518) 882-6385	<i>(518) 882-6385</i>
1.16	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	aoakley@sals.edu	<i>aoakley@sals.edu</i>
1.17	Library Home Page URL (Enter N/A if no home page URL)	www.galwaypubliclibrary.org	<i>www.galwaypubliclibrary.org</i>
1.18	Population Chartered to Serve (per 2000 Census)	3,589	<i>3,589</i>
1.19	Indicate the type of library as stated in the library's charter (select one):	PUBLIC	<i>PUBLIC</i>
1.20	Indicate the area chartered to serve as stated in the library's charter (select one):	Town	<i>Town</i>
1.21	Indicate the type of charter the library currently holds (select one):		<i>PROVISIONAL</i>
1.22	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	7/14/2000	<i>7/14/2000</i>
1.23	Date the library was last registered	N/A	<i>N/A</i>
1.24	Federal Employer Identification Number	161517296	<i>161517296</i>
1.25	County	Saratoga	<i>Saratoga</i>
1.26	School District	Galway	<i>Galway</i>
1.27	Library System	Southern Adirondack Library System	<i>Southern Adirondack Library System</i>

1.28	Title of Library Director/ Manager (select one):	Mrs.	<i>Mrs.</i>
1.29	First Name of Library Director/Manager	Alissa	<i>Alissa</i>
1.30	Last Name of Library Director/Manager	Oakley	<i>Oakley</i>
1.31	NYS Public Librarian Certification Number	21295	<i>21295</i>
1.32	E-mail Address of the Director/Manager	aoakley@sals.edu	<i>aoakley@sals.edu</i>
1.33	Fax Number of the Director/Manager	(518) 882-6385	<i>(518) 882-6385</i>
1.34	Does the library charge fees for library cards to people residing outside the system's service area?	N	<i>N</i>
1.35	In the fiscal year that ended in 2006, was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for <i>each</i> vote held. If no, go to question 1.36.	Y	<i>N</i>
1.	Name of municipality or district holding the vote	Town of Galway	<i>N/A</i>
2.	Indicate the type of municipality or district holding the vote	Town	<i>N/A</i>
3.	Was this a Chapter 414 vote?	Y	<i>N/A</i>
4.	Dollar amount	\$52,000	<i>N/A</i>
5.	Was the vote successful?	Y	<i>N/A</i>
6.	Date the vote was held	11/8/2005	<i>N/A</i>
1.36	For the fiscal year that ended in 2006, indicate the total percentage of the library's local public funding that was either subject to public vote(s) <u>or</u> that came from a previous appropriation(s) approved by public vote(s) still in effect.	81%	<i>14%</i>
1.37	Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for <i>each</i>	Y	<i>Y</i>
1.	Name of contracting municipality or district	Town of Providence	<i>Town of Providence</i>
2.	Is this a written contractual agreement?	N	<i>N</i>
3.	Population of the geographic area served by this contract	1,841	<i>1,841</i>
4.	Dollar amount of contract	\$1,750	<i>\$1,750</i>
5.	Enter the appropriate code for range of services provided (select one):	FULL	<i>FULL</i>

1.38	During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract Answer Y for Yes, N for No.	N	N
1.39	For the reporting year, has the library experienced any usual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection.	Y	Y
1.40	Structure Status	00 (for no change from previous year)	
1.41	Name Status	00 (for no change from previous year)	
1.42	Address Status	00 (for no change from previous year)	

## 2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

### PRINT MATERIALS

#### Cataloged Books

2.1	Adult Fiction Books	7,802	8,731
2.2	Adult Non-fiction Books	5,964	5,745
2.3	<b>Total Adult Books (Total questions 2.1 &amp; 2.2)</b>	13,766	14,476
2.4	Children's Fiction Books	5,417	5,399
2.5	Children's Non-fiction Books	2,306	2,171
2.6	<b>Total Children's Books (Total questions 2.4 &amp; 2.5)</b>	7,723	7,570
2.7	<b>Total Cataloged Books (Total questions 2.3 &amp; 2.6)</b>	21,489	22,046

#### Other Print Materials

2.8	Total Uncataloged Books	169	196
2.9	Total Print Serials	216	223
2.10	All Other Print Materials	1	1
2.11	<b>Total Other Print Materials (Total questions 2.8 through 2.10)</b>	386	420
2.12	<b>Total Print Materials (Total questions 2.7 and 2.11)</b>	21,875	22,466

### ELECTRONIC MATERIALS

2.13	Electronic Books	0	0
2.14	Local Databases	0	

2.15	NOVEL Databases	12	12
2.16	Other Databases	5	7
2.17	<b>Total Databases (Total questions 2.14, 2.15 and 2.16)</b>	17	19
2.18	Other Electronic Materials (includes all other materials in digital format such as e-serials, CD-ROMs, government documents, electronic files, reference tools, scores, maps, etc.)	7	7
2.19	<b>Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)</b>	24	26
<b>ALL OTHER MATERIALS</b>			
2.20	Audio Recordings (includes audio CDs, tapes, etc.)	960	909
2.21	Video Recordings (includes VHS, DVD, etc.)	1,221	1,120
2.22	All Other Materials (includes microform, films, slides, filmstrips, etc.)	1	1
2.23	<b>Total Other Materials Holdings</b>	2,182	2,030
2.24	<b>GRAND TOTAL HOLDINGS (Total questions 2.12, 2.19 and 2.23)</b>	24,081	24,522

#### **CURRENT SERIAL SUBSCRIPTIONS**

2.25	Current Print Serial Subscriptions	16	16
2.26	Current Electronic Serial Subscriptions	0	0
2.27	<b>Total Current Subscriptions (Total questions 2.25 and 2.26)</b>	16	16

#### **ADDITIONS TO HOLDINGS** - Do not subtract withdrawals or discards.

2.28	Cataloged Books	1,175	1,747
2.29	All Other Print Materials	16	364
2.30	Electronic Materials	0	1
2.31	All Other Materials	250	371
2.32	<b>Total Additions (Total questions 2.28 through 2.31)</b>	1,441	2,483

### **3. LIBRARY PROGRAMS, POLICIES, AND SERVICES**

Report all information as of the end of the fiscal year reported in Part 1.

#### **LIBRARY SPONSORED PROGRAMS**

3.1	Adult Program Sessions	49	55
3.2	Young Adult Program Sessions	1	3
3.3	Children's Program Sessions	75	72
3.4	All Other Program Sessions	3	3
3.5	<b>Total Number of Program Sessions (Total questions 3.1 through 3.4)</b>	128	133
3.6	Adult Program Attendance	336	432
3.7	Young Adult Program Attendance	4	14
3.8	Children's Program Attendance	611	830
3.9	All Other Program Attendance	121	378

3.10	Total Program Attendance (Total questions 3.6 through 3.9)	1,072	1,654
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**LIBRARY USE**

3.11	Library visits (total annual attendance)	12,802	12,800
3.12	Registered resident borrowers	1,090	1,153
3.13	Registered non-resident borrowers	649	649

**WRITTEN POLICIES (Answer Y for Yes, N for No)**

3.14	Does the library have an open meeting policy?	Y	Y
3.15	Does the library have a policy protecting the confidentiality of library records?	Y	Y
3.16	Does the library have an Internet use policy?	Y	Y
3.17	Does the library have a disaster policy?	Y	Y

**ACCESSIBILITY (Answer Y for Yes, N for No)/b>**

3.18	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y	Y
3.19	Does the library have devices for the deaf and hearing impaired (TTY/TDD)?	N	N

**4. LIBRARY TRANSACTIONS**

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

**CATALOGED BOOK CIRCULATION**

4.1	Adult Fiction Books	6,904	7,126
4.2	Adult Non-fiction Books	2,512	2,388
4.3	Total Adult Books (Total questions 4.1 & 4.2)	9,416	9,514
4.4	Children's Fiction Books	7,220	7,924
4.5	Children's Non-fiction Books	1,828	1,974
4.6	Total Children's Books (Total questions 4.4 & 4.5)	9,048	9,898
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	18,464	19,412

**CIRCULATION OF OTHER MATERIALS**

4.8	Circulation of Adult Other Materials	4,212	4,482
4.9	Circulation of Children's Other Materials	2,979	2,955
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	7,191	7,437
4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	25,655	26,849
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	12,027	12,853

## REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	4,204	4,200
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## INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	2,125	1,742
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## INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	2,862	2,049
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## 5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2006.

### SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y	Y
5.2	Online public access catalog (OPAC)?	Y	Y
5.3	Electronic access to your OPAC from outside the library?	Y	Y
5.4	Does the library use Internet filtering software on any computer?	N	N
5.5	Total number of Internet terminals used by the general public.	4	3
5.6	Number of users (in-library only) of public internet computers per year	586	3,200

## 6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

### FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	40	40
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### BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS - Report positions to two decimal places.

6.2	Library Director (certified)	.70	.70
6.3	Vacant Library Director (certified)	0	0
6.4	Librarian (certified)	0	0
6.5	Vacant Librarian (certified)	0	0
6.6	Library Manager (not certified)	0	0
6.7	Vacant Library Manager (not certified)	0	0
6.8	Library Specialist/Paraprofessional (not certified)	.31	.31
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0	0
6.10	Other Staff	.80	.78
6.11	Vacant Other Staff	0	0
6.12	<b>TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 &amp; 6.10)</b>	1.81	1.79

6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00	0.00
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**SALARY INFORMATION**

6.14	FTE - Entry Level Librarian (certified)	N/A	N/A
6.15	Salary - Entry Level Librarian (certified)	N/A	N/A
6.16	FTE - Library Director (certified)	.70	.70
6.17	Salary - Library Director (certified)	\$18,943	\$18,928
6.18	FTE - Library Manager (not certified)	N/A	N/A
6.19	Salary - Library Manager (not certified)	N/A	N/A

**7. MINIMUM PUBLIC LIBRARY STANDARDS**

Report all information as of December 31, 2006.

7.1	1. Is governed by board-approved written bylaws.	Y	Y
7.2	2. Has a board-approved written long range plan of service.	Y	Y
7.3	3. Presents an annual report to the community.	Y	Y
7.4	4. Has board-approved written policies.	Y	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y	Y
	8. Maintains a facility to meet community needs, including adequate:		
7.8	8a. space	Y	Y
7.9	8b. lighting	Y	Y
7.10	8c. shelving	Y	Y
7.11	8d. seating	Y	Y
7.12	8e. restroom (see instructions)	Y	Y
	9. Has the equipment and connections necessary to facilitate access to information:		
7.13	9a. telephone	Y	Y
7.14	9b. photocopier (see instructions)	Y	Y
7.15	9c. microcomputer or terminal	Y	Y
7.16	9d. printer	Y	Y
7.17	9e. telefacsimile capability (see instructions)	Y	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner's Regulations. (see instructions)	Y	Y

## 8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1	1
8.2	Branches	0	0
8.3	Bookmobiles	0	0
8.4	Other Outlets	0	0
8.5	<b>TOTAL PUBLIC SERVICE OUTLETS</b> (Total questions 8.1 - 8.4)	1	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	27	25
8.7	Minimum Weekly Total Hours - Branch Libraries	N/A	N/A
8.8	Minimum Weekly Total Hours - Bookmobiles	N/A	N/A
8.9	<b>Minimum Weekly Total Hours - Total Hours Open</b> (Total questions 8.6 - 8.8)	27.00	25.00
8.10	Annual Total Hours - Main Library	1,404	1,374
8.11	Annual Total Hours - Branch Libraries	0	0
8.12	Annual Total Hours - Bookmobiles	0	0
8.13	<b>Annual Hours Open - Total Hours Open</b> (Total questions 8.10 through 8.12)	1,404.00	1,374.00

## 9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Galway Public Library	<i>Galway Public Library</i>
2.	Outlet Name Status	00 (for no change)	
3.	Street Address	5264 North St.	<i>5264 North St.</i>
4.	Outlet Street Address Status	00 (for no change)	
5.	City	Galway	<i>Galway</i>
6.	Zip Code	12074	<i>12074</i>
7.	Four-Digit Zip Code Extension	2431	<i>2431</i>
8.	Phone (enter 10 digits only)	(518) 882-6385	<i>(518) 882-6385</i>
9.	Fax Number (enter 10 digits only)	(518) 882-6385	<i>(518) 882-6385</i>
10.	E-mail Address	aoakley@sals.edu	<i>aoakley@sals.edu</i>
11.	Outlet URL	www.galwaypubliclibrary.org	<i>www.galwaypubliclibrary.org</i>
12.	County	Saratoga	<i>Saratoga</i>
13.	Outlet Type Code (select one):	CE	<i>CE</i>
14.	Enter the appropriate outlet code (select one):	LRF	<i>LRF</i>
15.	Indicate the year this outlet was initially constructed	1989	<i>1989</i>
16.	Indicate the year the outlet underwent a major renovation costing \$25,000 or more	N/A	<i>N/A</i>

17.	Square footage of the outlet	1,800	<i>1,800</i>
18.	Does the outlet have a building entrance that is physically accessible to the person in a wheelchair?	Y	<i>Y</i>
19.	Is every public part of the outlet accessible to the person in a wheelchair?	Y	<i>Y</i>
20.	<i>LIBID</i>	7600522500	<i>7600522500</i>
21.	<i>FSCSID</i>	NY9000	<i>NY9000</i>
22.	<i>Metropolitan Status Code</i>	NO	<i>NO</i>
23.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0	<i>0</i>
24.	<i>Structure Status</i>	00 (for no change from previous year)	

## 10. OFFICERS AND TRUSTEES

Provide information for officers and members of the library board for the 2007 Calendar Year. All public and association libraries are required by Education Law to hold at least four meetings a year.

### BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2006 to December 31, 2006)	12	<i>12</i>
10.2	Number of <u>voting</u> positions on library board.	9	<i>9</i>

### BOARD MEMBER SELECTION

10.3	Enter Selection Code (select one):	A - board members are appointed by municipality(ies)	<i>A</i>
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List Officers and Board Members for the **2007 Calendar Year**. Complete one record for each board member.

1.	Title of Board Member (select one):	Ms.	<i>Mrs.</i>
2.	First Name of Board Member	Janet	<i>Derrith</i>
3.	Last Name of Board Member	Johnson	<i>Hurst</i>
4.	Mailing Address	6040 Stanton Road	<i>2545 Old Mill Road</i>
5.	City	Middle Grove	<i>Galway</i>
6.	Zip Code (5 digits only)	12850	<i>12074</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>N/A</i>
8.	E-mail address	N/A	<i>N/A</i>
9.	Office Held	Trustee	<i>Treasurer</i>
10.	Term Expires	December	<i>December</i>
11.	Term Expires - Year (yyyy)	2009	<i>2006</i>
1.	Title of Board Member (select one):	Ms.	<i>Ms.</i>
2.	First Name of Board Member	Sharyn	<i>Janet</i>
3.	Last Name of Board Member	Kalinkewicz	<i>Johnson</i>
4.	Mailing Address	2537 Old Mill Road	<i>6040 Stanton Road</i>
5.	City	Galway	<i>Middle Grove</i>
6.	Zip Code (5 digits only)	12074	<i>12850</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>N/A</i>
8.	E-mail address	N/A	<i>N/A</i>

9.	Office Held	Secretary	<i>Trustee</i>
10.	Term Expires	December	<i>December</i>
11.	Term Expires - Year (yyyy)	2007	<i>2009</i>
1.	Title of Board Member (select one):	Mrs.	<i>Ms.</i>
2.	First Name of Board Member	Cathy	<i>Sharyn</i>
3.	Last Name of Board Member	Brown	<i>Kalinkewicz</i>
4.	Mailing Address	6022 Stanton Rd.	<i>2537 Old Mill Road</i>
5.	City	Middle Grove	<i>Galway</i>
6.	Zip Code (5 digits only)	12850	<i>12074</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>N/A</i>
8.	E-mail address	N/A	<i>n/a</i>
9.	Office Held	Trustee	<i>Secretary</i>
10.	Term Expires	December	<i>December</i>
11.	Term Expires - Year (yyyy)	2007	<i>2007</i>
1.	Title of Board Member (select one):	Ms.	<i>Mrs.</i>
2.	First Name of Board Member	Joanna	<i>Cathy</i>
3.	Last Name of Board Member	Lasher	<i>Brown</i>
4.	Mailing Address	2292 Hermance Rd.	<i>6022 Stanton Rd.</i>
5.	City	Galway	<i>Middle Grove</i>
6.	Zip Code (5 digits only)	12074	<i>12850</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>N/A</i>
8.	E-mail address	N/A	<i>N/A</i>
9.	Office Held	Trustee	<i>Trustee</i>
10.	Term Expires	December	<i>December</i>
11.	Term Expires - Year (yyyy)	2007	<i>2007</i>
1.	Title of Board Member (select one):	Mrs.	<i>Ms.</i>
2.	First Name of Board Member	Alyson	<i>Joanna</i>
3.	Last Name of Board Member	Bingham	<i>Lasher</i>
4.	Mailing Address	5387 Jockey Street	<i>2292 Hermance Rd.</i>
5.	City	Galway	<i>Galway</i>
6.	Zip Code (5 digits only)	12074	<i>12074</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>N/A</i>
8.	E-mail address	N/A	<i>N/A</i>
9.	Office Held	Treasurer	<i>Trustee</i>
10.	Term Expires	December	<i>December</i>
11.	Term Expires - Year (yyyy)	2010	<i>2007</i>
1.	Title of Board Member (select one):	Mr.	<i>Mrs.</i>
2.	First Name of Board Member	Harry	<i>Alyson</i>
3.	Last Name of Board Member	Moran	<i>Bingham</i>
4.	Mailing Address	PO Box 447	<i>5387 Jockey Street</i>
5.	City	Galway	<i>Galway</i>
6.	Zip Code (5 digits only)	12074	<i>12074</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>N/A</i>
8.	E-mail address	N/A	<i>N/A</i>

9.	Office Held	Vice President	<i>Trustee</i>
10.	Term Expires	December	<i>December</i>
11.	Term Expires - Year (yyyy)	2008	<i>2010</i>
1.	Title of Board Member (select one):	Mrs.	<i>Mr.</i>
2.	First Name of Board Member	Arlene	<i>Harry</i>
3.	Last Name of Board Member	Rhodes	<i>Moran</i>
4.	Mailing Address	PO Box 25	<i>PO Box 447</i>
5.	City	Galway	<i>Galway</i>
6.	Zip Code (5 digits only)	12074	<i>12074</i>
7.	Phone for the Board President only (enter 10 digits only)	(518) 882-1297	<i>N/A</i>
8.	E-mail address	N/A	<i>N/A</i>
9.	Office Held	President	<i>Vice President</i>
10.	Term Expires	December	<i>December</i>
11.	Term Expires - Year (yyyy)	2006	<i>2008</i>
1.	Title of Board Member (select one):	Mrs.	<i>Mrs.</i>
2.	First Name of Board Member	Mary	<i>Arlene</i>
3.	Last Name of Board Member	Brisson	<i>Rhodes</i>
4.	Mailing Address	2083 East Street	<i>PO Box 25</i>
5.	City	Galway	<i>Galway</i>
6.	Zip Code (5 digits only)	12074	<i>12074</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>(518) 882-1297</i>
8.	E-mail address	N/A	<i>N/A</i>
9.	Office Held	trustee	<i>President</i>
10.	Term Expires	December	<i>December</i>
11.	Term Expires - Year (yyyy)	2008	<i>2006</i>
1.	Title of Board Member (select one):	Mrs.	<i>Ms.</i>
2.	First Name of Board Member	Linda	<i>Jeanne</i>
3.	Last Name of Board Member	Carpenter	<i>Frank</i>
4.	Mailing Address	2434 Old Mill Road	<i>5469 Parkis Mills Rd</i>
5.	City	Galway	<i>Galway</i>
6.	Zip Code (5 digits only)	12074	<i>12074</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>N/A</i>
8.	E-mail address	N/A	<i>N/A</i>
9.	Office Held	trustee	<i>Trustee</i>
10.	Term Expires	December	<i>December</i>
11.	Term Expires - Year (yyyy)	2011	<i>2008</i>

## 11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

### LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	Y	Y
1.	Source of Funds	Town	<i>Town</i>
2.	Name of funding County, Municipality or District	Galway	<i>Town of Galway</i>
3.	Amount	\$52,000	<i>\$40,500</i>
4.	Subject to Public Vote	Y	<i>N</i>
5.	Written Contractual Agreement	N	<i>N</i>
1.	Source of Funds	Town	<i>School District</i>
2.	Name of funding County, Municipality or District	Providence	<i>Galway Central School</i>
3.	Amount	\$1,750	<i>\$8,000</i>
4.	Subject to Public Vote	N	<i>N</i>
5.	Written Contractual Agreement	N	<i>Y</i>
1.	Source of Funds	Town	<i>Town</i>
2.	Name of funding County, Municipality or District	Charlton	<i>Providence</i>
3.	Amount	\$1,215	<i>\$1,750</i>
4.	Subject to Public Vote	N	<i>N</i>
5.	Written Contractual Agreement	N	<i>N</i>
1.	Source of Funds	School District	<i>Town</i>
2.	Name of funding County, Municipality or District	Galway Central School District	<i>Charlton</i>
3.	Amount	\$8,000	<i>\$1,180</i>
4.	Subject to Public Vote	Y	<i>N</i>
5.	Written Contractual Agreement	N	<i>Y</i>
1.	Source of Funds	County	<i>County</i>
2.	Name of funding County, Municipality or District	Saratoga County	<i>Saratoga</i>
3.	Amount	\$1,778	<i>\$1,367</i>
4.	Subject to Public Vote	N	<i>N</i>
5.	Written Contractual Agreement	N	<i>N</i>
11.2	<b>TOTAL LOCAL PUBLIC FUNDS</b>	\$64,743	<i>\$52,797</i>
<b>SYSTEM CASH GRANTS TO MEMBER LIBRARY</b>			
11.3	Local Library Services Aid (LLSA)	\$1,500	<i>\$1,500</i>
11.4	Central Library Aid (CLDA and/or CBA)	\$0	<i>\$0</i>
11.5	Additional State Aid received from the System	\$10,000	<i>\$0</i>
11.6	Federal Aid received from the System	\$0	<i>\$0</i>
11.7	Other Cash Grants	\$782	<i>\$3,318</i>
11.8	<b>TOTAL SYSTEM CASH GRANTS</b> (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$12,282	<i>\$4,818</i>

**OTHER STATE AID**

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0	\$0
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#### **FEDERAL AID FOR LIBRARY OPERATION**

11.10	LSTA	\$0	\$125
11.11	Other Federal Aid	\$0	\$0
11.12	<b>TOTAL FEDERAL AID</b> (Add Questions 11.10 and 11.11)	\$0	\$125
11.13	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$0	\$0

#### **OTHER RECEIPTS**

11.14	Gifts and Endowments	\$4,741	\$7,532
11.15	Fund Raising	\$5,880	\$5,220
11.16	Income from Investments	\$885	\$134
11.17	Library Charges	\$3,766	\$1,556
11.18	Other	\$21,131	\$2,553
11.19	<b>TOTAL OTHER RECEIPTS</b> (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$36,403	\$16,995
11.20	<b>TOTAL OPERATING FUND RECEIPTS</b> (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$113,428	\$74,735

11.21	<b>BUDGET LOANS</b>	\$0	\$0
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#### **TRANSFERS**

11.22	From Capital Fund (Same as Question 14.8)	\$0	\$304
11.23	From Other Funds	\$0	\$0
11.24	<b>TOTAL TRANSFERS</b> (Add Questions 11.22 and 11.23)	\$0	\$304
11.25	<b>BALANCE</b> - Beginning of Fiscal Year Ending 2006 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$57,153	\$59,220
11.26	<b>GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE</b> (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$170,581	\$134,259

## **12. OPERATING FUND DISBURSEMENTS**

### **STAFF EXPENDITURES**

#### **Salaries & Wages Paid from Library Funds**

12.1	Certified Librarians	\$18,943	\$11,509
12.2	Other Staff	\$22,658	\$26,316
	<b>Total Salaries &amp; Wages Expenditures</b>		

12.3		\$41,601	\$37,825
	(Add Questions 12.1 and 12.2)		
12.4	<b>Employee Benefits Expenditures</b>	\$5,128	\$3,905
12.5	<b>Total Staff Expenditures</b> (Add Questions 12.3 and 12.4)	\$46,729	\$41,730

#### COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$7,158	\$7,835
12.7	Electronic Materials Expenditures	\$0	\$135
12.8	Other Materials Expenditures	\$1,778	\$2,001
12.9	<b>Total Collection Expenditures</b> (Add Questions 12.6, 12.7 and 12.8)	\$8,936	\$9,971

#### CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$0	\$0
12.11	From Other Funds (71OF)	\$3,233	\$3,368
12.12	<b>Total Capital Expenditures</b> (Add Questions 12.10 and 12.11)	\$3,233	\$3,368

#### OPERATION AND MAINTENANCE OF BUILDINGS

##### Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$0	\$0
12.14	From Other Funds (72OF)	\$0	\$0
12.15	<b>Total Repairs</b> (Add Questions 12.13 and 12.14)	\$0	\$0
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$5,456	\$7,661
12.17	<b>Total Operation &amp; Maintenance of Buildings</b> (Add Questions 12.15 and 12.16)	\$5,456	\$7,661

#### MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$2,005	\$2,633
12.19	Telecommunications	\$638	\$656
12.20	Binding Expenses	\$0	\$0
12.21	Postage and Freight	\$1,143	\$1,362
12.22	Other Miscellaneous	\$7,628	\$5,856
12.23	<b>Total Miscellaneous Expenses</b> (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$11,414	\$10,507

#### 12.24 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE

\$3,738	\$3,869
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#### DEBT SERVICE

##### Capital Purposes Loans (Principal and Interest)

12.25	From Local Public Funds (73PF)	\$0	\$0
12.26	From Other Funds (73OF)	\$0	\$0
12.27	<b>Total</b> (Add Questions 12.25 and 12.26)	\$0	\$0
12.28	Budget Loans (Principal and Interest)	\$0	\$0

12.29	Short-Term Loans	\$0	\$0
12.30	<b>Total Debt Service</b> (Add Questions 12.27, 12.28 and 12.29)	\$0	\$0
12.31	<b>TOTAL OPERATING FUND DISBURSEMENTS</b> (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$79,506	\$77,106

## TRANSFERS

### Transfers to Capital Fund

12.32	From Local Public Funds (76PF)	\$0	\$0
12.33	From Other Funds (76OF)	\$0	\$0
12.34	<b>Total Transfers to Capital Fund</b> (Add Questions 12.32 and 12.33; same as Question 13.8)	\$0	\$0
12.35	<b>Transfer to Other Funds</b>	\$22,136	\$0
12.36	<b>TOTAL TRANSFERS</b> (Add Questions 12.34 and 12.35)	\$22,136	\$0
12.37	<b>TOTAL DISBURSEMENTS AND TRANSFERS</b> (Add Questions 12.31 and 12.36)	\$101,642	\$77,106
12.38	<b>BALANCE IN OPERATING FUND</b> -at the End of Fiscal Year Ending 2006	\$68,939	\$57,153
12.39	<b>GRAND TOTAL DISBURSEMENTS, TRANSFERS &amp; BALANCE</b> (Add Questions 12.37 and 12.38; same as Question 11.26)	\$170,581	\$134,259

## ASSURANCE

12.40	The Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	02/13/2007	02/07/2006
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## FISCAL AUDIT

12.41	Last audit performed (mm/dd/yyyy)	N/A	2/1/2004
12.42	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	N/A	1/1/2003-12/31/2003
12.43	Indicate type of audit (select one):	N/A	Private Accounting Firm

## CAPITAL FUND

12.44	Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	Y	Y
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## 13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1 of this report

ROUND TO THE NEAREST DOLLAR.

**REVENUES FROM LOCAL SOURCES**

13.1	Revenues from Local Government Sources	\$0	0
13.2	All Other Revenues from Local Sources	\$0	0
13.3	<b>Total Revenues from Local Sources</b>	\$0	\$0

**STATE AID FOR CAPITAL PROJECTS**

13.4	State Aid Received for Construction	\$0	0
13.5	Other State Aid	\$0	0
13.6	<b>Total State Aid</b> (Add Questions 13.4 and 13.5)	\$0	\$0

**FEDERAL AID FOR CAPITAL PROJECTS**

13.7	<b>TOTAL FEDERAL AID</b>	\$0	0
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**INTERFUND REVENUE**

13.8	Transfer from Operating Fund (Same as Question 12.34)	\$0	\$0
13.9	<b>TOTAL REVENUES</b> (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$0	\$0
13.10	<b>NON-REVENUE RECEIPTS</b>	\$0	0
13.11	<b>TOTAL RECEIPTS</b> (Add Questions 13.9 and 13.10)	\$0	\$0
13.12	<b>CASH BALANCE</b> - Beginning of Fiscal Year Ending 2006 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$21,313	\$21,617
13.13	<b>TOTAL RECEIPTS AND BALANCE</b> (Add Questions 13.11 and 13.12; same as Question 14.12)	\$21,313	\$21,617

**14. CAPITAL FUNDS DISBURSEMENTS**

**PROJECT EXPENDITURES**

14.1	Construction	\$0	0
14.2	Incidental Construction	\$0	0
<b>Other Disbursements</b>			
14.3	Purchase of Buildings	\$0	0
14.4	Interest	\$0	0
14.5	Collection Expenditures	\$0	0
14.6	<b>Total Other Disbursements</b> (Add Questions 14.3, 14.4 and 14.5)	\$0	\$0
14.7	<b>TOTAL PROJECT EXPENDITURES</b> (Add Questions 14.1, 14.2 and 14.6)	\$0	\$0
14.8	<b>TRANSFER TO OPERATING FUND</b> (Same as Question 11.22)	\$0	\$304
14.9	<b>NON-PROJECT EXPENDITURES</b>	\$0	0
14.10	<b>TOTAL DISBURSEMENTS AND TRANSFERS</b> (Add Questions 14.7, 14.8 and 14.9)	\$0	\$304

14.11	<b>CASH BALANCE</b> - End Of Fiscal Year ending 2006	\$21,313	\$21,313
14.12	<b>TOTAL CASH DISBURSEMENTS AND BALANCE</b> (Add Questions 14.10 and 14.11; same as Question 13.13)	\$21,313	\$21,617

## 15. FEDERAL TOTALS

*Note:* See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	0.70	0.70
15.2	Total Librarians	1.01	1.01
15.3	All Other Paid Staff	0.80	0.78
15.4	Total Paid Employees	1.81	1.79
15.5	State Government Revenue	\$11,500	\$1,500
15.6	Federal Aid Revenue	\$0	\$125
15.7	Other Operating Revenue	\$37,185	\$20,313
15.8	Total Operating Revenue	\$113,428	\$74,735
15.9	Other Operating Expenditures	\$20,608	\$22,037
15.10	Total Operating Expenditures	\$76,273	\$73,738
15.11	Capital Expenditures	\$3,233	\$3,672
15.12	Print Materials	21,874	22,465
15.13	Total Registered Borrowers	1,739	
15.14	Other Capital Revenue and Receipts	\$0	

## 16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	LIB ID	7600522500	7600522500
16.2	Interlibrary Relationship Code	ME	ME
16.3	Legal Basis Code	CI	CI
16.4	Administrative Structure Code	SO	SO
16.5	FSCS Public Library Definition	Y	Y
16.6	Geographic Code	OTH	OTH
16.7	FSCS ID	NY9013	NY9013

## SUGGESTED IMPROVEMENTS

Library Name:	Galway Public Library	<i>Galway Public Library</i>
Library System:	Southern Adirondack Library System	<i>Southern Adirondack Library System</i>
Name of Person Completing Form:	Alissa Oakley	
Phone Number:	(518) 882-6385	

Please share your suggestions for improving the *Annual Report*. Thank you!