

Library Director

Galway Public Library
Galway, New York

The Board of Trustees of the Galway Public Library in Saratoga County, New York, is seeking a motivated and dedicated individual to serve as Library Director to continue this growing library's commitment to quality public service.

About the Library:

The library is chartered to serve the residents of the Galway Central School District, which has a population of about 7000. It is located in Galway Village, a suburban/rural community 16 miles west of Saratoga Springs, New York, in the foothills of the Adirondack Mountains.

Desired Attributes:

Strong leadership, communication and technological skills, and the ability to encourage staff development. Must be community minded and comfortable working with the Library Board.

Responsibilities include but are not limited to:

Budget preparation and financial management; Collection development; Design and implementation of programs for patrons of all ages; Human resources and facilities management; Development and support of technology use plan; Implementation of library policies; Oversight of library marketing.

Qualifications:

Preferred: Master's degree in Library Science and a NYS Public Librarian's Certification with experience working in a public library setting. Minimum requirements: Bachelor's Degree from an accredited university and a willingness to continue to work toward a librarian's certification.

The Position is full-time, 35 hours per week to be negotiated within a salary range of \$32,000 to \$40,000. Interested candidates should send their resume, cover letter, and two letters of professional reference to: Arlene Rhodes, President, Board of Trustees, Galway Public Library, PO Box 207, Galway, NY 12074 or e-mail to arrho@aol.com. Applications will be accepted until position is filled.