

Galway Public Library

Annual Report For Public And Association Libraries - 2005

CURRENT YEAR

PREVIOUS YEAR

1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2005

1.1	Library ID Number	7600522500	7600522500
1.2	Library Name	Galway Public Library	<i>Galway Public Library</i>
1.3	Community	Galway	<i>Galway</i>
1.4	Beginning Fiscal Reporting Year	1/1/2005	<i>1/1/2004</i>
1.5	Ending Fiscal Reporting Year	12/31/2005	<i>12/31/2004</i>
1.6	Street Address	5264 North Street	<i>5264 North Street</i>
1.7	City	Galway	<i>Galway</i>
1.8	Zip Code (5 Digits Only)	12074	<i>12074</i>
1.9	Four-Digit Zip Code Extension (4 digits only; enter N/A if unknown)	2431	<i>2431</i>
1.10	Mailing Address	P.O. Box 207	<i>P.O. Box 207</i>
1.11	City	Galway	<i>Galway</i>
1.12	Zip Code (5 digits only)	12074	<i>12074</i>
1.13	Four-Digit Zip Code Extension (4 digits only; enter N/A if unknown)	0207	<i>0207</i>
1.14	Telephone Number (enter 10 digits only; enter N/A if no telephone number)	(518) 882-6385	<i>(518) 882-6385</i>
1.15	Fax Number (enter 10 digits only; enter N/A if no fax number)	(518) 882-6385	<i>(518) 882-6385</i>
1.16	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	aoakley@sals.edu	<i>spandori@sals.edu</i>
1.17	Library Home Page URL (Enter N/A if no home page URL)	www.galwaypubliclibrary.org	<i>www.galwaypubliclibrary.org</i>
1.18	Population Chartered to Serve (per 2000 Census)	3,589	<i>3589</i>
1.19	Indicate the type of library as stated in the library's charter (select one):	PUBLIC	<i>PUBLIC</i>
1.20	Indicate the area chartered to serve as stated in the library's charter (select one):	Town	<i>Town</i>
1.21	Indicate the type of charter the library currently holds (select one):	PROVISIONAL	<i>PROVISIONAL</i>
1.22	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	7/14/2000	<i>7/14/2000</i>
1.23	Date the library was last registered	N/A	<i>N/A</i>
1.24	Federal Employer Identification Number	161517296	<i>161517296</i>
1.25	County	Saratoga	<i>Saratoga</i>
1.26	School District	Galway	<i>Galway</i>
1.27	Library System	Southern Adirondack Library System	<i>Southern Adirondack Library System</i>

1.28	Title of Library Director/ Manager (select one):	Mrs.	<i>Mrs.</i>
1.29	First Name of Library Director/Manager	Alissa	<i>Sara</i>
1.30	Last Name of Library Director/Manager	Oakley	<i>Pandori</i>
1.31	NYS Public Librarian Certification Number	21295	<i>N/A</i>
1.32	E-mail Address of the Director/Manager	aoakley@sals.edu	<i>spandori@sals.edu</i>
1.33	Fax Number of the Director/Manager	(518) 882-6385	<i>(518) 882-6385</i>
1.34	Does the library charge fees for library cards to people residing outside the system's service area?	N	<i>N</i>
1.35	In the fiscal year that ended in 2005, was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for <i>each</i> vote held. If no, go to question 1.36.	N	<i>N</i>
1.	Name of municipality or district holding the vote	N/A	<i>N/A</i>
2.	Indicate the type of municipality or district holding the vote	N/A	<i>N/A</i>
3.	Was this a Chapter 414 vote?	N/A	<i>N/A</i>
4.	Dollar amount	N/A	<i>N/A</i>
5.	Was the vote successful?	N/A	<i>N/A</i>
6.	Date the vote was held	N/A	<i>N/A</i>
1.36	For the fiscal year that ended in 2005, indicate the total percentage of the library's local public funding that was either subject to public vote(s) <u>or</u> that came from a previous appropriation(s) approved by public vote(s) still in effect.	14%	<i>14%</i>
1.37	Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for <i>each</i> contract. If no, go to question 1.38.	Y	<i>Y</i>
1.	Name of contracting municipality or district	Town of Providence	<i>Town of Providence</i>
2.	Is this a written contractual agreement?	N	<i>N</i>
3.	Population of the geographic area served by this contract	1,841	<i>1,841</i>
4.	Dollar amount of contract	\$1,750	<i>\$1,500</i>
5.	Enter the appropriate code for range of services provided (select one):	FULL	<i>FULL</i>
1.	Name of contracting municipality or district	Town of Charlton	<i>Town of Charlton</i>
2.	Is this a written contractual agreement?	Y	<i>Y</i>
3.	Population of the geographic area served by this contract	3,984	<i>3,984</i>
4.	Dollar amount of contract	\$1,180	<i>\$1,135</i>

5.	Enter the appropriate code for range of services provided (select one):	FULL	<i>FULL</i>
1.	Name of contracting municipality or district	Town of Galway	
2.	Is this a written contractual agreement?	N	
3.	Population of the geographic area served by this contract	N/A	
4.	Dollar amount of contract	\$48,500	
5.	Enter the appropriate code for range of services provided (select one):	FULL	
1.38	During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract Answer Y for Yes, N for No.	N	<i>N</i>
1.39	For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the <u>State</u> note; if no, please go to Part 2, Library Collection.	Y	<i>N</i>

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	8,731	<i>7,501</i>
2.2	Adult Non-fiction Books	5,745	<i>5,967</i>
2.3	Total Adult Books (Total questions 2.1 & 2.2)	14,476	<i>13,468</i>
2.4	Children's Fiction Books	5,399	<i>6,020</i>
2.5	Children's Non-fiction Books	2,171	<i>2,151</i>
2.6	Total Children's Books (Total questions 2.4 & 2.5)	7,570	<i>8,171</i>
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	22,046	<i>21,639</i>

Other Print Materials

2.8	Total Uncataloged Books	196	<i>9</i>
2.9	Total Print Serials	223	<i>47</i>
2.10	All Other Print Materials	1	<i>0</i>
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	420	<i>56</i>

2.12	Total Print Materials (Total questions 2.7 and 2.11)	22,466	21,695
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ELECTRONIC MATERIALS

2.13	Electronic Books	0	0
2.14	NOVEL	12	11
2.15	Other Databases	7	8
2.16	Total Databases (Total questions 2.14 and 2.15)	19	19
2.17	Other Electronic Materials (includes all other materials in digital format such as e-serials, CD-ROMs, government documents, electronic files, reference tools, scores, maps, etc.)	7	15
2.18	Total Electronic Materials (Total questions 2.13, 2.16 and 2.17)	26	34

ALL OTHER MATERIALS

2.19	Audio Recordings (includes audio CDs, tapes, etc.)	909	759
2.20	Video Recordings (includes VHS, DVD, etc.)	1,120	914
2.21	All Other Materials (includes microform, films, slides, filmstrips, etc.)	1	0
2.22	Total Other Materials Holdings	2,030	1,673
2.23	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.18 and 2.22)	24,522	23,402

CURRENT SERIAL SUBSCRIPTIONS

2.24	Current Print Serial Subscriptions	16	15
2.25	Current Electronic Serial Subscriptions	0	0
2.26	Total Current Subscriptions (Total questions 2.24 and 2.25)	16	15

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.27	Cataloged Books	1,747	3,274
2.28	All Other Print Materials	364	26
2.29	Electronic Materials	1	3
2.30	All Other Materials	371	450
2.31	Total Additions (Total questions 2.27 through 2.30)	2,483	3,753

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information as of the end of the fiscal year reported in Part 1.

LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	55	16
3.2	Young Adult Program Sessions	3	0
3.3	Children's Program Sessions	72	62
3.4	All Other Program Sessions	3	0
3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	133	78
3.6	Adult Program Attendance	432	78

3.7	Young Adult Program Attendance	14	0
3.8	Children's Program Attendance	830	905
3.9	All Other Program Attendance	378	0
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	1,654	983

LIBRARY USE

3.11	Library visits (total annual attendance)	12,800	12,600
3.12	Registered resident borrowers	1,153	802
3.13	Registered non-resident borrowers	649	411

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.14	Does the library have an open meeting policy?	Y	Y
3.15	Does the library have a policy protecting the confidentiality of library records?	Y	Y
3.16	Does the library have an Internet use policy?	Y	Y
3.17	Does the library have a disaster policy?	Y	Y

ACCESSIBILITY (Answer Y for Yes, N for No)/b>

3.18	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y	Y
3.19	Does the library have devices for the deaf and hearing impaired (TTY/TDD)?	N	N

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1.

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	7,126	6,074
4.2	Adult Non-fiction Books	2,388	2,076
4.3	Total Adult Books (Total questions 4.1 & 4.2)	9,514	8,150
4.4	Children's Fiction Books	7,924	8,227
4.5	Children's Non-fiction Books	1,974	1,371
4.6	Total Children's Books (Total questions 4.4 & 4.5)	9,898	9,598
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	19,412	17,748

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	4,482	3,983
4.9	Circulation of Children's Other Materials	2,955	2,507
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	7,437	6,490
4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	26,849	24,238

4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	12,853	12,105
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REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	4,200	4,100
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INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	1,742	1,681
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INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	2,049	1,466
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5. AUTOMATION AND TELECOMUNICATIONS

Report all information as of December 31, 2005.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y	Y
5.2	Online public access catalog (OPAC)?	Y	Y
5.3	Electronic access to your OPAC from outside the library?	Y	Y
5.4	Does the library use Internet filtering software on any computer?	N	N
5.5	Total number of Internet terminals used by the general public.	3	3
5.6	Number of users (in-library only) of electronic resources per year	3,200	3,120

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	40	40
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BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS - Report positions to two decimal places.

6.2	Library Director (certified)	.70	0
6.3	Vacant Library Director (certified)	0	0
6.4	Librarian (certified)	0	0
6.5	Vacant Librarian (certified)	0	0
6.6	Library Manager (not certified)	0	.83
6.7	Vacant Library Manager (not certified)	0	0
6.8	Library Specialist/Paraprofessional (not certified)	.31	0
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0	0
6.10	Other Staff	.78	.75
6.11	Vacant Other Staff	0	0

6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	1.79	1.58
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	N/A	N/A
6.15	Salary - Entry Level Librarian (certified)	N/A	N/A
6.16	FTE - Library Director (certified)	.70	N/A
6.17	Salary - Library Director (certified)	\$18,928	N/A
6.18	FTE - Library Manager (not certified)	N/A	.83
6.19	Salary - Library Manager (not certified)	N/A	\$24,136

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2005.

7.1	1. Is governed by board-approved written bylaws.	Y	Y
7.2	2. Has a board-approved written long range plan of service.	Y	Y
7.3	3. Presents an annual report to the community.	Y	Y
7.4	4. Has board-approved written policies.	Y	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y	Y
8. Maintains a facility to meet community needs, including adequate:			
7.8	8a. space	Y	Y
7.9	8b. lighting	Y	Y
7.10	8c. shelving	Y	Y
7.11	8d. seating	Y	Y
7.12	8e. restroom (see instructions)	Y	Y
9. Has the equipment and connections necessary to facilitate access to information:			
7.13	9a. telephone	Y	Y
7.14	9b. photocopier (see instructions)	Y	Y
7.15	9c. microcomputer or terminal	Y	Y
7.16	9d. printer	Y	Y
7.17	9e. telefacsimile capability (see instructions)	Y	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner's Regulations.	Y	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1	1
8.2	Branches	0	0
8.3	Bookmobiles	0	0
8.4	Other Outlets	0	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1	1

PUBLIC SERVICE HOURS - Report public service hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	25	25
8.7	Minimum Weekly Total Hours - Branch Libraries	N/A	N/A
8.8	Minimum Weekly Total Hours - Bookmobiles	N/A	N/A
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	25.00	25.00
8.10	Annual Total Hours - Main Library	1,374	1,300
8.11	Annual Total Hours - Branch Libraries	0	0
8.12	Annual Total Hours - Bookmobiles	0	0
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	1,374.00	1,300.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Galway Public Library	<i>Galway Public Library</i>
2.	Street Address	5264 North St.	<i>5264 North St.</i>
3.	City	Galway	<i>Galway</i>
4.	Zip Code	12074	<i>12074</i>
5.	Four-Digit Zip Code Extension	2431	<i>2431</i>
6.	Phone (enter 10 digits only)	(518) 882-6385	<i>(518) 882-6385</i>
7.	Fax Number (enter 10 digits only)	(518) 882-6385	<i>(518) 882-6385</i>
8.	E-mail Address	aoakley@sals.edu	<i>spandori@sals.edu</i>
9.	Outlet URL	www.galwaypubliclibrary.org	<i>www.galwaypubliclibrary.org</i>
10.	County	Saratoga	<i>Saratoga</i>
11.	Outlet Type Code (select one):	CE	<i>CE</i>
12.	Enter the appropriate outlet code (select one):	LRF	<i>LRF</i>
13.	Indicate the year this outlet was initially constructed	1989	<i>1989</i>
14.	Indicate the year the outlet underwent a major renovation costing \$25,000 or more	N/A	<i>N/A</i>
15.	Square footage of the outlet	1,800	<i>1,800</i>

16.	Does the outlet have a building entrance that is physically accessible to the person in a wheelchair?	Y	Y
17.	Is every public part of the outlet accessible to the person in a wheelchair?	Y	Y
18.	<i>LIBID</i>	7600522500	7600522500
19.	<i>FSCSID</i>	NY9000	NY9000
20.	<i>Metropolitan Status Code</i>	NO	NO
21.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0	0

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2005. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2005 to December 31, 2005)	12	12
10.2	Number of <u>voting</u> positions on library board.	9	9

BOARD MEMBER SELECTION

10.3	Enter Selection Code (select one):	A	A
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List Officers and Board Members for the **2006 Calendar Year**. Complete one record for each board member.

1.	Title of Board Member (select one):	Mrs.	<i>Mrs.</i>
2.	First Name of Board Member	Derrith	<i>Elizabeth</i>
3.	Last Name of Board Member	Hurst	<i>Feuerstein</i>
4.	Mailing Address	2545 Old Mill Road	<i>6036 Stanton Road</i>
5.	City	Galway	<i>Middle Grove</i>
6.	Zip Code (5 digits only)	12074	<i>12850</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>N/A</i>
8.	E-mail address	N/A	<i>N/A</i>
9.	Office Held	Treasurer	<i>Trustee</i>
10.	Term Expires	December	<i>December</i>
11.	Term Expires - Year (yyyy)	2006	<i>2005</i>
1.	Title of Board Member (select one):	Ms.	<i>Mrs.</i>
2.	First Name of Board Member	Janet	<i>Derrith</i>
3.	Last Name of Board Member	Johnson	<i>Hurst</i>
4.	Mailing Address	6040 Stanton Road	<i>2545 Old Mill Road</i>
5.	City	Middle Grove	<i>Galway</i>
6.	Zip Code (5 digits only)	12850	<i>12074</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>N/A</i>
8.	E-mail address	N/A	<i>N/A</i>
9.	Office Held	Trustee	<i>Treasurer</i>
10.	Term Expires	December	<i>December</i>
11.	Term Expires - Year (yyyy)	2009	<i>2006</i>
1.	Title of Board Member (select one):	Ms.	<i>Ms.</i>

2.	First Name of Board Member	Sharyn	<i>Janet</i>
3.	Last Name of Board Member	Kalinkewicz	<i>Johnson</i>
4.	Mailing Address	2537 Old Mill Road	<i>6040 Stanton Road</i>
5.	City	Galway	<i>Middle Grove</i>
6.	Zip Code (5 digits only)	12074	<i>12850</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>(518) 882-9178</i>
8.	E-mail address	n/a	<i>N/A</i>
9.	Office Held	Secretary	<i>President</i>
10.	Term Expires	December	<i>December</i>
11.	Term Expires - Year (yyyy)	2007	<i>2004</i>
1.	Title of Board Member (select one):	Mrs.	<i>Ms.</i>
2.	First Name of Board Member	Cathy	<i>Sharyn</i>
3.	Last Name of Board Member	Brown	<i>Kalinkewicz</i>
4.	Mailing Address	6022 Stanton Rd.	<i>2537 Old Mill Road</i>
5.	City	Middle Grove	<i>Galway</i>
6.	Zip Code (5 digits only)	12850	<i>12074</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>N/A</i>
8.	E-mail address	N/A	<i>n/a</i>
9.	Office Held	Trustee	<i>Secretary</i>
10.	Term Expires	December	<i>December</i>
11.	Term Expires - Year (yyyy)	2007	<i>2007</i>
1.	Title of Board Member (select one):	Ms.	<i>Mrs.</i>
2.	First Name of Board Member	Joanna	<i>Cathy</i>
3.	Last Name of Board Member	Lasher	<i>Brown</i>
4.	Mailing Address	2292 Hermance Rd.	<i>6022 Stanton Rd.</i>
5.	City	Galway	<i>Middle Grove</i>
6.	Zip Code (5 digits only)	12074	<i>12850</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>N/A</i>
8.	E-mail address	N/A	<i>N/A</i>
9.	Office Held	Trustee	<i>Vice President</i>
10.	Term Expires	December	<i>December</i>
11.	Term Expires - Year (yyyy)	2007	<i>2007</i>
1.	Title of Board Member (select one):	Mrs.	<i>Miss</i>
2.	First Name of Board Member	Alyson	<i>Jeanne</i>
3.	Last Name of Board Member	Bingham	<i>Frank</i>
4.	Mailing Address	5387 Jockey Street	<i>5469 Parkis Mills Rd.</i>
5.	City	Galway	<i>Galway</i>
6.	Zip Code (5 digits only)	12074	<i>12074</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>N/A</i>
8.	E-mail address	N/A	<i>n/a</i>
9.	Office Held	Trustee	<i>Trustee</i>
10.	Term Expires	December	<i>December</i>
11.	Term Expires - Year (yyyy)	2010	<i>2008</i>
1.	Title of Board Member (select one):	Mr.	<i>Mr.</i>

2.	First Name of Board Member	Harry	<i>Harry</i>
3.	Last Name of Board Member	Moran	<i>Moran</i>
4.	Mailing Address	PO Box 447	<i>P.O. Box 447</i>
5.	City	Galway	<i>Galway</i>
6.	Zip Code (5 digits only)	12074	<i>12074</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>N/A</i>
8.	E-mail address	N/A	<i>n/a</i>
9.	Office Held	Vice President	<i>Trustee</i>
10.	Term Expires	December	<i>December</i>
11.	Term Expires - Year (yyyy)	2008	<i>2008</i>
1.	Title of Board Member (select one):	Mrs.	<i>Mrs.</i>
2.	First Name of Board Member	Arlene	<i>Arlene</i>
3.	Last Name of Board Member	Rhodes	<i>Rhodes</i>
4.	Mailing Address	PO Box 25	<i>P.O. Box 25</i>
5.	City	Galway	<i>Galway</i>
6.	Zip Code (5 digits only)	12074	<i>12074</i>
7.	Phone for the Board President only (enter 10 digits only)	(518) 882-1297	<i>N/A</i>
8.	E-mail address	N/A	<i>n/a</i>
9.	Office Held	President	<i>Trustee</i>
10.	Term Expires	December	<i>December</i>
11.	Term Expires - Year (yyyy)	2006	<i>2006</i>
1.	Title of Board Member (select one):	Ms.	<i>Ms.</i>
2.	First Name of Board Member	Jeanne	<i>Mary</i>
3.	Last Name of Board Member	Frank	<i>Cuffe-Perez</i>
4.	Mailing Address	5469 Parkis Mills Rd	<i>PO Box 433</i>
5.	City	Galway	<i>Galway</i>
6.	Zip Code (5 digits only)	12074	<i>12074</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>N/A</i>
8.	E-mail address	N/A	<i>N/A</i>
9.	Office Held	Trustee	<i>Trustee</i>
10.	Term Expires	December	<i>December</i>
11.	Term Expires - Year (yyyy)	2008	<i>2007</i>

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	Y	<i>Y</i>
1.	Source of Funds	Town	<i>County</i>
2.	Name of funding County, Municipality or District	Town of Galway	<i>Saratoga County</i>

3.	Amount	\$40,500	\$1,097
4.	Subject to Public Vote	N	N
5.	Written Contractual Agreement	N	N
1.	Source of Funds	School District	Town
2.	Name of funding County, Municipality or District	Galway Central School	Town of Galway
3.	Amount	\$8,000	\$37,100
4.	Subject to Public Vote	N	N
5.	Written Contractual Agreement	Y	Y
1.	Source of Funds	Town	Town
2.	Name of funding County, Municipality or District	Providence	Town of Charlton
3.	Amount	\$1,750	\$1,135
4.	Subject to Public Vote	N	N
5.	Written Contractual Agreement	N	Y
1.	Source of Funds	Town	Town
2.	Name of funding County, Municipality or District	Charlton	Town of Providence
3.	Amount	\$1,180	\$1,500
4.	Subject to Public Vote	N	N
5.	Written Contractual Agreement	Y	N
1.	Source of Funds	County	School District
2.	Name of funding County, Municipality or District	Saratoga	Galway Central School District
3.	Amount	\$1,367	\$8,000
4.	Subject to Public Vote	N	N
5.	Written Contractual Agreement	N	Y
11.2	TOTAL LOCAL PUBLIC FUNDS	\$52,797	\$48,832

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	\$1,500	\$1,428
11.4	Central Library Aid (CLDA and/or CBA)	\$0	\$0
11.5	Additional State Aid received from the System	\$0	\$20,000
11.6	Federal Aid received from the System	\$0	\$0
11.7	Other Cash Grants	\$3,318	\$745
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$4,818	\$22,173

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0	\$1,750
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FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$125	0
11.11	Other Federal Aid	\$0	0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$125	\$0

11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0	0
OTHER RECEIPTS			
11.14	Gifts and Endowments	\$7,532	\$6,447
11.15	Fund Raising	\$5,220	\$6,320
11.16	Income from Investments	\$134	\$43
11.17	Library Charges	\$1,556	\$1,008
11.18	Other	\$2,553	\$1,000
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$16,995	\$14,818
11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$74,735	\$87,573
11.21	BUDGET LOANS	\$0	0
TRANSFERS			
11.22	From Capital Fund (Same as Question 14.8)	\$304	0
11.23	From Other Funds	\$0	0
11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$304	\$0
11.25	BALANCE - Beginning of Fiscal Year Ending 2005 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$59,220	\$31,623
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$134,259	\$119,196

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$11,509	0
12.2	Other Staff	\$26,316	\$32,458
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$37,825	\$32,458
12.4	Employee Benefits Expenditures	\$3,905	\$3,547
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$41,730	\$36,005

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$7,835	\$4,880
12.7	Electronic Materials Expenditures	\$135	0
12.8	Other Materials Expenditures	\$2,001	\$1,711
	Total Collection Expenditures		

12.9	(Add Questions 12.6, 12.7 and 12.8)	\$9,971	\$6,591
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CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$0	0
12.11	From Other Funds (71OF)	\$3,368	\$655
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$3,368	\$655

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$0	0
12.14	From Other Funds (72OF)	\$0	0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$0	\$0
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$7,661	\$6,622
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$7,661	\$6,622

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$2,633	\$2,413
12.19	Telecommunications	\$656	\$601
12.20	Binding Expenses	\$0	0
12.21	Postage and Freight	\$1,362	\$992
12.22	Other Miscellaneous	\$5,856	\$3,270
12.23	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$10,507	\$7,276

12.24	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$3,869	\$2,827
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DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.25	From Local Public Funds (73PF)	\$0	0
12.26	From Other Funds (73OF)	\$0	0
12.27	Total (Add Questions 12.25 and 12.26)	\$0	\$0
12.28	Budget Loans (Principal and Interest)	\$0	0
12.29	Short-Term Loans	\$0	0
12.30	Total Debt Service (Add Questions 12.27, 12.28 and 12.29)	\$0	\$0
12.31	TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5A, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$77,106	\$59,976

TRANSFERS

Transfers to Capital Fund

12.32	From Local Public Funds (76PF)	\$0	0
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12.33	From Other Funds (76OF)	\$0	0
12.34	Total Transfers to Capital Fund (Add Questions 12.32 and 12.33; same as Question 13.8)	\$0	\$0
12.35	Transfer to Other Funds	\$0	0
12.36	TOTAL TRANSFERS (Add Questions 12.34 and 12.35)	\$0	\$0
12.37	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.31 and 12.36)	\$77,106	\$59,976
12.38	BALANCE IN OPERATING FUND -at the End of Fiscal Year Ending 2005	\$57,153	\$59,220
12.39	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.37 and 12.38; same as Question 11.26)	\$134,259	\$119,196

ASSURANCE

12.40	The Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	02/07/2006	02/01/2005
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FISCAL AUDIT

12.41	Last audit performed (mm/dd/yyyy)	2/1/2004	2/1/2004
12.42	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	1/1/2003-12/31/2003	1/1/2003-12/31/2003
12.43	Indicate type of audit (select one):	Private Accounting Firm	Private Accounting Firm

CAPITAL FUND

12.44	Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	Y	Y
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13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1 of this report
ROUND TO THE NEAREST DOLLAR.

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	0	0
13.2	All Other Revenues from Local Sources	0	0
13.3	Total Revenues from Local Sources	\$0	\$0

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	0	0
13.5	Other State Aid	0	0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$0	\$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	0	0
INTERFUND REVENUE			
13.8	Transfer from Operating Fund (Same as Question 12.34)	\$0	\$0
13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$0	\$0
13.10	NON-REVENUE RECEIPTS	0	0
13.11	TOTAL RECEIPTS (Add Questions 13.9 and 13.10)	\$0	\$0
13.12	CASH BALANCE - Beginning of Fiscal Year Ending 2005 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$21,617	\$21,617
13.13	TOTAL RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$21,617	\$21,617

14. CAPITAL FUNDS DISBURSEMENTS

PROJECT EXPENDITURES

14.1	Construction	0	0
14.2	Incidental Construction	0	0
Other Disbursements			
14.3	Purchase of Buildings	0	0
14.4	Interest	0	0
14.5	Collection Expenditures	0	0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0	\$0
14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$0	\$0
14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$304	\$0
14.9	NON-PROJECT EXPENDITURES	0	0
14.10	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$304	\$0
14.11	CASH BALANCE - End Of Fiscal Year ending 2005	\$21,313	\$21,617
14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$21,617	\$21,617

15. FEDERAL TOTALS

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	0.70	0.00
15.2	Total Librarians	1.01	0.83
15.3	All Other Paid Staff	0.78	0.75
15.4	Total Paid Employees	1.79	1.58

15.5	State Government Revenue	\$1,500	\$23,178
15.6	Federal Aid Revenue	\$125	\$0
15.7	Other Operating Revenue	\$20,313	\$15,563
15.8	Total Operating Revenue	\$74,735	\$87,573
15.9	Other Operating Expenditures	\$22,037	\$16,725
15.10	Total Operating Expenditures	\$73,738	\$59,321
15.11	Capital Expenditures	\$3,672	\$655
15.12	Print Materials	22,465	21,695

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	LIB ID	7600522500	7600522500
16.2	Interlibrary Relationship Code	ME	ME
16.3	Legal Basis Code	CI	CI
16.4	Administrative Structure Code	SO	SO
16.5	FSCS Public Library Definition	Y	Y
16.6	Geographic Code	OTH	OTH
16.7	FSCS ID	NY9013	

SUGGESTED IMPROVEMENTS

Library Name:	Galway Public Library	<i>Galway Public Library</i>
Library System:	Southern Adirondack Library System	<i>Southern Adirondack Library System</i>

Name of Person Completing Form:

Phone Number:

Please share your suggestions for improving the *Annual Report*. Thank you!